

Tony is keeping an eye on the utilities for the Town that are trending a little high. Richard Demko asked why there is not a surplus for utilities as promised by Johnson Controls. Bill Sawicki asked if the rep for our town has given us any calculations for the prior year. Doug said that we can ask but many of the changes that would generate the surplus have just been installed. **Bill asked when we would be receiving reports from this individual.** Our Board should be receiving these reports on a monthly basis and not wait until next May to find out our status. We are paying our utilities every month. By the time our lease payment is due we should have some idea what our savings are for the year. **We need to make sure that these savings are a reality. Doug Thomas will ask these questions and have an update at the next meeting.**

Fiscal Year 2019

The fiscal year 2019 Town budget appears to have a surplus. The surplus is trending toward \$600,000. Revenues are trending within budget with \$200,000 surplus and expenditures will have a surplus of \$400,000. There will be a large transfer for trash hauling at the October meeting. Transfer needs approval from DPW Board and Board of Selectman.

Item #8 – Update on New Financial Software
Software Update

The Town and BOE have begun the process of evaluating software. The Town received four proposals. The proposal cost is;

Company	Annual Cost	Implementation Cost	Hours	Data Conversion Cost	Project Management Cost	Total Cost
Munis Central Square Infinite	28,598	52,480	328	7,200	9,500	97,778
Visions Power School	26,203	82,260	457	7,200	10,000	125,663
	30,266	37,380	240	4,400	9,300	81,346
	17,807	36,550	52	0	13,000	49,550

Implementation cost varies due to the company’s estimate of training and complexity of the module implementation. The estimated hours ranged from 52 to 457 with amount per hour range of \$155/hr. to 180/hr.

The Seymour School system will not go with the Munis system, due to its report writing reputation. All references reported a very complex report writing system and prior business manager Rick Belden does not recommend this system. Mr. Belden is quoted to say it takes an IT master’s to write the reports, they’re a nightmare.

The Seymour School system favors Infinite Visions. The Business Manager has used the system in other Towns and is impressed with their user-friendly system and their attentive support staff. The demo we viewed does appear to be user friendly. References are in the process of being checked.

Central Square Technologies sales person has been very helpful, and we have a demo scheduled for next Thursday. References from Shelton and New Britain had older versions of the software. Each thought the system was user friendly, but the report writer was difficult. Shelton has requested training, but response has been slow. New Britain has had trouble with errors holding up payroll and report writing was bad.

Power School is our current system's upgrade. The representative was difficult to reach but helpful when talked to. They have the lowest cost. They will waive the first year's subscription cost; implementation cost is lower and data conversion cost zero. Data conversion is already programed since it is an upgrade from prior system. We have a demo set up for next Wednesday. Town of Danbury and other municipalities have reported difficult implementations. References are in the process of being checked.

Each company offers general ledger, accounts payable, fixed assets, human resources, budgeting, report writing and receivables.

- Bill Sawicki said that we need to have ONE software for the Town & Board of Education. Bill was skeptical of the number of hours for training for PowerSchool. It will take more than they are estimating.
- Doug ran the numbers using 120 hours and the four costs are as follows:
 - Munis: \$64,500
 - Central Square: \$65,000
 - Infinite Visions: \$62,656
 - Power School: \$32,000
- **Bill Sawicki asked Doug to please contact these vendors and ask WHY their estimated hours are what they estimate them to be? Answers at next meeting.**
- Doug said he did contact some of the references for each bidder. He left voice mails for a few people from Power School and Infinite Visions but has not heard back. For Central Square, he spoke with the City of Shelton & New Britain who said they are not happy with the report printing. They do have versions that are four or five years old. Bill asked why didn't upgrade their version. For Shelton, Doug said it was because of cost. For New Britain, Doug said it was the difficulty of getting someone out there to train.
- The final say will come from the Board of Selectmen.
- Doug said that all the vendors have Tax Collector & Tax Assessor bridges.
- **Bill Sawicki asked Doug to ask how much these bridges cost? And also ask them whether they have a module that could tie in permits (Building Department software)?**

Item #9 - Transfers

None

Item #10 – New Business

Bill Sawicki said he still needs to send the information on a letter for 98 Bank Street. He will do this month.

Item #11 – Correspondence

None

Item #12 – Adjournment

Motion to adjourn

Motion: Kristyn Haniewicz

Yes: 5

No: 0

Second: John Stelma

Abstain: 0

Meeting was adjourned at 7:18pm.

Submitted by:

Monica Dimon

Recording Secretary