

# SEYMOUR POLICE DEPARTMENT

11 Franklin Street  
Seymour, Connecticut 06483-2891

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## MINUTES-SPECIAL MEETING BOARD OF POLICE COMMISSIONERS WEDNESDAY, MAY 23, 2018 7:00 P.M. 11 FRANKLIN STREET SEYMOUR POLICE DEPARTMENT

**Members present:** Robert Koskelowski, Frank Conroy, William Paecht, Lucy McConologue and David Bitso. Also in attendance: Chief Metzler, Deputy Chief Satkowski, Inspector DeNigris, Officer Oczkowski, Officer Jasmin, Officer J. Martin, Sgt. Prajer, Cmdr. D'Antona, Officer T. Martin and Officer Adames.

1. **Meeting was called to order** at 7:00 p.m. by Chairman Koskelowski
2. **Pledge of allegiance:** was led by Chairman Koskelowski
3. **Public Comment:** None.
4. **Approval of minutes of special meeting on April 5, 2018:**  
William Paecht/David Bitso motion to accept the minutes. **Motion: 5:0**  
  
**Approval of minutes of regular meeting on April 18, 2018.**  
William Paecht/David Bitso motion to accept the minutes. **Motion: 5:0**  
  
**Approval of minutes of special meeting on April 25, 2018.**  
William Paecht/David Bitso motion to accept the minutes. **Motion: 5:0**
5. **Commissioners Comments:** Commissioner Bitso states the department did a great job with the power outages with the storms.
6. **Old Business:**
  - 6a) **Patrol reports:** Board accepts the reports.
  - 6b) **Detective report:** Board accepts the report.
  - 6c) **K-9 reports:** Board accepts the reports. Commissioner Bitso states both dogs have been equally busy.
  - 6d) **Car Report:** Board accepts the report. Car 6 is out of service.

**7. New Business: Discussion and take possible action on Deputy Chief.**

**Chairman Koskelowski** states he has been in contact with Town Council as this position is not in the duty manual-nor written anywhere in our procedures-the only place he could find any mention is the town charter regarding promotional exams, Town Council needs more time to review who is eligible to take the promotional exam, Section 8A-1 of the Town Charter states:

All Police personnel having more than five (5) years' service as a full time Police Officer, having an Associate's Degree in Police Science or higher or actively pursuing such a degree with a minimum of fifty percent (50%) of acceptable credits toward an Associate's Degree will be eligible to take promotional examinations for higher rank.

Both Captain and Lieutenant positions should come out of the charter as the police department no longer has these positions, the way the command is listed in duty manual- Chief, Deputy Chief, Inspector and so forth and wants to make sure the Board is doing everything correctly when it comes to promotional exams. We should have in writing, for the future, in this department a policy that outlines who will be the next Deputy Chief, Inspector, Commander and so forth. We have set what we thought is the right criteria but we will have to wait for Town Council.

**Commissioner Conroy**-Town Council will advise us but the Board will have the final say to set the requirements and possibly have a special meeting.

**Commissioner McConologue**-can we set other parameters? Also states that the charter should be revised so that when things change at the police department our hands are not tied and we have control over what we are doing. The Board should look at the charter sections that pertain to the police department and make the necessary changes.

**Commissioner Bitso**-all positions then require an Associate Degree or actively pursuing.

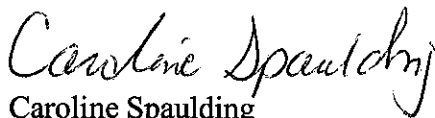
Frank Conroy/William Paecht motion, when we find out what individuals are qualified to become Deputy Chief, to authorize current Deputy Chief to interview potential candidates.

**Motion: 5:0**

- 8. Management Report:** Chief Metzler reports that overtime is taking a hit especially with the storms-will request a \$ 20,000 transfer from 110 to overtime, candidates in the academy set to graduate June 12, 2018 and will then start their FTO program and detective bureau has been organizing the evidence room.

9. **Correspondence:** Letter received from Chief Cappiello of Woodbridge thanking Officer Oczkowski and K-9 Zoar for their assistance, letter from Shady Knoll thanking Sgt. Fappiano for his Active Shooter program and thank you letter from a resident to Officer Pinto for his help with the apartment fire on South Main Street.
10. **Other Business:** None.
11. **Union Business:** None.
12. **Public Comment:** None
13. **Commissioner Comments:** Chairman Koskelowski will notify Board members when the next Charter Revision meeting is.
14. **ADJOURNMENT** William Paecht/Lucy McConologue motion to adjourn the meeting at 7:35 p.m. **Motion: 5:0**

Respectfully submitted,



Caroline Spaulding  
Recording Secretary