

Town of Seymour  
Board of Finance

COPY RECEIVED  
DATE: 6/27/18  
TIME: 8:00am  
TOWN CLERK'S OFFICE

Minutes

Regular Meeting  
Tuesday, June 26, 2018 at 7:00pm  
Norma Drummer Room, Seymour Town Hall

**Members Present:** Jim Cretella, Richard Demko, Kristyn Hanewicz, Beverly Kennedy, and John Stelma; Kwame Dunbar and Gary Popielasz (alternates)

**Members Absent:** Heather McDaniel, Bill Sawicki

**Others Present:** Bill Paecht, Paul Satkowski, Doug Thomas

**Item #1 – Call Meeting to order**

Vice-Chairman Beverly Kennedy called the meeting to order at 7:02pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Seating of Alternates**

Motion to seat Gary Popielasz as alternate for this meeting

Motion: Richard Demko Second: Jim Cretella  
Yes: 7 No: 0 Abstain: 0

Motion to seat Kwame Dunbar as alternate for this meeting

Motion: Richard Demko Second: John Stelma  
Yes: 7 No: 0 Abstain: 0

**Item #4 – Public Comment**

None

**Item #5 – Approval of Minutes—May 22, 2018 Regular Meeting**

Motion to approve Minutes from May 22, 2018 Regular Meeting

Motion: Richard Demko Second: Gary Popielasz  
Yes: 7 No: 0 Abstain: 0

**Item #6 – Comments from the First Selectman**

None

**Item #7 – Report from the Finance Director**

- Expected surplus of around \$20,000 for year end
- State released \$148,000 for town road aid
- Will have a transfer next month for the Transfer Station from all the extra trash picked up from the storm

- Closed out the \$200,000 from the Chatfield School project; had \$75,000 set aside for Oxford – took that money and put to bottom line.
- Transfers for \$2million each to “Internal Service Fund Reserve” and “Capital Debt/Reserve Fund” were done.

**Item #8 - Transfer Requests**

**#9 – Parks Department** – Transfer from: Repairs & Maintenance \$9,494.23 – Transfer to: Machinery & Equipment \$9,494.23

Transfer to purchase Sand-Pro infield groomer machine. Current machine is over 20 years old. We are using only Toro machines to save money – all use same type oil filter, etc.. The higher caliber engine is needed; the machine gets almost daily use.

Motion to approve the above transfer

Motion: Gary Popielasz                      Second: Richard Demko  
           Yes: 7                                        No: 0    Abstain: 0

**#10 – Police Department** – Transfer from: Salary \$115,000 – Transfer to: Machinery & Equipment - Cars \$115,000

Transfer for purchase of three police vehicles. Extra money in salaries due to being short two people & workers comp; saved about \$1,200/car due to competitive bidding and research by Mr. Satkowski. Anticipated delivery is August. Already had some of the money budgeted.

Motion to approve the above transfer

Motion: Richard Demko                      Second: Jim Cretella  
           Yes: 7                                        No: 0    Abstain: 0

**#11 – Recreation Department** – Transfer from: Contingency Community Service, \$6,448.95 – Transfer to: Assistant Director Salary, \$4,536.09; Salary Regular Employees, \$1,912.86

Transfer due to step increase missed for one person and another person had more hours than expected. There was an error in figuring out the additional hours and a little more than needed was transferred. Richard Demko suggested that the Director look at the budget more carefully.

Motion to approve the above transfer

Motion: Gary Popielasz                      Second: Jim Cretella  
           Yes: 7                                        No: 0    Abstain: 0

**#12 – Police Department**

<u>Transfer from:</u> Salary Uniformed Police \$23,000	<u>Transfer to:</u> Salary Supers \$3,000
	Overtime \$20,000
Gasoline \$6,500	Oil \$6,500

More hours are needed for the supernumeraries; additional overtime needed due to vacations, less people.  
More oil is needed due to building conditions (which will hopefully improve with the much-needed renovations at Police Department building).

Motion to approve the above transfer

Motion: Richard Demko

Second: Jim Cretella

Yes: 7

No: 0

Abstain: 0

**Item #9 – New Business**

None

**Item #10 – Correspondence**

None

**Item #11– Adjournment**

Motion to adjourn

Motion: Gary Popielasz

Second: Kwame Dunbar

Yes: 7

No: 0

Abstain: 0

Meeting was adjourned at 7:20pm.

Submitted by:

**Monica Dimon**

**Recording Secretary**