

**Town of Seymour
Board of Selectmen
MINUTES**

COPY RECEIVED
DATE: 6/6/19
TIME: 1:10pm
TOWN CLERK'S OFFICE

**Regular Meeting
Tuesday, June 4, 2019 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Robert Findley, Annmarie Drugonis, Kurt Miller, Al Bruno, Rob VanEgghen

Members Absent: Trisha Danka, Stephan Behuniak

Others Present: Rory Burke, Richard Buturla, Bill Bittar

Item #1 – Call Meeting to order

First Selectman Kurt Miller called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Public Comment

None

Item #4 – Approve Minutes from May 21, 2019 Regular Meeting

Motion to approve Minutes from May 21, 2019 Regular Meeting

Motion: Bob Findley

Second: Annmarie Drugonis

Vote: 5 – Yes

0 – No

0 – Abstain

Trisha Danka – N/A

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – N/A

Item #5 – First Selectman's Report

Tuesday, June 4, 2019

First Selectman's Report

1. I want to again thank all of our emergency services personnel for their participation in the active shooter drill that was done on Sunday, May 19th. We had a very thorough debrief session and discussion about what was done well and what areas need improvement. We are planning another training event for the Fall of 2019.
2. Attended the dedication of the new playground at Bungay School. This was an excellent collaboration between the several town departments that will benefit not only the kids who attend Bungay School, but the close to 275 kids that attend our playground camp each year.
3. I had the honor of participating in the Seymour, Oxford and Shelton/Derby Memorial Day parades. It was truly a pleasure to be able to see so many people out celebrating those that gave their lives for our country.

4. Meet with Town Bond Counsel Bruce Chudwick to finalize the financing of the new Touch Screens for the Board of Education. This will be a much-needed upgrade for your teachers across the district.
5. Negotiations with the Seymour Police Union are continuing. Things are moving along nicely, and we hope to have most of the tentative agreements in place by tomorrow. I hope to have a full update for this board at our next meeting.
6. As a reminder, our schedule for the upcoming month has changed due to graduations and holidays. We will next meet on Tuesday, June 25th and then again on Tuesday, July 16th.

Item #6 – Discussion & Take Possible Action Regarding 31 Silvermine Road

- 31 Silvermine Road is a parcel located in the Industrial Park. About 2 weeks ago a situation was brought to our attention: In 1983, the Economic Development Commission created an Industrial Park there and recorded a “Land Disposition Agreement” which governed what was going to happen there. Included was a “Right of Reverter” which means that the land could be sold if the party didn’t develop it. The land would revert back to the Town. Mr. Jozef Dekarz purchased the property, developed it into a 10,000 sqft complex for industrial use. Mr. Dekarz put an addition on in 1996 (pulled permits). Mr. Dekarz passed away, the business was shut down, and the family has put the property on the market. About two weeks ago, Richard Buturla was contacted by an attorney at a closing (there is a buyer who wants to purchase the property) who discovered that no “Certificate of Completion” was never recorded. So we went to the Economic Development Commission who approved the issuance of a Certificate of Completion for this property. Richard would like the approval of the Board of Selectmen also. Annmarie Drugonis asked if it was possible that there are more properties like that in the Industrial Park? Richard Buturla said that there very well could be, but in order to check we would need to do a title search for ALL the properties in that Industrial Park. It is much better to deal with these issues as they come to light.

Motion to approve the issuance of the Certificate of Completion for 31 Silvermine Road as presented by Richard Buturla, Town Counsel

Motion: Rob VanEgghen

Second: Robert Findley

Vote: 5 – Yes

0 – No

0 – Abstain

Trisha Danko – N/A

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – N/A

Item #7 – Discussion & Take Possible Action Regarding Capital Plan

We gave some tentative approval a few months ago. Some things have changed.

- There is no longer a Mill Rate Stabilization Plan because there is no need. It has been replaced by the Turf Replacement Fund. The cost for replacement is about \$500,000 – the life is 10-12 years. We need to start setting aside some money every year for this.
- Pro-Active Road Reconstruction Plan and the Building Repair Fund have been kept the same for 2019/2020, 2020/2021, and 2021/2022. We anticipate going for a bond issue of \$5 million – should last us two years. Then in 2023 will start increasing. The Building Repair Fund should be fine at \$100,000 for the next two years. Then we should increase due to the need for a new Community Center.
- **Finance Department Software** – need to have one system for the Town and BOE. Initially we had gotten a bill of about \$100,000. Between the Finance Director, the school Business Manager, and Bill Sawicki (Board of Finance) we have decided to go with a Cloud-based system. It has less up-front cost, but a higher yearly rate.
- **Public Works:** 1. Hot Box/Reclaiming – substantially cheaper than coldpatch and more efficient.

2. Truck Mobile Lift System – needed - would allow more flexibility. 3. Scale with EZ Pass System – for the Transfer Station – allows trucks coming in to be weighed electronically and the information sent directly to Public Works. For this year these are all priority needs.

We will need to get new Gas Boy Software (this cost is just for the software – not the tanks or pumps) – this is scheduled for 2021 – card system to fuel the emergency vehicles.

- **Community Services:** current bus is over 12 years old and is starting to get expensive to repair; this would be for a purchase of a 30-passenger bus, handicapped accessible. This would allow Community Services to expand the use of the bus (can go further) – breaking up the cost over four years.
- **Generator:** This is for a new generator for Town Hall – we have had the current one for 5-6 years however cannot sustain our needs any longer. We bought the current one at auction (used) from Orange for about \$3,000. The new one would cost about \$18,000.
- **Town Buildings:** 1. Oil Tank Removal - continuing to put in \$10,000/year should the need arise to replace oil tanks. 2. Elevators (3) – for Town Hall, Police Department, and Community Center. Total cost would be about \$250,000 – breaking this down over five years.
- **Technology:** 1. Computer Replacement – continuing to put \$5,000/year to upgrade computers per the schedule drawn up by Rob Dyer. 2. Meraki Wireless – this is needed to improve wireless communications in all Town Buildings. New switches were purchased for the schools, and the old ones were transferred to the Town Buildings. This has increased efficiency dramatically.
- This brings the total to \$286,815. We have set aside \$300,000 every year.
- The one thing pulled out of here was the cost for new radios for the Emergency Services. As part of the questions for the bond package, we will have a separate line item for \$1.475 million for communications for Emergency Services. If that doesn't pass, we will have to look at alternatives.
- Dump trucks – we will need to replace 3 over the next five years.

Motion to approve the 2019/2020 Capital Plan as presented

Motion: Annmarie Drugonis

Second: Al Bruno

Vote: 5 – Yes

0 – No

0 – Abstain

Trisha Danka – N/A

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller - Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – N/A

Item #8 – Discuss & Take Possible Action Regarding 2019-2020 Salaries

To: Payroll

Cc: Doug Thomas, Finance Director

From: W. Kurt Miller

Re: Budgeted Salary Increases

Date: 6/4/19

Message:

The following salaries or monthly payments will be in effect as of July 1, 2019. Please let me know if you have any questions.

Enforcement Officers \$503.48 per week

First Selectman's Assistant \$60,660

1st Selectman \$90,000 (Eff. 12/1/2019)

Human Resources Director \$82,000

Director of Operations \$85,000

Finance Director \$122,943

Please note that if the First Selectman is a different person, the salary amount will decrease back to the first step interval for that position (\$82,500)

Motion to approve the non-union salaries as presented.

Second: Annmarie Drugonis

1 – Abstain

Kurt Miller - Abstain

Stephan Behuniak – N/A

No action at this time.

No updates. Richard Buturla is still in the process of putting together some draft documents. Have reached out to Oxford attorney Kevin Condon. Still working on this.

Town of Seymour Ordinance Regarding Vaping

RESOLUTION: BE IT RESOLVED AND ORDAINED, That an ordinance entitled Sale of Tobacco Products to Persons Under Twenty-One (21) Years of Age Prohibited is hereby enacted. (Full Ordinance Attached)

RESOLUTION: Sale of Tobacco Products to Persons Under Twenty-One (21) Years of Age Prohibited

- In April at the Board of Education, school security was discussed, and the First Selectman asked the Board of Education if they had some suggestions he could bring to the Board of Selectmen. Ed Hendricks put together the attached Ordinance.
- The process would be: Board of Selectmen to Ordinance Committee (will review with Town Counsel) then to Public Hearing then to Board of Selectmen then to Ordinance Committee then to Public Hearing and finally to the Board of Selectmen for approval.
- We move this to the Ordinance Committee for review. The next Ordinance Committee Meeting is on June 25th @ 5:30pm

Item #12 - Appointments**Appointments June 4, 2019 Board of Selectmen Meeting**

Name	Board	Type	Term	Expiration Date	Party
Lee Heller	Catchment Area 5	Reappointment	2 Years	6/7/2021	N/A

Motion to approve the above appointments for 6/4/19 as recommended by the First Selectman

Motion: Annmarie Drugonis

Second: Al Bruno

Vote: 5 – Yes

0 – No

0 – Abstain

Trisha Danka – N/A

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – N/A

Item #13 – Tax Refunds/Abatements

Date on Report is wrong. Should be 6/4/19.

Motion to approve attached Tax Refunds Report, with corrected date, from Tax Collector as presented by Sue Boland

Motion: Bob Findley

Second: Rob VanEgghen

Vote: 5 – Yes

0 – No

0 – Abstain

Trisha Danka – N/A

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – N/A

Item #14 – Transfers

None

Item #15 – Correspondence

- Check Register was attached.
- Letter from Pastor Russell Lesiw thanking us for hosting the National Day of Prayer on May 2nd.
- Letter from Richard Buturla to Tony Caserta, Director of Operations regarding the Seymour vs. Petrocelli lawsuit settlement. Copies of the checks from the insurance carrier for P & D Mechanical for \$10,000, the insurance carrier for Fusco Corp. for \$5,000, and the insurance carrier for Silver Petrucelli for \$75,000. This provides full relief for the Town by way of compensation for the failed sidewalk snow melt system. This was for Chatfield/LoPresti School. There was an issue of Plans vs. Specs. No glycol pumps were installed. With this settlement, the town is fully compensated for the failed project.

Item #16 – Public Comment

None

Item #17– Selectmen's Public Comment

- Rob VanEgghen – was proud to be part of Shelton/Derby parade (handed out flags on the route).
- Al Bruno – congratulations to the Seymour Boys & Girls Track Teams for a great showing at NVL's and at States Class M Championships; also, Seymour Softball playing tonight that they win tonight.
- Kurt Miller – Congratulations to Al Bruno winner of the John J. Gallagher Athletic Award from the Board of Education.

- Annmarie Drugonis – was at the French Memorial Park for the Memorial Day Observance and the bridge. Wondering if we can get this on our website – the times for the parade and other activities. Congratulations to the Seymour High School graduates! Public Works meeting is the second Monday of every month at the Public Works Department @ 7pm. The WPCA meetings are the first Mondays of the month @ 6pm here in the Norma Drummer Room. Also, Congratulations to the Seymour Track teams.
- Bob Findley – congratulations to the Seymour High School Softball Team as they won the Quarters. Hopefully they win tonight.
- Reminder that the next meeting will be on June 25th followed by July 16th.

Item #18 – Adjournment

Motion to adjourn at 7:39pm

Motion: Annmarie Drugonis

Second: Al Bruno

Vote: 5 – Yes

0 – No

0 – Abstain

Trisha Danka – N/A

Robert Findley – Yes

Annmarie Drugonis – Yes

Kurt Miller – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Stephan Behuniak – N/A

Submitted by:

Monica Dimon

Monica Dimon

Recording Secretary

Reviewed by:

W. Kurt Miller

W. Kurt Miller
First Selectman