

Seymour Public Library Board of Directors meeting Minutes – February 15, 2018 – Regular Meeting.

Attendance – Joyce Koslowski, Paula Chapla, Jean Uhelsky, Mike Flynn, H. Eckhardt and Library Director Suzanne Garvey.

Board Chair, Paula Chapla called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

Minutes from the December 21, 2017 Meeting.

J. Koslowski moved to approve the minutes of the December 21, 2017 meeting. The motion was seconded by H. Eckhardt and carried unanimously.

Approval of the Treasurer's report for December

P. Chapla noted that the gas bill was high. She stated that there were some problems with the boiler. It was also noted that the price of the New York Times has increased. S. Garvey stated that she will look into on line subscriptions.

The members reviewed the report and J. Uhelskyi moved to accept the report. The motion was seconded by H. Eckhardt and carried unanimously.

Librarian's Report

S. Garvey stated that there were two days in January when the library was closed. She said one was a holiday and one was closed due to snow. She stated that the Library is scheduled for their budget meeting with the Finance Board on February 28, 2018 at 7:15 p.m.

S. Garvey stated that the Building Committee is continuing with their plans but will be asking for more funds for some add ons. P. Chapla stated that the budget that was proposed is pretty basic. She said that we will be asking for funding for a part-time person. She also noted that the Library is open an hour earlier on Saturdays. Another consideration may be opening for a half day on Mondays. It was also noted that program attendance has increased. It was noted that there were no childrens' programs planned in January. It was noted that circulation has increased for juvenile and young adults and DVDs.

Public Comment

There was no one from the public wishing to speak.

S. Garvey stated that the meeting has been changed to February 28, 2018 at 7:15 p.m. in the Norma Drummer Room, Town Hall.

Library Items for Sale

P. Chapla stated that no date has been set for the Town tag sale. She stated that First Selectman K. Miller did not think it would be a problem for the Library to participate in the tag sale.

Review and Vote on the staff materials request for February

H. Eckhardt moved to approve the staff materials request of \$3,390.00. The motion was seconded by M. Flynn and carried unanimously.

S. Garvey stated that a quote was received from Rockwell Communications for a PA system. The quote is \$4,114.00 and there are funds from a grant that was obtained for this. It will not cover the entire amount. She stated that she will get specifics from them and present it to the Building Committee and the Finance Committee.

A motion to adjourn was made by M. Flynn, seconded by J. Koslowski and carried unanimously. The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Maryanne DeTullio, Recording Secretary