

Seymour Public Library Board of Directors Meeting Minutes – June 20, 2019
Regular meeting.

Attendance – Paula Chapla, Jean Uhelsky, Joyce Koslowski, , Thomas Schutte, Debbie Wasikowski, and Suzanne Garvey, Library Director.

Board Chair, Paula Chapla, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Minutes from May 16, 2019 meeting

A motion to approve the minutes was made:

Motion: J. Koslowski Second: J. Uhelsky

Approved: Yes: 4 No: 0 Abstain: 1

Approval of Treasurer's Report for May

A motion to approve the Treasurer's Report was made:

Motion: J. Koslowski Second: T. Schutte

Approved: Yes: 5 No: 0 Abstain: 0

Director's Report

May Library: Closed 1 Day-Tuesday, May 28, 2019

May Patron Count: 3906

May Computer Use: 457

Building Committee Upgrades:

Punch list not complete. HVAC system not running as it should- this is being taken care of if possible.

May Programs:

Adult: We are back downstairs- 3 programs this month and one program at Land Trust. 80 attendees all together.

Juvenile: 7 programs- 142 attendees. YA program- 1

Ann returned to the library in the beginning of June.

Stats: Circulation stats are up! Adult circ is up. Juvenile down a little but program stats are wonderful! DVD circ jumped this month for the year- up by 300 circs. and eBook circulation is holding steady.

Public Comment

No Public Comment

Old Business –

Letter to Editor, increasing patrons- update

Paula Chapla sent a letter to the editor looking to increase the number of Seymour residents with Library Cards. Discussion and hope that the addition of IndieFlix and the continued offering of Consumer Reports Online would help patrons realize what the library has to offer.

New Business

7. Endowment Budget Vote for Budget 2019-2020

Status Report was viewed with the expectation that there will be money left over from the budget after June.

Discussion of extra funds for Adult Programming. Note was made of the additional programs that other libraries can offer with their funds and wish to make Seymour up to par. S. Garvey did note that staff is limited and that also limits programs offered but she welcomed the extra funds.

Note was made of the need for larger monitors and a new computer to replace one of the patron computers that had aged out.

Prices good for new monitors from Bibliomation- S. Garvey directed to verify price for possible purchase of 15 monitors and one Chromebox to replace the old computer and if price was good- order could be placed. Addendum: Prices were good as discussed with Paula Chapla on May 17- order placed.

Note about obtaining Debit Card. Determination that J. Koslowski and P. Chapla would speak to ION bank and initiate procedure.

A motion to accept new budget was made:

Motion: J. Koslowski Second: D. Wasikowski

Approved: Yes: 5 No: 0 Abstain: 0

8. Review and vote on the staff materials request for July, August

Ann's return means some of the projected spending figures have changed.

Question about funds used for World Book. These books are specifically geared for children and young adults and help those who may not have internet service at home.

Projected Spending- June 2019

Adult: Non Fiction and Fiction: 98@ \$ 2,000.00 B&T

Juvenile: 106@\$3,286.00 this includes \$2,646 World Book Encyclopedia

YA: 115 @ \$ 1250.00

DVDs: 21@\$ 500.00

Totals:

AFIC: \$2000.00

JFIC/JNFIC: \$3,286.00

YAFIC: \$1250.00

DVD: \$500.00

TOTAL: \$7036.00

Projected Spending- July 2019

Adult: Non Fiction and Fiction: 150@ \$ 3,000.00 B&T

Juvenile &YA: \$1500.00 for summer

DVDs: 21@\$ 500.00

Totals:

AFIC: \$3000.00

J/YA: \$1500.00

DVD: \$500.00

TOTAL: \$5,000.00

Projected Spending- Aug. 2019

Adult: Non Fiction and Fiction: 150@ \$ 3,000.00 B&T

Juvenile &YA: \$1500.00 for summer

DVDs: 21@\$ 500.00

Totals:

AFIC: \$3000.00

J/YA: \$1500.00

DVD: \$500.00

TOTAL: \$5,000.00

A motion to approve the requested expenditures:

Motion: J. Koslowski Second: D. Wasikowski

Approved: Yes: 5 No: 0 Abstain: 0

Public comment

Update on Cody Kellogg's Eagle Scout Project.

A motion to adjourn was made by D. Wasikowski, seconded by J. Koslowski and carried unanimously.

Yes: 5 No: 0 Abstain: 0

The meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Suzanne Garvey, Library Director