

want to develop their property. S. Colcord sated that they do a market analysis and feasibility study. She stated that it is important to do some goal setting and get an idea of what the town's priorities are. C. Bowen stated that this will be discussed again next month and he will be in contact with CERC. The motion was seconded by M. Marcinek who stated that they would be hired for 8 hours as a start and may require more. The motion was carried unanimously. R. Burke stated that he will review the contract that was send by CERC and then have the Board review it.

**SEYMOUR ECONOMIC DEVELOPMENT COMMISSION**

**Regular Meeting Minutes**

**March 5, 2019**

C. Aliman stated that R. Burke will send the contract to the town attorney to review. M. Marcinek felt that some objectives need to be put together to present to them. There should be a list of open commercial properties and a land inventory, as well as a list of ongoing projects. He stated that the goals and objectives and unique challenges for certain areas should be set as well as the resources or lack of them. He also felt that they could be an advocate for existing businesses in town.

**Item #3 – Review of prior meeting minutes**

C. Bowen moved to approve the minutes. The motion was seconded by R. VanEgghen and carried unanimously.

**Item #6 – Public Comment**

There was no one from the public wishing to speak.

**Item #7 – (a) Officer Discussion**

C. Bowen moved to nominate R. VanEgghen as secretary. The motion was seconded by M. Marcinek and carried unanimously.

**Item #8 – Unfinished Business**

M. Marcinek stated that a letter should be drafted for the First Selectman to send out to businesses asking how this Board can help them. The Board also discussed the signage for the industrial park.

A motion to adjourn was made by C. Bowen, seconded by M. Marcinek, and carried unanimously. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Maryanne DeTullio, Rec. Secretary