

Town of Seymour

BOARD OF FIRE CHIEFS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED
DATE: 8/7/2019
TIME: 1:30pm
TOWN CLERK'S OFFICE

Meeting Minutes
August 5, 2019
Great Hill Hose Co.

Attendees: Mike Lombardi, Chris Edwards, Al Rochelle

- 1) The meeting was called to order at 7:00 p.m.
- 2) All were led in the pledge to the flag.
- 3) Approval of Chief's Meeting Minutes dated July 2019

Al Rochelle/Chris Edwards made a motion to approve Chief Meeting Minutes Vote: 3/0

4) Public Comment: No Comment

5) Correspondence: For the record, Chief Lombardi and Chief Edwards have been appointed to Local Emergency Planning Committee.

6) Fire Police Captain Comments: Issue with quartermaster. Numerous request for flashlight cones and batteries for flashlights for quite a while and nothing has been done. Flashlight is 2 1/4 inch diameter. Engineers will get Fire Police a case of AA batteries.

7) Unfinished Business:

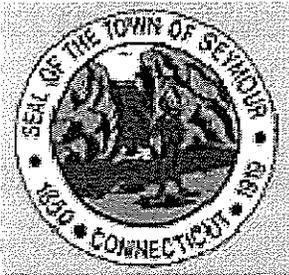
Chris Edwards/Al Rochelle made a motion to add Fire Police Commander Job Posting discussion and Gear to the agenda. Vote 3/0

- a) Discussion was had on the job description for the Fire Police Commander Job posting. It will be posted for 30 days.
- b) Discussion was had regarding gear fitting for existing for existing members. Chris Edwards/Al Rochelle made a motion to accept list with corrections.

Gear fitting will be 8/27, 7pm at Citizens Engine

8) New Business:

Telephone: 203-888-1909



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9) Training: Practical truck class; Getting a quote for an aerial class; \$450 PO needed for 2Q class; PO needed for \$430 instructors class.

Email from Monroe FD to chief re: Tanker Ops on 9/7; Field level maintenance class on 9/28 and 9/29 in Southbury.

PO for \$950 for FF2

10) Safety & Physicals: See attached report from FD4.

Chief Lombardi noted that everyone needs to do a better job wearing their turn out gear. Time changed for Safety Meeting. Town wants MSDS sheets up to date.

11) Special Ops: See attached report from FD4

12) Repairs and Maintenance: Hose testing and Aerial testing will be done 8/12 & 8/13; Ground ladder testing 9/7; Meters are in bad shape, looking to ordering new - two per house from now on; Chief Edwards attended a meeting with Slate Pages re: software to track maintenance issues. PO for \$675 out of Maintenance. Quote for cabinet on FD3.

All equipment that is out of service needs to be tagged.

On the first Monday of each month one engineer from citizens must attend the Chief's meeting.

Chief Lombardi asked members of C2 for an update on the status of entering things into firehouse.

Compressor at Citizens is dead and not fixable. 12 needs to go to Great Hill to hook up as it is the only source for the cascade system currently.

13) Quartermaster Report: See attached report from FD4

14) Junior Report: Juniors will be at Great Hill every Thursday in preparation for the Muster. Juniors membership is decreasing.

15) Company Events for August:

Great Hill Company Picnic 8/24 -

Lobster Fest 8/17

Summer Concert 8/17



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16) Captain's Comments: No comment.

17) Chief's Comments: Chief Edwards- Thank you for everyone's support for the passing of his father in law.

Chief Lombardi- Both houses have received 6 new pagers; If new members join the department please email the chiefs to let them know; Driver training suggestion for C2.. stop clearing rescue truck drivers and train tower and engine drivers; C2 officers, pull in drivers and find out why they don't come to calls after midnight; Emails and texts: please respond to chief when he is looking for a response to something; any firefighter on medical leave cannot come back to active duty until clears with a note from a physician per town policy; Meeting with Eversource on 8/14 @ 3:00 for annual check in. Meeting will be at town hall.

18) Public Comment: No comment.

19) Executive Session: None needed.

20) Chief's Requisitions: See attached.

Chris Edwards/Al Rochelle made a motion to approve requisitions Vote: 3/0

21) Adjournment: Al Rochelle/Chris Edwards made a motion to adjourn at 8:06 pm. Vote: 3/0

Respectfully Submitted,

Angela Chernesky

ASST FIRE CHIEF REPORT AS OF 8/1/19

Enclosed you will find my reports for the following responsibility that I am in charge of.

Quartermasters:

A list of needed items has been forwarded to firematic for quotes. Those items include Firefighter gloves, Hoods, Wipes, and other misc items. These items were approved by the board of chiefs to be purchased, But due to the commissioner's meeting being canceled for July. They were not purchased. But they will be this month.

Gear spread sheet was emailed out to the chiefs. This spread sheet is the status of gear based on the inspections I did during super Sunday. I just want to apologize for the late delivery of the spread sheet. I thought for some reason I had already sent it out to the chiefs. Any questions with that, please let me know.

Physicals:

Physicals are going well. There is a list posted in each firehouses watch station for every member needed a physical till the end of the 2019 year. So far there has been no issues with member's getting it done. Around the beginning of October, I will start going down the list and contacting anyone that has not had the required physical done.

Special Operations.

_Rehab 20, During the high heat over last few weeks, I have been making sure the coolers are filled with ice and ready to go. So they can be used at scenes if the need arises. I felt this was important to help with Rehab and make it easier on anyone who might need to take the van to calls.

RIT Policy/RIT TEAM:

I have not done much with this due to my work schedule and not being able to meet with the rest of the team. This is my fault and I am not making excuses, But working 3pm to 11pm with days off of weds, Thursday. It was hard to find time to meet with everyone. With a new shift change coming up Aug 16th. I will get back on this quickly. Thank you for your understanding.

This concludes my report any questions please let me know.

Thank you

Asst Chief David Van Wart II

203-650-3090



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POSITION TITLE: FIRE POLICE COMMANDER

SUMMARY:

The incumbent will be responsible for the Seymour Fire Department Fire Police Unit. The incumbent will oversee all aspects of the Fire Police Unit, and will report directly to the Board of Fire Chiefs.

This position will be a 1 year appointment

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Oversee the day to day operations of the Fire Police Unit.
2. Provide for the training for the Fire Police Unit.
3. Assist Quartermaster with Fire Police equipment.
4. Prepare a monthly report to the Board of Chiefs:
 - A. New Members.
 - B. Members who have attained outside training.
 - C. Members who left the unit.
 - D. Equipment needed

Requirements

1. 1 year of active service with the SFD Fire Police.
2. Nims 100,200,700 Certification.
3. Must have Traffic Management training.
4. Must be a member in good standing according to SFD ADM #3 Policy.

JOB POSTING

Fire Police Commander

The Board of Fire Chiefs are soliciting letters of intent from current Fire Police members and resumes from those individuals who may be interested in serving in the capacity of Fire Police Commander for the Seymour Fire Department

Any individuals who meet the minimum requirements below, shall submit their letter stating which they are applying for along with a resume to the Board of Fire Chiefs

The minimum requirements for the above mention positions are:

- Must have (1) year of Active Service with the Seymour Fire Department Fire Police Unit
- NIMS, 100, 200, 700 Certifications
- Must have Traffic Management training
- Must be a member in Good Standing according to S.F.D ADM #3 Policy

Proof of the above requirements should be submitted along with your resume.

All letters of intent and resumes are due at the _____ Board of Fire Chiefs Meeting. Interviews for the above stated positions will take place at a later date & time to be determined.

Further questions regarding these positions shall be directed to Assistant Chief Edwards
(203)907-7900