

**Minutes
Board of Public Works
Monday, May 14, 2018 at 7:00 PM
Public Works Garage**

Members Present: Sean Walsh, Al Bruno, Bill Stowe, Annmarie Drugonis

Members Absent: Rich Demko

Others Present: Tony DePrimo, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 7:02 pm.

Item #2: Pledge of Allegiance

All stood and recited the pledge of allegiance.

Item #3: Public Comment

No public comment

Item #4: Approve Minutes

Bill Stowe made a motion to approve the April minutes.

Second: Al Bruno

Approved 4-0

Item #5: Discussion and approval of June meeting change

Al Bruno made a motion to approve the June meeting change from June 11th to June 18th.

Second: Sean Walsh

Approved 4-0

Item #6: Seasonal Employees Update

It was stated that the seasonal employees will be with the department for, at most, three to three and a half months.

Item #7: Transfers

There were no transfers for this month.

Item #8: Financial Update

Mr. DePrimo said there is a typo in the catch basins account that he will fix.

Item #9: Vehicle Update

There is a \$90,000 budget for a new mason dump truck. Mr. DePrimo stated they are trying to get adequate vehicles for the staff, and that he would prefer to have a new mason dump by the beginning of July. Sean Walsh said he talked to various auto repair places, who said there was an issue with the ball joints with the 2014 and 2015 5500 mason dumps. An alignment on the trucks may fix the problem with the tires going bald. The Dodge dealer is not willing to do anything to fix the tire problems. One of the trucks was aligned and it did not fix the problem. Mr. DePrimo said he is watching the newest truck closely and if the tires were quickly on this they may need to get town hall involved. Five trucks are having this issue, it is costing the department a lot of money to replace the tires. A lot of places Sean Walsh talked to said that an alignment sometimes fixed the problem. Superior Spring in New Haven has a good alignment system, Mr. Walsh looked into this. There is visible wear on the outside of the tires on trucks that have very few miles on them. Tony DePrimo said he does not want to buy Dodge anymore because of how they are handling the warranties. Mr. DePrimo has heard that Ford trucks are much better. The selling of the sidearm needs to be approved by the board, then by the Board of Selectman, and then it will be put out to bid. Mr. Bruno advised that the bid spec should be written very specifically and should state that they reserve the right to refuse any and all bids. Mr. DePrimo stated they need to look into what the state bids on tractors are now. Beacon Falls just bought the same type of tractor the department is trying to buy. For the time being, the department will need to rent one, as the flail head is broken in the other tractor. The department is looking at getting a John Deer, as there are more John Deer dealers around than New Holland, so it is quicker to replace parts. It will take 60 days to get the new part. Mr. DePrimo wants to look on the website for the state bids to see how much they should pay. He stated they are changing the way they operate the machinery, and performing better maintenance.

Item #10: Transfer Station Update

The department will be moving and grinding the brush up at the transfer station. They are building a small shed that the fire department is going to use for a class.

Item #11: Work Update

To maintain parks for month of April it cost the department \$7,898 and a total of 184 hours of work was done. The department repaired 521 potholes using 30 tons hot patch.

Around town liners have been being used in trash cans, which has resulted in cleaner bins and less bees. 8300 pounds of trash was picked up for the month. 400 feet of curbing was installed using 12 tons of asphalt. Catch basins were repaired on Forest road, Sheri Drive, and Evergreen Terrace. Gardens were planted around town. Holes were dug for a sign at Veterans Park. 114 miles of road were swept starting April 1st. Mr. DePrimo wants to put together a schedule of which roads are being swept when that they can put on the website. The department did bulk pickup at 43 households, and picked up 8800lbs of bulk. 2100 lbs of metal were picked up. 575

lbs of brush was picked up from tree trimming. There may be a driver position open soon for the department, and the department just filled a driver position. There is room in the budget for another driver. There will now only be one mechanic and another driver position was created. Mr. DePrimo needs to check with Mr. Miller on this matter before posting the position. One of the board members brought up that a citizen had been wondering about the catch basin with the cones in it up the street from the rec center. Mr. DePrimo explained that AJ construction has it marked out for repair, and will fix the basin before they pave the road.

Item #12: Policy Handbook Discussion

Sean Walsh explained that the policy handbook is just something for the board to go by, and the department already has a copy of this.

Item #13: Discussion on 5-year Capital Plan

Sean Walsh gave Mr. DePrimo a copy of the 5-year capital plan and a usb that has all of the information on it. Bid spec sheets are also included on some of the materials. Sean said he typically keeps when they buy new plows consistent, and can buy from a single source or choose where you buy what. Using a single source is more straightforward for dealing with problems.

Item #14: Other Business

Mr. Bruno said he received a couple of comments from town residents, the first of which is a request that the double line be repainted from Tritown to Canfield on Bungay Road. This will be taken care of. Another resident was wondering about the pink and orange ribbons on trees on Botsford Road. Mr. DePrimo said these are marked from utility companies marked for trimming or cutting, and are not marked by the department. Another resident was again asking about using reflective paint on the colored road lines around town so they are easier to see at night. Mr. DePrimo said the department would do it. Annmarie Drugonis said at a WPCA meeting a manhole repair bill was discussed. When the department was plowing the roads a sanitary sewer was damaged. Mr. DePrimo said that the sewer was too high up on the road. The department is not responsible for repairing sanitary sewers. Mr. Bruno said he was approached by someone about the path behind Bungay school on Dogwood. It is a secondary exit from school and it is overgrown. Mr. DePrimo stated the Board of Ed had them close it off for security reasons. Annmarie Drugonis received complaints about graffiti around the town. There is not much the department can do to prevent this. There was also a complaint received about a tree overgrown and covering a stop sign on Osprey Dr.

Item #15: Public Comment

No public comment

Item #16: Adjournment

Al Bruno made a motion to adjourn at 8:12 pm.

Second: Sean Walsh

Approved 4-0

Respectfully Submitted,

Molly Schiffer