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## Seymour Board of Education

### FINANCE COMMITTEE MINUTES

October 1, 2018  
Bungay School  
6:30 pm

**BOARD MEMBERS IN ATTENDANCE:** Christopher Champagne  
Kristen Harmeling  
**BOARD MEMBERS ABSENT:** Jay Hatfield  
**OTHERS IN ATTENDANCE:** Michael Wilson, Superintendent of Schools  
Vonda Tencza, Associate Superintendent  
Rick Belden, Asst Sup. - Finance & Operations  
Lee-Ann Dauerty, Board Clerk  
Rob Dyer

I. **CALL TO ORDER**

Mr. Champagne called the meeting to order with the Pledge of Allegiance at 6:32 p.m.

II. **PUBLIC COMMENT**

None

III. **DISCUSSION AND POSSIBLE ACTION**

A. **Information and Recommended Action**

1. Financial Management Summary ending September 26, 2018

**MOTION:** (Ms. Harmeling/sec., Mr. Champagne) recommend to the full Board the approval of the Financial Management Summary ending September 26, 2018 as presented

**SO VOTED**

**AFFIRMATIVE:** Mr. Champagne, Ms. Harmeling

Motion Passed: 2-0

Mr. Belden reported that on September 20 the outside auditors have started testing of the EFS (formerly ED001) and the SEECG (Special Education outplaced) state reports and will be completing the testing in October. Mr. Belden reviewed the line items in the report. Certified Staff is generally on target at this time and we will be monitoring the substitutes line item closely as there are several maternity leaves that have been extended. The Employee Benefits accounts appears to be trending on target. Unemployment is trending higher than the budget as we have several unbudgeted employees collecting unemployment. Ms. Harmeling was concerned by this. Infrastructure Services – most summer projects were completed in a timely manner, we will be addressing those issues as identified in the annual Fire Marshal report; the projects will be completed in October and a formal reply will be sent to the Fire Marshal. The oil tank at Bungay School has been cleaned and a secondary boiler will be repaired prior to the start of the heating season. We have received most of the outplaced student transportation requirements and will adjust open purchase orders in October. A more detailed projection will be done once all the final enrollment information is

given to us. Mr. Belden talked about the supplies line item being in a soft freeze starting in October. He said he is working with the Town to obtain a new multi-year electricity generation agreement as our current agreement expires in November. He said we are in pretty good shape as of right now. The work on the next budget will be beginning soon. Mr. Champagne asked if the turf field has been serviced. Mr. Belden said he would need to check on this. He said he knew the town was "fluffing" the field and they have the equipment necessary. He said he will try to partner with neighboring towns to hopefully get a better price on maintenance.

**B. Reports**

1. Chairman's Report  
None
2. Superintendent's Report  
None

**IV. PUBLIC COMMENT**

None

**V. ADJOURNMENT**

**MOTION:** (Ms. Harmeling/sec., Mr. Champagne) to adjourn

**SO VOTED**

**AFFIRMATIVE:** Mr. Champagne, Ms. Harmeling  
The meeting adjourned at 6:44 pm

Submitted by:  
Lee-Ann Dauerty  
Board Clerk