

**Town of Seymour
Board of Finance**

COPY RECEIVED
DATE: 11/28/18
TIME: 10:45AM
TOWN CLERK'S OFFICE

Minutes

**Regular Meeting
Tuesday, November 27, 2018 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Richard Demko, Kristyn Hanewicz, Bill Sawicki, John Stelma; Kwame Dunbar (alternate – late)

Members Absent: Jim Cretella, Beverly Kennedy, Heather McDaniel

Others Present: Doug Thomas, Paul Satkowski

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

None

Item #4 – Public Comment

None

Item #5 – Approval of Minutes—October 23, 2018 Regular Meeting

Motion to approve Minutes from October 23, 2018 Regular Meeting

Motion: Richard Demko Second: John Stelma

Yes: 4 No: 0 Abstain: 0

Item #6 – Approval of 2019 Calendar of Meeting Dates

The following are the meeting dates for 2019. All are @7pm in the Norma Drummer Room, Town Hall.

January 22, 2019	July 23, 2019
February 26, 2019	August 27, 2019
March 26, 2019	September 24, 2019
April 23, 2019	October 22, 2019
May 28, 2019	November 26, 2019
June 25, 2019	December 23, 2019

Motion to approve 2019 Regular Meeting Dates as listed above

Motion: John Stelma Second: Richard Demko

Yes: 4 No: 0 Abstain: 0

Item #7 - Comments from the First Selectman

None

Item #8 – Report from the Finance Director

- Audit is going well; they are putting together reports.
- Waiting on OPEB #'s and some pension information from the state.
- Bill Sawicki said that we should have another “workshop” meeting for actuary, Kurt, himself, auditors & insurance people. We had a 2-day meeting last year that was very beneficial and helped the audit to go much more smoothly.

Item #9 –Transfer Requests

#15 – Waste Collection (Last transfer from 2017/2018)

<u>Transfer from:</u> Contingency	\$23,551.05	<u>Transfer to:</u> Garbage Residential	\$39,187.92
Bond Interest	\$15,636.87		

TOTAL TRANSFER: \$39,187.92

Transfer for fiscal year 2017/2018 garbage hauling. Trash Hauling over budget partly due to storm clean up in the spring and winter.

Motion to approve above transfer (has been approved by Board of Selectmen)

Motion: Richard Demko	Second: Kristyn Hanewicz
Yes: 4	No: 0 Abstain: 0

#5 – Police Department

<u>Transfer from:</u> Uniformed Police	\$98,000	<u>Transfer to:</u> Deputy Chiefs	\$98,000
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TOTAL TRANSFER: \$98,000

Transfer is for two deputy chiefs approved by the commissioners at \$95,000. Budget has one chief – budgeted at \$92,000. There is current savings in Uniformed Police from position vacancies.

Currently the department is down 5 officers right now so don't need the money in that account. Will address the overtime issue in January/February. Working with SRO Officer to keep in the schools; vacations, holidays and days off.

Motion to approve above transfer

Motion: John Stelma	Second: Kristyn Hanewicz
Yes: 4	No: 0 Abstain: 0

Item #10 – New Business

- Approval of 2019 Budget Deliberations Meetings Calendar – the following are the meeting dates – all are at times/dates listed and are at the Norma Drummer Room, Town Hall:

<u>Department Name</u>	<u>Date</u>	<u>Time</u>	<u>Conf</u>	<u>Location</u>
Police	Monday, February 4, 2019	7:00pm		N.Drummer Room
Board of Education	Wednesday, February 6, 2019	7:00pm		N.Drummer Room
Department TBD	Monday, February 11, 2019	7:00pm		N.Drummer Room
Department TBD	Monday, February 11, 2019	7:15pm		N.Drummer Room
Department TBD	Monday, February 11, 2019	7:30pm		N.Drummer Room
Department TBD	Wednesday, February 13, 2019	7:00pm		N.Drummer Room
Department TBD	Wednesday, February 13, 2019	7:15pm		N.Drummer Room
Department TBD	Wednesday, February 13, 2019	7:30pm		N.Drummer Room
Department TBD	Wednesday, February 13, 2019	7:45pm		N.Drummer Room
Department TBD	Monday, February 25, 2019	7:00pm		N.Drummer Room
Department TBD	Monday, February 25, 2019	7:30pm		N.Drummer Room
Department TBD	Monday, February 25, 2019	7:45pm		N.Drummer Room
Department TBD	Wednesday, February 27, 2019	7:00pm		N.Drummer Room
Department TBD	Wednesday, February 27, 2019	7:15pm		N.Drummer Room
Department TBD	Wednesday, February 27, 2019	7:30pm		N.Drummer Room
Deliberations	Monday, March 4, 2019	7:00pm		N.Drummer Room
Deliberations	Wednesday, March 6, 2019	7:00pm		N.Drummer Room
Deliberations	Monday, March 11, 2019	7:00pm		N.Drummer Room
Deliberations	Wednesday, March 13, 2019	7:00pm		N.Drummer Room
Deliberations	Monday, March 18, 2019	7:00pm		N.Drummer Room
Deliberations	Wednesday, March 20, 2019	7:00pm		N.Drummer Room
Deliberations	Monday, March 25, 2019	7:00pm		N.Drummer Room
Deliberations	Wednesday, March 27, 2019	7:00pm		N.Drummer Room

- After the 1st of the year, bid will go out for Auditor selection for next year. Bill Sawicki said the term should be for no less than 3 years and for as long as 10 years. The legal notice on our website should include the term. We should tack on two one-year options. Doug will send to Bill Sawicki for review.

Item #11 – Correspondence

None

Item #12– Adjournment

Motion to adjourn

Motion: John Stelma

Yes: 4

Second: Richard Demko

No: 0

Abstain: 0

Meeting was adjourned at 7:19pm.

Submitted by:

Monica Dimon

Recording Secretary