

Town of Seymour  
Board of Finance

COPY RECEIVED  
DATE: 7/24/19  
TIME: 2:50 PM  
TOWN CLERK'S OFFICE

Minutes

Regular Meeting  
Tuesday, July 23, 2019 at 7:00pm  
Norma Drummer Room, Seymour Town Hall

**Members Present:** Richard Demko, Kristyn Hanewicz, Beverly Kennedy, Jim Cretella, John Stelma; Kwame Dunbar (7:08pm) (alternate)

**Members Absent:** Bill Sawicki, Heather McDaniel; Gary Popielasz (alternate)

**Others Present:** Doug Thomas

**Item #1 – Call Meeting to order**

Vice Chair-woman Beverly Kennedy called the meeting to order at 7:00pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Seating of Alternates**

None

**Item #4 – Public Comment**

None

**Item #5 – Approval of Minutes – June 25, 2019 Regular Meeting**

Motion to approve Minutes from June 25, 2019 Regular Meeting

Motion: Richard Demko

Second: Jim Cretella

Yes: 4

No: 0

Abstain: 1 (John Stelma)

**Item #6 – Approval of Audit Engagement Letter**

Per Chairman, Bill Sawicki, the Board does not need to approve this. Bill will sign this next week.

**Item #7 – Comments from the First Selectman**

None

**Item #8 – Report from the Finance Director**

➤ **Fiscal Year 2020**

The fiscal year 2020 budgets have been entered. Employee bonus, H.S.A. deductions, abatements and sick time reimbursements have been paid. Budgets have been entered revenues and expenditures.

Area of concern is the Town buildings repairs and maintenance. Sewer repairs are needed at 98 Bank street building, boiler replacement is needed at the Police station and the Community center air conditioning needs to be replaced. 98 Bank Street repair is being taken out of budget and

Police station has funds to allocate from prior year. Community center is being evaluated with possible new community center being built.

- The Trash Hauling is WAY off – about \$100,000. Tony DePrimo said that they have been doing a lot of bulk pickups at houses. A detail of the Public Works hours and projects completed was included with the packet. They will be looking for a transfer next month.

➤ **Fiscal Year 2019**

The fiscal year 2019 Town budget appears to have an overall surplus. The surplus is trending toward recovering the fire truck payment made earlier in the year with an additional small surplus. Revenues are trending within budget with a possible surplus. There will be a large transfer for trash hauling. We are awaiting the final bills to prepare the transfer.

The Town and BOE have begun the process of evaluating software. RFP will be issued next week. The Town and the BOE are in discussions concerning the various software companies. Our goal is to sign on to a software company as soon as possible to avoid being last in line for implementation. Town charter requires a bidding process for services or goods over \$25,000.

- Bill Sawicki wants to be in the discussion meetings for the new software.
- The new Business Manager for the Board of Education, Sherri Holmes has started
- The other transfer from last month for the Police Department did not have any backup. They may not bother with this transfer.
- Richard Demko asked Doug Thomas if he could prepare a list of what the cost would be if there were abatements for ELECTED OFFICIALS of the Town. Just to get an idea of what the cost would be Doug will check on this for next month. Estimate is about \$1,000 max each.

**Item #9 – Transfer Requests**

None

**Item #10 – New Business**

None

**Item #11 – Correspondence**

None

**Item #12 – Adjournment**

Motion to adjourn

Motion: Kristyn Haniewicz

Yes: 5

No: 0

Second: Jim Cretella

Abstain: 0

Meeting was adjourned at 7:11pm.

Submitted by:

**Monica Dimon**

**Recording Secretary**