

COPY RECEIVED
DATE: 10/30/19
TIME: 2:45pm
TOWN CLERK'S OFFICE

**Minutes
Board of Public Works
Monday, October 21st, 2019 at 7:00 PM
Public Works Garage**

Members Present: Al Bruno, Bill Stowe, Annmarie Drugonis, Rick Demko

Members Absent: None

Others Present: Tony DePrimo, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 7:01 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Al Bruno made a motion to approve the June minutes.

Second: Bill Stowe

4-0 approved

Item #5: Discussion on Parks and Schools

There are no issues with the parks or schools. The tree warden resigned.

Item #6: Transfers

The Public Works Department requested a transfer for trash disposal due to increased trash collection this year. See attached for full request.

Rick Demko made a motion to approve the request.

Second: Al Bruno

Approved: 4-0

Item #7: Financial Update

There is a shortage in the longevity budget line item as well as clothing allowance. Mr. Deprimo said he is going to look into this with the finance offices. LOCIP funds will be used for a few major road repair projects, including fixing drainage issues on Colony and Bridal Path. The department will apply for more LOCIP funding to repair guardrails around town.

Item #8: Vehicle Update

Mr. Deprimo stated that they are looking into getting two new pickup trucks instead of a new mason dump to work towards replacing the aging fleet.

Item #9: Transfer Station Update

Leaf pickup has been scheduled and will begin mid November. Pickup dates will be posted on the town website soon.

Mr. Deprimo said he would like the trash pickup expenditures itemized so the trash budget can be better analyzed. Each line item would be given a separate account to better see where the money is going.

Item #10: Work Update/Director's Report

*See attached report

The department has been very busy with tree and limb removal around town.

Item #11: Other Business

No other business.

Item #12: Public Comment

No public comments.

Item #13: Adjournment

Al Bruno made a motion to adjourn at 7:47 PM

Second: Bill Stowe

Approved 4-0

SITE/DESCRIPTION of Services	Hrs	Driver Hrs	Labor Hrs	Seasonal/ Hrs	Total Hrs/Comb ine	Lane miles	leaves tons	Asphalt tons	Number repairs	Trash tons	ft curb install	Brush tons	YDS Concrete	Households for bulk/pkup	gals paint
<u>Sept. 2019</u>															
1. Replace basin @ 50 Birchwood	8		8		16			0.5							
2. Dorman park rebuild 3 park benches		16			16										
3. Curbing repairs		64	8		72			8.5			425				
4. Roadside & Sidearm Mowing	80	96	224		400										
5. Pothole repairs		172.5	88		260.5			52.5	575						
6. line striping		189	4		193										57
7. street sweeping	82				82	99.5									
8. banners install for PINK	56	48	8		112				204						
9. BULK PKUP	24	72			96					18				81	
10. Trash pickup route		64	48		112					3.5					
11. School Grounds Maint.			95	130	225										
12. Parks Maint.		128	278	157	563										
TOTALS	250	849.5	761	287	2147.5	99.5	0	61.5	779	21.5	425	0	0	81	57

DPW installed 425 ft of new asphalt curbing with 8.5 tons of asphalt.

DPW upkept overgrowth from pretruding into roadways, also manicuring town right-of ways throughout various areas of Town.

DPW repaired 575 potholes using 52.5 tons of asphalt.

DPW restriped 158 stop bars, 259 stop-ahead (PD-project), 2 do-not-enter, 7 crosswalks. Also pink centerlines were also restriped for the run-course and 17 pink ribbons. A total of 57 gals of paint was used.

DPW street swept 99.5 lane miles of town roads including active down-town and industrial park & main-roads.

DPW installed 204 Pink manners for Pink

DPW removed bulk from 81 households totalling a combined 18 tons of trash/metal.

DPW maintained trash-run of all town trash cans and paper-picking totaling 3.5 tons of trash.

DPW totaled 225 man-hours to keep all BOE grounds clean and manicured, including lining and dragging all sports fields.

DPW TOTALED 563 man-hours to keep town parks clean and manicured, including lining and dragging of all athletic fields.

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Town of Seymour Transfer Request

DEPARTMENTAL TRANSFER REQUEST

FY 2018 - 2019

Control #
Date

15
10/21/19

DEPARTMENT:

Waste Collection

AUTHORIZED PERSON:

Anthony DePrimo, Director of Public Works

AMOUNT REQUESTED:

\$121,491.33

ACCOUNT NUMBERS

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ACC. LINE ITEM TITLE	FROM	AMOUNT	TO	AMOUNT
Collection of refuse	1-001-430-3230-590-410	\$ 2,742.00		
Purchase serv garbage comm	1-001-430-3230-590-426	\$ 48,572.95		
Purchase serv recycling	1-001-430-3230-590-427	\$ 756.69		
OT Sanitation	1-001-430-3200-585-130	\$ 6,118.83		
Sanitation Longevity	1-001-430-3200-585-290	\$ 2,133.42		
Seasonal employees	1-001-430-3110-570-115	\$ 24,760.00		
heavy Equip	1-001-430-3110-570-135	\$ 9,369.49		
Contingency	1-001-410-1950-530-872	\$ 21,434.53		
	1-001-410-1950-530-874	\$ 5,603.42		
Purch Serv garbage		-	1-001-430-3230-590-425	\$ 121,491.33
		\$ 121,491.33		\$ 121,491.33

PLEASE GIVE DETAILED EXPLANATION (attach separate sheet if necessary)

Year end transfer for trash hauling due to more use than budgeted. The Garabage collection department is a net transfer of \$69,419.69. The previous year there was a year end transfer for \$39,187.92, which was not adjusted for in the budget.

Total garabage collection was up 746 tons from prior year. Tipping fees are \$63/tn and trip fees are \$16.14/tn. Part of the collection increase was due to a 20% to 40% increase in bulk pick and residential drop off.

REQUIRED APPROVALS

CORRESPONDING BOARD OR COMMISSION

DATE:

INITIAL:

BOARD OF SELECTMEN:

DATE: 10/15/19

INITIAL: WY

BOARD OF FINANCE:

DATE:

INITIAL:

TOWN MEETING [If required]

DATE:

INITIAL:

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