

**Minutes
Sustainability Committee
Wednesday, November 7, 2018 at 7:30 PM
Seymour Town Hall**

Members Present: Rory Burke, Nicholas Cass, and Dustin Zrelak
Members Absent: Audrey Lenhard and Stephan Behuniak

Item #1: Call meeting to order

The meeting was called to order at 7:31 PM.

Item #2: Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

Item #3: Public comment

There was no public comment.

Item #4: Motion to approve meeting minutes from October 3rd, 2018

Motion: Dustin Zrelak

Second: Nicholas Cass

Vote: 3-0-0

Motion Pass

Item #5: Ongoing projects

Streetlight LED conversion is still not 100%. A list of all remaining lights has been created and will be sent as a work order to Eversource for completion.

A preconstruction meeting with Johnson Controls is scheduled for Wednesday, November 14th to discuss schedules and planning. Work is scheduled to begin on or around the week of December 3rd. The contract with Johnson Controls guarantees a constant energy cost for 18 years and energy efficiency upgrades to the town's buildings.

Further details on how to allocate funds from the Bright Ideas Grant were re-discussed with the two leading options being hosting/partaking in a sustainability event or sending out a town-wide flyer containing sustainable tips and information. It was estimated that with 8,000 households in Seymour it would be more beneficial, and reach more people to send a flyer than to host or partake in a social event.

Item #6: Motion to design, create, and mail flyer to town using Bright Ideas Grant

Motion: Dustin Zrelak

Second: Nicholas Cass

Vote: 3-0-0

Motion Pass

Item #7: Motion to schedule Sustainability Committee meetings in 2019 for the first Wednesday of each month at 7:00pm

Motion: Dustin Zrelak

Second: Nicholas Cass

Vote: 3-0-0

Motion Pass

Item #8: Public comment

There was no public comment.

Item #9: Open discussion

There was no open discussion.

Item #10: Adjournment

A motion was made to adjourn the meeting.

Motion: Dustin Zrelak

Second: Nicholas Cass

Vote: 3-0-0

The meeting was adjourned at 8:25 PM.

Submitted by,

Dustin Zrelak