

Town of Seymour
Board of Finance

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TOWN CLERK'S OFFICE

Minutes

Budget Deliberations
Tuesday, February 5, 2019 at 7:00pm
Seymour Police Department – 11 Franklin Street, Seymour

Members Present: Jim Cretella, Richard Demko, Beverly Kennedy, Heather McDaniel, Bill Sawicki, and John Stelma; Kristyn Hanewicz (alternate).

Members Absent: None

Others Present: Commissioner Bill Paecht, Chairman of Police Commissioners Bob Koskelowski, Chief Paul Satkowski, Deputy Chief Rinaldi and Deputy Chief Prajer

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Public Comment

None

Item #4 – Deliberation & Discussion of 2018/2019 Budget

Discussion of Police Department Budget by Chief Paul Satkowski:

- Line #101 & 102 Chief & Deputy Chief Salary: listed are contractual numbers
- Line #103 Lieutenant's Salary: not used
- Line #104 SRO: the number listed is for two people. One additional will be added; don't have the person right now, but the money will be funded from First Selectman Office (50%) and Board of Education (50%)
- Line #105 Admin Assistant/Records Clerk: Union contract
- Line #110 Union Wages: increase due to contract obligations
- Line #112 Supernumeraries: increase due to adding one supernumerary to help offset the overtime hours
- Line #114 Crossing Guards: the amount listed also includes downtown parking attendant
- Line #125 Board of Police Commissioners: No increase sought
- Line #130 Overtime Account: increase of about \$30,000 based on historical usage
- Line #290 Longevity Pay: listed here, but paid out of Town budget
- Line #295 Survivors Benefits: slight increase
- Line #340 Town Services/Medical: (Purchased Technical Services) no increase sought; mostly contractual and required by state law
- Line #350 Training/Schooling/Seminars: slight increase (\$11,000) to compensate new hires for their degrees (about \$5,000) and other training needed (some by law)
- Line #430 Repairs & Maintenance: No increase sought – our fleet is in good shape

- Line #500 Other Purchased Services: slight increase (from vendors)
- Line #520 Insurance: No increase sought; also paid from Town budget
- Line #530 Communications/Telephone: slight increase (from vendors)
- Line 580 Car Allowance: No increase sought
- Line #610 General Supplies: No increase sought
- Line #612 Canine Supplies: No increase sought
- Line #615 Clothing Allowance: contractual; increase is due to new hire of officers
- Line #622 Electricity: No change; will be in Town Budget, not individual departments
- Line #624 Heating Oil: No change; will be in Town Budget, not individual departments
- Line #626 Gas & Oil: No increase
- Line #740 Machinery/Equipment: No increase sought
- Line #745 Machinery/Equipment: need to replace 2 new vehicles this year; other items needed for cars (tires, emergency lights, etc.)
- INCOME/REVENUES: \$81,130 – broken down on budget pages
- Capital Improvement Plan – list of Capital items requested was presented (parking lot in front of Police Department); Install/replace fencing around Police Department facility; replace worn carpeting & repair damaged floor tiles in building; Legal Consultant – policy/procedure/state accreditation; replacement of firearms. Total Request is: \$175,000.
- 5 officers at the academy – currently down 5 officers, maybe 6. Fully staffed = 41 + SRO.
- Last year had signed contract so that the nearby towns would help in the event of a MAJOR event with detectives, crime scene investigation, officers.
- Fully staffed number is generated by Board of Police Commissioners and Police Chief – is not in the charter.

Item #5– Adjournment

Meeting was adjourned at 7:45pm.

Submitted by:

Monica Dimon
Recording Secretary