



# SEYMOUR POLICE DEPARTMENT

11 Franklin Street  
Seymour, Connecticut 06483-2891

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## MINUTES-REGULAR MEETING BOARD OF POLICE COMMISSIONERS WEDNESDAY, JANUARY 17, 2018 7:00 P.M. 11 FRANKLIN STREET SEYMOUR POLICE DEPARTMENT

**Members present:** Robert Koskelowski, David Bitso, Frank Conroy, William Paecht and Lucy McConologue. Also in attendance: Chief Metzler, Deputy Chief Satkowski, Cmdr Rinaldi, Officer Oczkowski, Sgt. Fappiano and Town Attorney Bryan LeClerc

1. **Meeting was called to order** at 7:00 p.m. by Chairman Koskelowski
2. **Pledge of allegiance:** was led by Commissioner Paecht
3. **Public Comment:** None.
4. **Approval of minutes of regular meeting on December 20, 2017:**  
William Paecht/David Bisto motion to accept the minutes. **Motion: 5:0**

**Approval of minutes of special meeting on December 22, 2017**  
William Paecht/David Bitso motion to accept the minutes. **Motion: 5:0**

5. **Commissioners Comments:**  
**Commissioner Paecht** stated that a resident from town was complaining that the sidewalks were not being plowed by business owners after a snow storm.  
**Deputy Chief Satkowski** states that officers try to stay on top of the issue and the Community Police Officer has gone to the business owner's downtown to make sure the sidewalks are clear. We can try to utilize the Code Red system and Facebook to notify residents and business owners in town that sidewalks must be cleared after a snow storm.

### 6. **Old Business**

- 6a) **Patrol Reports:** Board accepts the reports. Chairman Koskelowski wanted to know why motor vehicle stops on one shift were low. Deputy Chief Satkowski states the issue has been addressed.
- 6b) **Detective report:** Board accepts the report.
- 6c) **SRO report & Community Police:** Board accepts the reports.
- 6d) **K-9 reports:** Board accepts the reports. Commander Rinaldi would like to compliment the K-9 officers for their help with a suicidal male as well as the second and third shift officers who helped.

**6e) Car Report:** Board accepts the report. Car 5 and 6 are the potential cars to be replaced. Commissioner McConologue feels that people do not realize that the “pink” police car is a real police car, feels that a vehicle that was not going to be used for everyday use should have been used for the “pink” wrap. Deputy Chief Satkowski states that this police vehicle is mainly used by the Community Police Officer.

**7. New Business:** Discussion took place regarding the proper steps that are required to hire a new Chief of Police. Town Attorney Bryan LeClerc explained the charter regulations for filling the position of Chief of Police. Only the Board of Police Commissioners can make the decision to hire a new Chief and the Board of Selectman finalizes the contract. An advertisement will be placed in surrounding papers with a cutoff date of March 1, 2018. The requirements for the position will be posted on town websites.

Lucy McConologue/William Paecht motion to authorize the Chief to place an advertisement for the new Police Chief’s position, which will be open to all applications received by March 1, 2018 by the First Selectman’s Office in a sealed envelope by 4:00 p.m.

**Motion: 5:0**

**8. Management Report:** Chief reports that two new cars have been added to the budget for next year, budget looks good other than heating oil and February 5<sup>th</sup> at 7:00 p.m. is the budget presentation.

**9. Correspondence:** Letter received from a resident thanking Officer T. Martin for his assistance with a family member.

**10. Other Business:** Seminar to be held on February 8<sup>th</sup> at the Middle School for free Narcan training. The Board of Education and four police officers have been trained to be Narcan instructors.

Officer Adames is applying to be a Drug Recognition Expert- this will allow him to recognize what substance a person is under.

**11. Union Business:** None.

**12. Public Comment:** None

**13. Commissioner Comments:** None.

**14. ADJOURNMENT** William Paecht/Lucy McConologue motion to adjourn the meeting 8:20 at p.m. **Motion: 5:0**

Respectfully submitted,



Caroline Spaulding  
Recording Secretary