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**Minutes  
Board of Public Works  
Monday, January 8, 2018 at 7:00 PM  
Public Works Garage**

Members present: Al Bruno, Sean Walsh, Annmarie Drugonis, Rich Demko, Bill Stowe

Members absent: None

Others present: Tony DePrimo, Frank Gabinelli, Jorda Addis

**Item #1: Call meeting to order**

The meeting was called to order at 7:02 P.M.

**Item #2: Pledge of Allegiance**

All stood and recited the pledge of allegiance.

**Item #3: Election of Chairman**

Rich demko made a motion to nominate Annmarie Drugonis as Chairman.

Seconded by Al Bruno

Motion passed 5-0

**Item #4) Election of Vice-Chairman**

Sean Walsh made a motion to nominate Rich Demko as Vice-Chairman.

Seconded by Al Bruno

Motion passed 5-0

**Item #5) Election of Secretary**

Rich demko made a motion to nominate Bill Stowe as Secretary.

Seconded by Sean Walsh

Motion passed 5-0

**Item #6) Public Comment**

No public comment

**Item #7) Approve minutes**

There was a motion to approve the 12/11 minutes.

Motion: Sean Walsh

Second: Rich Demko

Passed 5-0

**Item #8) Financial Update**

The trees budget issue was fixed. The overtime budget is in the negative, as funding has been pulled from the wrong account. There should be \$32000 left in snow overtime account. The equipment held up well in the storm. There were no breakdowns. Mr. DePrimo stated that they were well prepared for the storm. The weather service has been working great, the department has been good with start times to clear the

snow. Tony stated he will be breaking down more reports for the board. Tony has come up with consolidating the Board of Eds ground maintenance with the Public Works Department. The plan is for public works to take over grounds that board of ed now covers. The plan will be outlined in the next few months. Mr. DePrimo believes this will be cost saving to the town with not bringing in vendors to maintain the grounds. They have inefficient equipment, and their efforts would be better put towards maintaining the interior of the schools. Public works does sidewalks at the schools, and has been having those done during the storm instead of after plowing, which works more efficiently. Al Bruno expressed concerns about the vandalism at Gary park. Mr. Bruno stated that it is dark at the park, as there are not enough lights or cameras. The field has been ripped up with what appears to be an atv, but the cameras did not catch whoever was doing the vandalizing. The police department is in charge of monitoring the cameras. Tony stated that we need more policing of the area. Al stated that the Board of Selectmen should be involved in the discussion. The new park sign was shattered by the vandals driving through it.

**Item #9: Vehicle Update**

The pick-up truck was delivered today. Mr. DePrimo needs to get an insurance card with a matching vin number for the truck before it can be taken out.

**Item #10: Transfer station update**

The transfer station is quiet this time of year. It was busy day after Christmas. There was a snag with Winter Brothers. A truck broke down, which caused delays in garbage pick-up.

**Item #11: Work update**

The last storm went well. There were no truck breakdowns. The storm has put the department behind on Christmas tree pick-ups. Tony tried to follow the same schedule of last year. Leaf pickup was impacted by early snow.

**Item #12: Policy handbook discussion**

The discussion was tabled.

**Item #13: Transfers: Snow Plowing Account**

There is not enough salt, and so the department needs a transfer into the Snow Plowing account to be able to order an adequate amount of salt for the remainder of the winter season. The requested transfer is for \$500000.

The transfer is from the contingency account into the snow-plowing account.

Motion to accept: Rich Demko

Second: Al Bruno

Passed: 5-0

**Item #14: Discussion on 5-year capital plan**

The discussion was tabled.

**Item #15: Other Business**

No other business.

**Item #16: Public Comment**

No public comment.

**Item #17:Adjournment**

Motion to adjourn at 7:35 PM.

Motion: Rich Demko

Second: Bill Stowe

Passed 5-0