

**Town of Seymour
Board of Finance**

COPY RECEIVED
DATE: 8/29/18
TIME: 3:20 PM
TOWN CLERK'S OFFICE

Minutes

**Regular Meeting
Tuesday, August 28, 2018 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Richard Demko, Kristyn Hanewicz, Beverly Kennedy, Bill Sawicki, and John Stelma; Kwame Dunbar and Gary Popielasz (alternates)

Members Absent: Jim Cretella, Heather McDaniel

Others Present: Al Rochelle, Chris Edwards, Tom Eighme, Clayton Jurgens & Doug Thomas

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

Motion to seat Gary Popielasz as alternate

Motion: Richard Demko Second: Beverly Kennedy
Yes: 6 No: 0 Abstain: 0

Item #4 – Public Comment

None

Item #5 – Approval of Minutes—July 24, 2018 Regular Meeting

Motion to approve Minutes from July 24, 2018 Regular Meeting

Motion: Richard Demko Second: John Stelma
Yes: 6 No: 0 Abstain: 0

Item #6 – Comments from the First Selectman

None

Item #7 – Report from the Finance Director

- Auditors are in this week.
- GFOA was received.
- Add Cigna & PTO Timetable

Item #8 – Status of Updating Town Purchasing Procedures for Federal Uniform Guidance

- Purchasing Procedures – have a rough draft – want to check with Rick Belden – at the September meeting Doug will have the final draft.

Bill Sawicki signed letters for auditors to proceed.

None

- MOTION:** to approve the transfers outlined above for purchase of the Fire Truck

Motion: Richard Demko

Second: John Steelma

Yes: 6

No: 0

Abstain: 0

None

Bill received a letter from Richard Buturla, Town Attorney. The letter served to remind all about the requirement for competitive bidding and the need for the Board of Selectmen to approve that this requirement be waived at their next meeting with regards to the purchase of the fire truck.

Motion to adjourn

Motion: John Stelma

Second: Gary Popielasz

Yes: 6

No: 0

Abstain: 0

BOARD of FINANCE MONTHLY MEETING – August 28th, 2018

Submitted by:

Monica Dimon
Recording Secretary