

Town of Seymour  
Board of Finance

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TOWN CLERK'S OFFICE

Minutes

Budget Deliberations  
Thursday, February 21, 2019 at 7:00pm  
Norma Drummer Room – Seymour Town Hall

**Members Present:** Richard Demko, Kristyn Hanewicz, Beverly Kennedy, Heather McDaniel, Bill Sawicki, and Kwame Dunbar (alternate)

**Members Absent:** Jim Cretella, John Stelma, Gary Popielasz (alternate)

**Others Present:** Rob Dyer, Jen Magri, Vonda Tencza, Rick Belden, Michael Wilson, and Doug Thomas

**Item #1 – Call Meeting to order**

Chairman Bill Sawicki called the meeting to order at 7:00pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Public Comment**

None

**Item #4 – Deliberation & Discussion of 2018/2019 Budget**

Discussion of Board of Education by Director Jen Magri:

- **Section 1: Management Summary**  
Salaries increases are per contract.

General: The overall proposed budget increase is \$653,561 (1.95%) over the 2018-19 budget.

A/C 110-119 Certified Staff:	2018-19 budget	\$16,630,529
	2019-20 proposed budget	\$17,031,583
	Increase	\$ 401,144 2.4%

The budget increase provides funding for the contracted salary rates included in all union and non-union contracts. The union and non-union personnel will receive salary increases in the 2.5% to 3.5% range. In addition to the contractual requirements, there are several reductions and reallocation of resources proposed in the 2019-20 budget as follows:

Retirements/Resignations:

- 1 FTE High School Language Arts teacher - reduction due to retirement / position not replaced
- 1 FTE High School Spanish teacher – retired / to be replaced at lower salary
- .6 FTE High School Spanish / French teacher – retired / to be replaced at lower salary
- 1 FTE High School P.E. teacher – resignation / to be replaced at lower salary
- 1 FTE Middle School Math teacher - retired / to be replaced at lower salary
- 1 FTE Middle School Principal – retired / to be replaced at contractual salary rate – no savings

New Positions:

- 1 FTE Special Ed. teacher – to be utilized for High School / Middle School projected students
- 1 FTE Science teacher – High School
- 1 FTE Guidance Counselor – Increase .5 FTE for High School and .5 FTE for Chatfield LoPresti school.
- .4 FTE Social Worker – High School to be increased from current .6 FTE to 1.0 FTE
- .6 FTE Music Teacher – High School to be increase from current .4FTE to 1.0 FTE

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A/C 120-140 Non-Certified Staff:	2018-19 budget	\$ 3,893,423
	2019-20 proposed budget	\$ 4,098,968
	Increase	\$ 205,545 5.3%

The proposed budget increase provides funding for contracted salary rates included in all union and non-union personal services contracts. The union and non-union personnel will receive salary increases in the 1.0% to 2.5% range. The staffing levels provide for maintenance and delivery of required services at the same level as 2018-19, except as noted below:

Retirements / Resignations:

- (1) Bungay School – Head Custodian – retired / to be replaced – no payroll savings
- (1) Bungay School – Night Custodian - retired / to be replaced - no payroll savings

New Position:

- (1) Secretary - Assigned to Special Education with other school assistance -- at contractual salary
- (1) SRO – High School – BOE subsidy of position

- Principal @ Middle School position will be posted at the end of March.
- Last year we eliminated the clerical paras which were ok in all departments except for the Special Ed Office. The number of students is increasing.
- \$50,000 allocation for and SRO – sharing cost with Town

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A/C 210-295 Employee Benefits:	2018-19 budget	\$ 5,454,102	
	2019-20 proposed budget	\$ 5,528,647	
	Increase	\$ 74,545	1.4%

The overall increase reflects individual line item increases due primarily to a projected 8.75% rate increase in health insurance premium, statutory employer Social Security/Medicare and contractual MERF pension contribution. The workers compensation insurance contribution to the Town Internal Services Fund remains the same as 2018-19, while contractual retiree benefits are slightly lower. The retiree benefits includes both prior and current year ERIP costs and the lump sum payments for two (2) retiring custodians.

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A/C 320 –340 Professional Services:	2018-19 budget	\$ 638,000	
	2019-20 proposed budget	\$ 590,750	
	Decrease	\$ ( 47,250)	-7.4%

The overall decrease reflects elimination of the budgeted intern program funds in 2019-20. In addition, we have one less student receiving auditory consulting services in 2019-20. See page 21 for account details.

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A/C 411 – 450 Infrastructure:	2018-19 budget	\$ 966,635	
	2019-20 proposed budget	\$ 992,365	
	Increase	\$ 25,730	2.7%

Most accounts reflect nominal increases / decreases to reflect planned levels of activity in 2019-20. Equipment lease / rental includes the SHI Chromebook lease (started in 2018-19) and the Interactive Display lease (scheduled to be completed for 2019-20 fiscal year). See pages 22-24 for account details.

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A/C 510-519 Transportation:	2018-19 budget	\$ 1,858,840	
	2019-20 proposed budget	\$ 1,967,590	
	Increase	\$ 108,750	5.9%

The increase provides funding for contracted transportation (bus) services provided to regular and special education students. The Seymour Public Schools is required to provide transportation services to all qualified students in the district. The projected increase provides for the same level of bus service at the contractual rates, along with projected out of district student placements. See page 25 for account details.

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- Transportation – two years left on the bus contract before re-negotiation
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A/C 520-529 Insurance:	2018-19 budget	\$ 243,232	
	2019-20 proposed budget	\$ 255,161	
	Increase	\$ 11,929	4.9%

The increase is projected, as we will not receive our actual renewal until May, 2019. We are required to maintain liability, property, and athletic insurance. Preliminary discussions held during the December, 2018 budget summit with our insurance broker indicate that the projected increase reflects current market conditions.

A/C 561-564 Tuition	2018-19 budget	\$ 1,423,151
	2019-20 proposed budget	\$ 1,431,040
	Increase	\$ 7,889 0.6%

These accounts represent out placed students for regular and special needs programs and services. The special needs students are out placed due to the requirements of their Individual Education Plan (IEP), which unique requirements cannot be addressed by programs or services provided by the Seymour Public Schools. The current budget projection for 2019-20 reflects 23 out placed students. The 2018-19 budget included 23 out placed students. In addition, certain regular education students attend schools offering specialized programs (Nonnewaug, Education Center for the Arts, Sound School). We are required to pay tuition and some transportation costs for these students per state mandate (ECA transportation not mandated) and the enrollment in these schools is projected to decline based on current enrollment trends. See page 27 for account details.

- Last year in the budget we added a Special Education teacher and created a classroom @ Bungay School and this class has 7 students which would otherwise have had to be outplaced. This has saved many thousands of dollars. We do look at individual profiles of the students to see if they can benefit from this program.
- If funds are needed for extra (not planned) students, there are some accounts (Supplies & Computers) that money is held in until late April to cover these students needs.
- Sometimes the special needs children require special transportation needs (monitor on the bus).

A/C 610-690 Supplies	2018-19 budget	\$ 1,727,100
	2019-20 proposed budget	\$ 1,724,160
	Decrease	\$ ( 2,940) -0.2%

These accounts represent costs associated with various supplies, utilities and curricular materials. Most accounts are being held at a 0% increase for 2019-20. Electricity is being budgeted at a lower cost as the Town / BOE will be seeing projected savings due to the Johnson Controls PPE projects to be completed by the beginning of the 2019-20 fiscal year. Bus fuel is being budgeted at a higher cost as we will be executing a new price per gallon for 2019-20. We are completing a two year price agreement in 2018-19 (\$.99 per gallon) and are projecting a 2019-20 price per gallon of \$1.50.

A/C 730-745 Equipment	2018-19 budget	\$ 352,376
	2019-20 proposed budget	\$ 209,000
	Decrease	\$ (143,376) -40.7%

These accounts represent costs associated with planned replacement / acquisition of equipment used in technology, instruction, office and custodial applications. The 2019-20 budget is significantly lower in Instructional Equipment due to the replacement of the Bungay School playground during 2018-19. See page 28 for account details.

**Section 2: Backup Detail**

**Seymour Public Schools  
Professional Services Budget Detail  
2019-20 Budget**

<u>A/C 320 Professional Education Services</u>	
ACES OT / PT, Assistive Technology	\$201,000
CREC Auditory Services	\$65,000
Virtual High School Program	\$4,000
<b>Total A/C 320 Professional Education Services</b>	<u>\$270,000</u>

<u>A/C 330 Other Professional Services</u>	
Athletic Trainer Services	\$25,500
Athletic Contests - Official's Fees	\$19,250
Athletic Contests - Police / Ambulance Services	\$12,750
Medical Doctor (Systemwide)	\$14,500
Payroll / HR Processing Services	\$88,250
Legal Services	\$90,000
Unemployment Compensation Service	\$3,500
<b>Total A/C 330 Other Professional Services</b>	<u>\$251,750</u>

<u>A/C 340 Technology Services</u>	
Third Party Technical Support Services	\$9,000
<b>Total A/C 340 Technology Services</b>	<u>\$9,000</u>

**Seymour Public Schools  
Infrastructure Services Budget Detail  
2019-20 Budget**

<u>A/C 411 Water &amp; Sewer Fees</u>	
High School	\$30,100
Middle School	\$18,500
Bungay School	\$10,050
Chatfield LoPresti School	\$9,975
Central Office	\$875
<b>Total A/C 411 Water &amp; Sewer Fees</b>	<u>\$69,500</u>

<u>A/C 430 Building Contract Services</u>		
Burglar / Fire Alarm Services	\$15,750	District
Field Turf - Annual Maintenance / G-Max testing	\$3,000	HS
HVAC Controls System (Andover ESC)	\$16,000	HS
HVAC Controls System (Siemens)	\$13,000	MS
HVAC Controls System (Johnson Controlled Air)	\$19,750	CLS
HVAC Controls System (Honeywell ESC)	\$6,500	Bungay
Preventative Maintenance - Air Handling Systems	\$15,750	District
Sprinkler Pump / Test / Inspection Services	\$4,750	HS/MS/CLS
Elevator testing / inspection / maintenance services	\$16,825	HS/MS/CLS
Fire Extinguisher testing / inspection	\$4,750	District
Emergency Lighting testing / inspection	\$2,250	District
Pool testing / inspection services	\$4,250	HS
Accuspec ( science lab hood controllers)	\$1,750	HS
Clock Service	\$17,500	District
HVAC Filter replacement program	\$6,500	District
Kitchen Hood Systems	\$2,000	District
Classroom Hazardous Materials annual disposal	\$4,950	District
Cleaning Science Wing Tanks / Traps	\$4,500	HS
<b>Total A/C 430 Building Contract Services</b>	<u>\$159,775</u>	

**A/C 434 Equipment Contract Services**

Copiers / Printers (Maintenance Component)	\$65,275	District
Emergency Generator testing / inspection	\$5,500	HS / MS / CLS
Custodial Equipment - Preventative Maintenance	\$5,450	District
Inspection Services - Bleachers / Gym Equipment	\$4,970	District
<b>Total A/C 434 Equipment Contract Services</b>	<b>\$81,195</b>	

**A/C 440 Equipment Lease / Rental**

Pitney Bowes Mail / Sorter Machines	\$4,705	District
High School Graduation	\$3,660	HS - Chair / Stage Rental
Middle School Graduation	\$1,375	MS - Chair Rental
Copiers (Rental Component)	\$63,020	District
Portable Toilets - High School Fields	\$2,100	HS
Maintenance - Truck rental	\$1,500	District
SHI - Chromebook Lease	\$37,900	District - Year 2 of 4
TBD - Interactive Displays	\$74,000	MS/Elementary - Year 1 of 5
<b>Total A/C 440 Equipment Lease / Rental</b>	<b>\$188,250</b>	

Discussion on "Clock Service" - all the clocks are integrated into the bell system; these clocks are hardwired and when the clocks need to be replaced we need to call in an electrician to replace the clocks; current system is very expensive to maintain. The new system runs on our WiFi system and is a lease. After five years we own the clocks and then the clock is minimal. Within the five years, they will replace the clocks for free. This also allows us to standardize across the district.

Seymour Public Schools  
Infrastructure Services Budget Detail  
2019-20 Budget

**A/C 450 Software Maintenance Contracts**

ACN - Cisco Smartnet (Switch support)	\$7,750
ACN - Managed Traps Service	\$7,975
Agile Sports Technology (HS Sports management)	\$2,650
Appltrak (online employment application)	\$2,025
ATRUM (Library software license)	\$2,450
Blackboard (District emergency contact software)	\$6,250
DBO ( Energizer / email scanning / firewall)	\$8,325
Finalsite - (Web Site Hosting)	\$12,000
Frontline (Employee Attendance / Sub Scheduler)	\$11,650
IEP Direct (Special Education software license)	\$11,125
Microsoft Office Site License (District)	\$16,125
Naviance Guidance software (HS & MS)	\$6,550
NWEA (MAP)	\$21,750
PITSCO (STEM software license)	\$2,600
PowerSchool Annual License / Support	\$11,500
ProTrax - PD scheduler and tracking	\$4,900
School Duda (Technology, Maintenance, Facilities Use)	\$9,550
SNAP (Nurses)	\$1,300
Splashtop (Classroom application)	\$2,520
Sungard Phoenix (Accounting software)	\$4,250
Transfinder (Transportation Software)	\$5,600
<b>Total A/C 450 Software Maintenance Contracts</b>	<b>\$160,645</b>

- What do we do for backup? We have a town-wide backup solution. Appliances that sit on location (Town Hall, Police Department, & School System). E-mail has one data retention scheme, data has another. Daily, weekly & monthly backup is done. Financial data is backed up to the cloud.

Seymour Board of Education  
Account 431 - Building Repairs & Maintenance  
Proposed Projects - 2019-20 Budget

1/6/2019

**High School**

	<u>Schedule</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
Safety - Parking lot striping	Bi-Annual	\$0	\$2,500	\$0
Maintenance - Hallway locker repairs	Annual	\$2,500	\$2,500	\$2,500
Maintenance - Recoat gym floor	Annual	\$2,750	\$2,750	\$2,750
Maintenance - Bathroom Partition Replacement	Summer 2019	\$10,000	\$0	\$5,000
Maintenance - High School Pool Lanes / Pool Sound System	Summer 2019	\$17,500	\$0	\$0
Maintenance - OCR Door Repairs	Summer 19/20	\$5,000	\$10,000	\$10,000
Maintenance - Ongoing Flooring Repair Program	Summer 19/20/21	\$10,000	\$15,000	\$15,000
<b>Sub-Total High School</b>		<b>\$47,750</b>	<b>\$32,750</b>	<b>\$35,250</b>

**Middle School**

Safety - Parking lot striping	Bi-Annual	\$0	\$2,500	\$0
Maintenance - Hallway locker repairs	Annual	\$1,750	\$1,750	\$1,750
Maintenance - Recoat gym floor	Annual	\$3,000	\$3,000	\$3,000
Maintenance - Repair boiler supply / return lines	Summer 2019	\$27,500	\$0	\$0
Maintenance - Paving in Drop Off Area / Bus Loop	Summer 2019/20/21	\$17,500	\$12,500	\$25,000
Maintenance - Bathroom Partition Replacement	Summer 2019/20/21	\$5,000	\$5,000	\$5,000
Maintenance - Install new hallway flooring	Summer 2020/21	\$0	\$45,000	\$45,000
<b>Sub-total Middle School</b>		<b>\$54,750</b>	<b>\$69,750</b>	<b>\$79,750</b>

**Bungay School**

Safety - Parking Lot Striping	Bi-Annual	\$0	\$2,000	\$0
Maintenance - Computer Room Generator	Summer 2019	\$5,000	\$0	\$0
Maintenance - Replace classroom A/C Units	Summer 2018/19/20	\$3,000	\$3,000	\$3,000
Maintenance - Repair Concrete Sidewalks	Summer 2018/19/20	\$5,000	\$5,000	\$5,000
Maintenance - Paving in Drop Off Area / Bus Loop	Summer 2018/19/20	\$10,000	\$10,000	\$0
<b>Sub-Total Bungay School</b>		<b>\$23,000</b>	<b>\$20,000</b>	<b>\$8,000</b>

**Chatfield LoPresti School**

Safety - Parking Lot Striping	Bi-Annual	\$0	\$2,500	\$0
Maintenance - Recoat gym floor	Annual	\$2,500	\$2,500	\$2,500
<b>Sub-Total Chatfield LoPresti School</b>		<b>\$2,500</b>	<b>\$5,000</b>	<b>\$2,500</b>

**Sub-total Planned Projects**

Sub-total Planned Projects		\$128,000	\$127,500	\$125,500
Ongoing Maintenance requirements		\$172,000	\$172,500	\$174,500
<b>Total Repairs and Maintenance</b>		<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>

- Try to plan 3 years out for most things.
- Office of Civil Rights Report from 7 years ago, we have corrected the large items (have 10 years to correct) but still need to work on the locker room, pool area, and are working on the smaller ones now. Many of these items deal with things being ADA Compliant. We still have 3 years to complete.
- Bungay School repair costs – this will be a major infrastructure project. We are doing our best to maintain as well as possible. When the Town did the Power purchase with Johnson Controls we got a gas boiler. \$25million is needed for the project. Bill Sawicki said that the debt service in 22/23 will come down.
- High School will also need to be addressed. There was the addition in 2006, but the pool area is used far more than previous years. Also, we will need to update the original areas (from 1961). The \$25million also includes \$10million for the high school.
- These figures do not include any money for the turf field. We are in year 2 of a 10 year life. Bill Sawicki suggested sending a letter to Kurt Miller requesting to put \$50,000 per year in the Capital Plan. This way when it needs to be replaced, the money will be there. There is no proof that the turf is unsafe.

Seymour Public Schools  
Transportation Budget Detail  
2019-20 Budget

1/6/20

A/C 510 Regular Local Transportation

Local - \$335.44 x 15 buses x 182 days	\$915,750	Contract rate (includes late bus)
Ed. Center for the Arts (ECA) - \$110 x 180 days	\$19,800	Contract Rate / Mileage
Local Charters	\$20,500	
<b>Total A/C 510 Regular Local Transportation</b>	<b>\$956,050</b>	

A/C 512 Vo-Ag Transportation

Normewaug H.S. 182 days	\$27,250	Allocated from A/C 516
<b>Total A/C 512 Vo-Ag Transportation</b>	<b>\$27,250</b>	

A/C 516 Special Ed. - Local Transportation

5 Vans x \$335.44*182 days	\$305,250	Contract rate
Monitors - \$20.58 *7.00*3 x182 days	\$78,660	Contract rate
Local school year - in district transportation	\$12,000	Contract Rate / Mileage
Extended Year Program - Summer School	\$20,260	Contract Rate / Mileage
<b>Sub Total A/C 516 S/Ed Local Transportation</b>	<b>\$416,160</b>	
Allocation to A/C 512 Vo-Ag Schools	(\$27,250)	
Allocation to A/C 517 S/Ed Non Local	(\$57,360)	
<b>Net Total A/C 516 S/Ed Local transportation</b>	<b>\$331,550</b>	

A/C 517 Special Ed. - Non-Local Transportation

All Star - ACES SKIFF (\$235.00 *185 days)	\$43,475	Contract Rate / Mileage
All Star - ACES East (\$230.00 *185 days)	\$43,475	Contract Rate / Mileage
All Star - ACES MILL RD (240* 185 days)	\$44,400	Contract Rate / Mileage
All Star - CES (\$330*185 days)	\$61,050	Contract Rate / Mileage
All Star - CREC Soundbridge (\$245 * 185)	\$45,325	Contract Rate / Mileage
All Star - IPPF (\$235*185 days)	\$43,475	Contract Rate / Mileage
All Star - Milestones (\$235*185 days)	\$42,550	Contract Rate / Mileage
B&B Bus Services (High Roads)	\$61,000	Contract Rate / Mileage
Winkle Bus Service (Grace Webb)	\$46,800	Contract Rate / Mileage
All Star Monitors - (\$20.58 *6*2 * 185 days)	\$45,330	Contract Rate
Extended Year Program - Summer School	\$58,500	Contract Rate / Mileage
<b>Total A/C 517 S/Ed Non-Local Transportation</b>	<b>\$535,380</b>	
Allocation from A/C 516	\$57,360	
<b>Net Total A/C 517 S/Ed - Non Local Transportation</b>	<b>\$592,740</b>	

Seymour Public Schools  
 Communications Budget Detail  
 2019-20 Budget

1/15/

A/C 530 Communications

VOIP Telephone System	\$80,700	\$8725 x 12 months
Fiber WAN - Line / Equipment Rental	\$63,900	\$5325 x 12 months
External WAN connectivity (CEN)	\$15,200	annual payment
Emergency Services (Cell Phones, Walkie-Talkies)	\$6,480	\$540 *12 months
Districtwide Postage & School Communications	\$34,845	\$.50 rate for metered mail
Newspaper Advertising	\$3,500	Bids, employment ads
Universal Service Fund (USF) discount	(\$39,150)	Per 2019-20 USF commitment
 Total A/C 6530 Communications	 <u>\$104,675</u>	

Qualifies for USF Rate program discount:

1. VOIP – Internet & Phone system used by entire town except Police Department who has special needs
2. Fiber WAN Line – use for communication between the school buildings
3. External WAN Connectivity – Connecticut Education Network – state rolled out a fiber network that we have to use (libraries and schools) and this is year two of paying for it
4. Cell Phones, Walkie-talkies – custodians & security
5. Postage – still need to send out correspondence to parents; we could offer the parents to the opt out to paper mailings.
6. Universal Service Fund Discount – for 12 years have been paying – from the 1930’s when the phone companies charged to expand service and never took out the charges. Now there is a large amount of money that the government has said schools and libraries could use for certain related projects. The indicated two items are eligible for these funds.

**Tuition Budget Details – Page 27** – for Special Ed and Magnet Schools that we need to pay. No choice in paying these. With the Special Education, there is the base tuition, transportation, extended school year for each. With the Excess Cost School Grant, we pay the FULL amount for the first 4 kids. Then the state should pick up the rest, but currently they are funding the grant @ 77.5% (which fluctuates depending on how many requests the state gets for the grant).

**Equipment Budget Details – Page 28** – this is another account where money is held in case it is needed for extra students until late April. We are very diligent about replacing equipment on a regular basis. We do have very good equipment for the custodians to do their job well. Have annual replacements for the classrooms.

**Section 3: Enrollment Data**

- There has been discussion about regionalizing based on # of students. The number has not been definite – 2000 has been discussed. Currently we are at 2,152.
- Also, discussed regionalization based on Probate Districts.
- We have had discussions with Ansonia, but nothing definite.

**Section 4: Special Education Enrollment Data**

- We are getting closer to the state average. We have a changing demographic.
- In 2009 we had 213, this year we are at 339 Special Ed Students.

**Section 5: Pie Chart of Expenditures**

Bill Sawicki said that the school system has come a long way. It is in everyone's best interest to support the Board of Education. Compliments to Rick Belden – he is the best Bill has worked with in all his years on the Board of Finance.

Beverly Kennedy asked how many people the Board of Education ADP agreement processes. Rick Belden said about 459 people; sometimes is less in the summer months. Town also uses ADP.

REGARDING REPLACING SMARTBOARDS – every classroom k-8 has a smartboard which are at least 10 years old. These are integral to the lessons. They are very expensive to maintain – we are currently at \$10,000/year for bulb replacements (\$300 each). We are looking at a plan to replace them. Sent out bids. Four companies responded. We demo'd the equipment. One of the companies were very aggressive in their pricing AND offered a 7-year warranty. This is the modern version of the smartboard. There is literally no maintenance with these. The cheapest bid was \$287,000; we have in our operating budget. But the financing costs are at 12% (about \$100,000). So were hoping to come to the Town and doing a bond and have the Board of Ed reimburse the Town over the next 5 years.

USF PROGRAM – 5 year rolling basis – they allocate a certain amount to us and after 5 years if we haven't used the money it goes away. We are in year 5 and still have about \$200,000 left. Our switches are 8-10 years old. Used in everything related to network & technologies. This qualifies as reimbursable under this program. We only pay 40% of the cost. BUT we can't finance the 40% portion, we would need to pay in a lump sum. Our cost is about \$213,000. With our discount the cost is about \$85,000. If we are able to save the \$100,000 in financing for the smartboards, we would have the amount needed in the budget to reimburse the town. ALSO, the company bidding on the smartboards extended the pricing to the Town for any that they wanted to purchase. And, the switches that are not end of life right now, we can move them to the Town & move from 100mb to 1G.

Mike Wilson and Bill Sawicki said this is a no-brainer to do this at 1-2% instead of the 12% and also to not lose the money since we will still need to replace the switches soon anyway. Total is about \$380 for both projects (after discounts). Approximately \$75,000 for five years for paying back to the Town.

**Item #5– Adjournment**

Meeting was adjourned at 8:22pm.

Submitted by:

**Monica Dimon**  
**Recording Secretary**