

**Seymour Public Library Board of Directors meeting Minutes – April 19, 2018 –
Regular Meeting.**

Attendance – Debbie Wasikowski, Paula Chapla, Jean Uhelsky, H. Eckhardt, Tom Schutte and Library Director Suzanne Garvey.

Board Chair, Paula Chapla called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

Minutes from the March 15, 2018 Meeting.

J. Uhelsky moved to approve the minutes of the March 15, 2018 meeting. The motion was seconded by H. Eckhardt and carried 5-0-1 with P. Chapla abstaining.

Approval of the Treasurer's report for March

S. Garvey stated that every three months the sewer bill is added which accounts for the increase in the budget Water line. P. Chapla asked about the line item for fiber optics and if it was necessary to allocate funds when they aren't being used. S. Garvey stated that the Connecticut Education Network opted not to charge the library in the past year because Fiber was hooked to the Town Line. CEN did state that in the future they may charge us. She stated that more monitors will have to be purchased and she will put a wish sheet together regarding that.

The members reviewed the report and J. Uhelsky moved to accept the report. The motion was seconded by T. Schutte and carried unanimously.

Librarian's Report

S. Garvey stated that the library and town buildings closed for Good Friday in March and there were two early closings for snow per town hall directive. From the Building Committee meeting, the bid for building maintenance of the library project and other town buildings was awarded to the low bidder Nosal Builders. She stated that the side lights around the door in the downstairs area were not included in this award and will cost extra. She also noted in the proposed town budget that the part-time position for the library has been eliminated but that we held steady in all else. She stated that most of the endowment funds have been collected for next year. She stated that library attendance has been up and circulation and computer has also increased. The projected spending for Books and DVDs for April is a total of \$2,585.00.

S. Garvey stated that she would like some increases to the current endowment budget in the audio cd purchase line and in the juvenile program supplies. She stated that the bills for data bases will be coming in and those will be paid when received.

Public Comment

There was no one from the public wishing to speak.

Review of Endowment Monies for Budget 2018-2019

P. Chapla stated that the Board may want to consider using endowment funds for library improvements if there is a year end surplus.

Review and Vote on the staff materials request for April

H. Eckhardt moved to approve the materials request of Adult, Juvenile, YA books and DVDs for the month of April for \$2,585.00. The motion was seconded by J. Uhelsky and carried unanimously.

Public Comment

There was no one from the public wishing to speak.

A motion to adjourn was made by J. Uhelsky, seconded by D. Wasikowski and carried unanimously. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Maryanne DeTullio, Recording Secretary

May 4, 2018