

**Town of Seymour
Board of Selectmen
MINUTES**

COPY RECEIVED
DATE: 4/23/19
TIME: 11:10am
TOWN CLERK'S OFFICE

**Regular Meeting
Tuesday, April 16, 2019 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Trisha Danka, Robert Findley, Annmarie Drugonis, Kurt Miller, Al Bruno, Rob VanEgghen, Stephan Behuniak

Members Absent: None

Others Present: Timm Willis, Rory Burke, Fred Stanek, Tom LaPaglia, Nicole Klarides-Ditria, Bryan LeClerc, Benito Urgiles, Robert Rockwell

Item #1 – Call Meeting to order

First Selectman Kurt Miller called the meeting to order at 7:05pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Public Comment

None

Item #4 – Approve Minutes from April 2, 2019 Regular Meeting

Motion to approve Minutes from April 2, 2019 Regular Meeting

Motion: Al Bruno

Second: Trisha Danka

Vote: 5 – Yes

0 – No

2 – Abstain

Trisha Danka – Yes

Robert Findley – Abstain

Annmarie Drugonis – Abstain

Kurt Miller - Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak - Yes

Item #5 – Approve Minutes from April 10, 2019 Special Meeting

Motion to approve Minutes from April 10, 2019 Special Meeting

Motion: Rob VanEgghen

Second: Al Bruno

Vote: 5 – Yes

0 – No

2 – Abstain

Trisha Danka – Yes

Robert Findley – Abstain

Annmarie Drugonis – Abstain

Kurt Miller - Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak - Yes

Item #6 – Commendation from State of Connecticut for Karen Stanek

State Representative Nicole Klarides-Ditria presented a Commendation for Karen Stanek to Fred Stanek.

- From the General Assembly. This commendation stated, in part: The General Assembly extends its sincerest condolences and expression of sympathy to the family of Karen Ray Stanek. Commended Karen (loving wife, mother, sister & grandmother) for her devoted nature and contributions through her public service on the Board of Selectmen, and with our youth as an educator and trusted advisor to the Seymour High School Mock Trial Team were unsurpassed. She will be truly missed by all who had the pleasure of knowing her.” Fred Stanek accepted the Commendation and thanked everyone again for everything. He said that Karen is certainly looking down with appreciation to all of you.

Item #7 – Discussion & Take Possible Action Regarding Hiring of Deputy Fire Marshal

The First Selectman read a letter from Clay Jurgens, Chairman of the Board of Fire Commissioners recommending Robert Rockwell for the position of Deputy Fire Marshal.

Also, the following letter from Fire Marshal Timm Willis details Mr. Rockwells accomplishments and qualifications:

Dear Chairman Jurgens,

I am writing to your Board in regards to the appointment of a new full-time Deputy Fire Marshal for the Town of Seymour. The committee put together by First Selectman Miller has met with and interviewed numerous candidates and come up with its selection for the position. The committee has chosen Robert Rockwell of Shelton, Connecticut.

Mr. Rockwell comes with a wealth of knowledge and experience in the fire marshal field. He has over 30 years in the field and has worked in all different facets of inspection. He is a former President of the CT Fire Marshal's Association and is well established in the fire prevention community. I look forward to the progress we can make as a team to better serve not only the Fire Department, but also the community of Seymour.

The Board of Selectmen do not choose the position of Deputy Fire Marshal, we approve the recommendations of the Board of Fire Commissioners. Timm Willis said Mr. Rockwell's resume speaks for itself. He would feel very comfortable working for him and working with him. He has over 30 years' experience as a Deputy Fire Marshal. Also, he is from the Valley and know the roads of Seymour.

Mr. Rockwell introduced himself to the Board. He said he grew up in Shelton, still is an interior firefighter at the Echo Hose and has been for 40 years. He is looking forward to working with Timm here in Seymour. He has known both Paul Wetowitz and Timm Willis for a while.

His start date will be May 6, 2019.

Motion to accept the Board of Fire Commissioners recommendation to hire Robert Rockwell for the position of Deputy Fire Marshal effective May 6, 2019.

Motion: Trisha Danka

Second: Annmarie Drugonis

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller - Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak - Yes

Item #8 – Discussion & Take Possible Action Regarding 38 Nichols Street Blight Fine

In October we discussed that the house was not in the best condition. The owner had some family concerns in Ecuador and needed some time to complete renovations. At that time, this Board gave him a timeline to work with the Building Department to obtain proper permits, complete renovations and obtain a Certificate of Occupancy by April 5, 2019. The outside of the house is completely done, new siding, roof is done. The only issue is that he is still working on the interior of the house and does not yet have a Certificate of Occupancy. Over the past 4-5 months he has definitely done what we asked – to clean up the outside and make it presentable. Kurt Miller would like to recommend giving him a little time – continue to keep the blight fine frozen. The most important thing is not the money, but to get the house fixed up. This is not a flip-house – he wants to live there.

Kurt Miller thanked Mr. Urgiles for all the work he has done on the property and asked if he had a time frame for when the interior renovations might be completed. Mr. Urgiles said that he had some issues with hiring the contractors from the town, but they were too expensive. He said he just hired some contractors from Derby. He said he had some issues with the electrician and heating guys but has worked that out. He said he needs about two more months to complete the interior work. Mr. Urgiles has been working with the Building

Department to get the permits. Kurt Miller asked that he keep in contact with the First Selectman's Office if any issues come up. Trisha Danka commended Mr. Urgiles on the fine work he has done on the property and thanked him for keeping his word to fix up the property.

Motion to continue to suspend the blight fines on 38 Nichols Street until July 2, 2019

Motion: Stephan Behuniak

Second: Trisha Danka

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – Yes

Item #9 – Discussion & Take Possible Action Regarding Noise Ordinance

At the last meeting we had a resident who had some concerns with the Noise Ordinance.

Motion that the Board of Selectmen forward to the Ordinance Committee the Town of Seymour's Noise Ordinance for review and discussion.

Motion: Stephan Behuniak

Second: Trisha Danka

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – Yes

Item #10 – Discuss & Take Possible Action Regarding Strategic Planning Committee Ordinance

They currently have seven members – would like to have just five.

Motion that the Board of Selectmen forward to the Ordinance Committee the Town of Seymour's Strategic Planning Committee Ordinance for review and discussion.

Motion: Stephan Behuniak

Second: Bob Findley

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – Yes

Item #11 – Discuss & Take Possible Action Regarding Surplus Equipment Auction Agreement

- Rory Burke presented information about AAR Auctions
- We just got rid of 13 surplus vehicles; many of them did not have the title
- The process we need to follow when disposing of these vehicles/equipment is spelled out in the ordinance. This process is very time-consuming especially since we don't have titles for many items. This company would follow our procedures, we tell them what is surplus. They do the whole thing, we get the price the buyer pays. They tack on an additional percentage fee that the buyer pays.
- Bob Findley noted that some of the negative reviews said that there was some misrepresentation, probably due to not enough information given. So, when we give them information on an item, we should be sure it is correct.
- Rob VanEgghen noted that many of the reviews were from New York. Are there any towns in Connecticut that have used this company? Rory will check with them.
- Currently we do sealed bids for each item delivered to First Selectman's Office. If no titles, we need to get a notarized letter (some of the VIN #'s were given to us incorrectly), Bill of Sale from DMV. Lots of paperwork for Rory.
- Bryan LeClerc said that in order to utilize this vendor, the Town would need to amend Ordinance 2-281. There is a procedure that we need to follow for ridding of any surplus property (other than real

property). First, we must ask all other Town departments if they can utilize the item, then must advertise for sealed bids to come to the First Selectman's Office, there needs to be a 5% certified check with each bid, the Board of Selectmen need to open the bids, the winning bid is posted on the bulletin board at Town Hall. Three days later they need to come pick up the property or forfeit it.

- In this company's paperwork there is a provision "Buyers Premium" – the auction company gets their money (fee) from the buyer.

Motion that the Board of Selectmen forward to the Ordinance Committee, Ordinance 2-281 Surplus Ordinance for review and discussion.

Motion: Al Bruno

Second: Bob Findley

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – Yes

Item #12 – Appointments

One Appointment – Sean Strumello – Alternate for the Recreation Commission, 2 years, expiring 4/16/21

Motion to approve the above appointment for 4/16/19 as recommended by the First Selectman

Motion: Stephan Behuniak

Second: Trisha Danka

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – Yes

Item #13 – Tax Refunds/Abatements

Motion to approve attached Tax Refunds Report dated 4/16/19 from Tax Collector as presented by Sue Boland

Motion: Annmarie Drugonis

Second: Stephan Behuniak

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – Yes

Item #14 – Transfers

Control #9 – Department of Public Works

AMOUNT REQUESTED: \$ **116,947.54**

ACCOUNT NUMBERS

ACCOUNT NUMBERS

ACC. LINE ITEM TITLE	FROM	AMOUNT	TO	AMOUNT
Clerk Salary - DPW	1-001-430-3110-570-105	\$ 31,852.54		
Overtime - DPW	1-001-430-3110-570-130	\$ 7,985.00		
Contingency DPW	1-001-410-1850-530-870	\$ 77,000.00		
DPW Overtime snowplowing			1-001-430-3110-570-191	\$ 32,490.45
DPW snowplowing materials			1-001-430-3110-570-422	\$ 84,457.09
		\$ 116,947.54		\$ 116,947.54

PLEASE GIVE DETAILED EXPLANATION (attach separate sheet if necessary)

Transfer to cover cost of snowplowing and road safety. Attached is summary of total snow cost. Clerk salary had savings due to retirement and replacement will not be hired until next fiscal year. Overtime current balance is \$18,632 and projected to be \$10,000 for rest of year. Contingency was set aside for snow plowing.

Motion to approve Control #9 in the amount of \$116,947.54 as requested by Anthony DePrimo, Director of Public Works

Discussion: Additional information was provided from Tony DePrimo. This year materials cost was substantially higher. Stephan asked why we used Contingency – DPW as opposed to Snowplowing. This is because of control.

Motion: Annmarie Drugonis

Second: Trisha Danka

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller - Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak - Yes

Control #10 – Office of Building Compliance

AMOUNT REQUESTED: \$ 46,031.51

ACCOUNT NUMBERS

ACCOUNT NUMBERS

ACC. LINE ITEM TITLE	FROM	AMOUNT	TO	AMOUNT
Salary Director - Town Planner	1-001-410-1910-500-101	35,000.00		
Social Security - Town Planner	1-001-410-1550-500-220	2,925.00		
Salary per diem - Building	1-001-420-2400-565-105	3,272.04		
Contingency Other	1-001-410-1950-530-872	4,834.47		
Salary Director Building			1-001-420-2400-565-101	25,591.80
Salary Clerical Building			1-001-420-2400-565-110	12,880.00
Social Security Building			1-001-410-1550-565-220	2,943.09
Retirement Building			1-001-410-1550-510-230	4,616.62
		46,031.51		46,031.51

PLEASE GIVE DETAILED EXPLANATION (attach separate sheet if necessary)

Transfer to cover labor cost for the Building compliance director becoming full time and the hiring of a part time clerical person. Town Planner position has been eliminated and combined with the building compliance director.

We changed the structure of this department AFTER the budget was approved. This is just to put things where they need to go.

Motion to approve Control #10 in the amount of \$46,031.51 as requested by Jim Baldwin, Director of the Office of Building Compliance

Motion: Rob VanEgghen

Second: Bob Findley

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller - Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak - Yes

Control #12 – Town Buildings

AMOUNT REQUESTED: \$ 34,670.92

ACC. LINE ITEM TITLE	ACCOUNT NUMBERS		ACCOUNT NUMBERS	
	FROM	AMOUNT	TO	AMOUNT
Human Resource Director	1-001-410-1310-430-102	\$ 34,670.92		
Overtime			1-001-410-1940-510-130	\$ 28,976.95
Social Security			1-001-410-1550-510-220	\$ 2,216.74
Retirement			1-001-410-1550-510-230	\$ 3,477.23

PLEASE GIVE DETAILED EXPLANATION (attach separate sheet if necessary)

Transfer to cover custodial overtime for weekend projects (mold remediation, sewer backups, window replacements, construction at library, snow removal and to cover workers compensation absence of two months). Human resource director has a budget of \$60,000 and director was not hired until April 2019. Two thousand added for spring projects and vacations.

This was to cover some additional custodial overtime that we had not planned for. There were some issues at the Community Center – we are starting to think about a new Community Center, but we knew that this money would be available, so we invested in getting the project done and avoiding future damage to the building.

Motion to approve Control #12 in the amount of \$34,670.92 as requested by Anthony Caserta, Director of Operations.

Motion: Rob VanEgghen

Second: Bob Findley

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danko – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – Yes

Item #15 – Correspondence

Check Register and DPW Report included with packet

Item #16 – Public Comment

None

Item #17– Selectmen’s Public Comment

- Stephan Behuniak – none
- Rob VanEgghen – there will be a Blood Drive on Friday, 4/19 at the Seymour Land Trust from 1pm to 6pm. Please come donate.
- Al Bruno – none
- Annmarie Drugonis – thank you to Fred Stanek – Karen will be sadly missed. Thank you to Nicole Klarides-Ditria for presenting the Commendation. Congratulations to the Seymour High School Cheerleaders, Best in State and it was my privilege to do their citations.
- Trisha Danko – want to re-iterate how kind and generous Karen was to me and my kids; there was a “Seymour Remembers – invitation to be on the Reviewing Stand at the Seymour Memorial Day Parade” Please RSVP to Rory if you will be there. Attended the Fireman’s Pancake Breakfast – thank you for them doing that every year and I was proud to go out and support that.
- Rory Burke – none
- Bryan LeClerc – none

Item #18 – Adjournment

Motion to adjourn at 7:41pm

Motion: Annmarie Drugonis

Second: Al Bruno

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danko – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller - Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak - Yes

Submitted by:

Monica Dimon

Monica Dimon

Recording Secretary

Reviewed by:

W. Kurt Miller

W. Kurt Miller

First Selectman