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**Minutes**  
**Board of Public Works**  
**Monday, September 10, 2018 at 7:00 PM**  
**Public Works Garage**

**Members Present-** Bill Stowe, Al Bruno, Ann Marie Drugonis, Richard Demko,  
**Members Absent-** Sean Walsh  
**Others Present-** Anthony DePrimo, Frank Gabinelli, Jordan Addis

**Item #1: Call meeting to order**

Meeting was called to order at 7:00pm

**Item #2: Pledge of Allegiance**

All stood and recited the pledge of allegiance.

**Item #3: Public Comment**

No Public Comment

**Item #4: Approve minutes**

Approval of August Minutes- Al Bruno made a motion to approve the August minutes  
Second: Rich Demko  
Approved 4-0

**Item #5: Seasonal employee update**

The department is moving forward to hiring two seasonal employees for full time work.  
Rich Demko made a motion to hire the workers  
Second: Bill Stowe  
Approved 4-0

Parks are running smoothly, as are the schools. The Board of Education was happy with the DPW consolidation, DPW came in under time and budget. Mr. DePrimo is concerned with the custodial accommodations at the BOE. He recommends more help from BOE custodial to help at town level. He also expressed concern about the lack of a facilities manager.

**Item #6: Financial Update**

The Repairs and Maintenance account was hit hard this year.

**Item #7: Vehicle Update**

New 5500 Purchase order was signed today. The Post lift quote came in at \$30,000.00. All feel that is a good price because it is a fraction of the cost to repair the existing in-ground lift (estimated \$60,000.00 for repairs). The Purchase order for the Sidearm and Pot hole machine was also signed this week. The board discussed a state bid for a new Ford 5500. Motion to approve a \$90,000.00 spending cap for the new Ford fully outfitted with Plow, Spreader, and lights was made by Rich and Al second.

**Item #8: Transfer Station Update**

There is an issue with the scale at the Transfer Station. It is in need of repairs or to be replaced in the near future. The scale was installed in 1972.

**Item #9/10 Work Update and Directors Report**

For the month of August 12 crosswalks were painted, 93 stop bars were painted, 13 slow school markers were painted on roads, 3 stop markers were painted on roads, 6 arrows were painted, 4 do not enters were painted, the high school lot was painted, the middle school lot was painted, and the parking lot at Gary Park was painted. 180 gallons of paint were used for this, which cost \$3,960.00. This work took 136 driver hours and 16 labor hours.

154.5 lanes were swept for the month of August, which took 152 heavy equipment hours.

15 banners were taken down and 30 were put up.

During the 38 bulk pickup stops in August 13,560lbs of bulk were picked up, which took 16 heavy equipment hours and 48 driver hours.

9,700 lbs of trash was picked up, which took 65 driver hours and 29 labor hours.

Sidearm use for August took 168 heavy equipment hours.

200 ft of curbing was put in in August. This took 4 tons of asphalt and 24 driver hours

416 potholes were repaired in August with 15.7 tons of asphalt. This took 80 driver hours and 24 labor hours.

At the middle school maintaining the grounds took 134 seasonal hours and 16 driver hours.

Maintaining the grounds at the high school too 96 seasonal hours and 32 driver hours.

26 seasonal hours were worked at the Bungay school grounds.

94 seasonal hours were worked at Chatfield-Lopresti.

**Item #11: Transfers**

No transfers

**Item #12: Public Comment**

No public comment

**Item #13: Adjournment**

Al Bruno made a motion to adjourn at 7:48PM

Second: Bill Stowe

Approved 4-0