

COPY RECEIVED  
DATE: 04/11/2018  
TIME: 12:43pm  
TOWN CLERK'S OFFICE

## MINUTES

10-Year Strategic Planning Committee  
Wednesday, April 10, 2019 @ 7:00pm  
Norma Drummer Room/Seymour Town Hall

**Members Present:** Kathie Vrluk, Trish Danka, Stephan Behuniak & Rory Burke

**Members Absent:** Don Smith

**Others Present:** None

**1) Call meeting to order**

The meeting was called to order at 7:30 PM.

**2) Pledge of Allegiance**

All present stood and recited the Pledge of Allegiance.

**3) Public comment**

There was no public comment.

**4) Approval of Jan-March minutes**

A motion was made to approve the March 13, 2019 meeting minutes.

**Motion:** Stephan Behuniak    **Second:** Rory Burke

**Vote:** 4-0

**5) Discussion of Board Membership Levels**

The board weighed the benefits of reducing membership to 5. They decided that despite increased workload for the individual, it would result in improved efficiency. They will forward a request to the Board of Selectmen to change the ordinance accordingly.

**6) Discussion of Implementation Plan**

The Committee will focus on overhauling the plan. They will leave the plan essentially intact while creating a supplemental annual plan that will allow for improved accountability. The First Selectman will be expect to provide updates on both semiannually. Senior staff will be interviewed every 5 years at minimum and other department heads every 10. The Committee will begin revamping with the Finance section at the May meeting.

**7) Discussion of infrastructure plan**

The Committee discussed the possibility of including this document in the Strategic Plan but decided that it was a better fit for the road plan since they are more closely related. They felt it was more likely to be utilized and updated there since the Town Engineer creates and consults that document frequently.

**8) Discussion of First Selectman's update**

The Committee discussed and decided that the priority is overhauling the plan. They will cancel the spring update and shoot for a fall update with the new format.

9) **Open discussion**

There was no further discussion.

10) **Public comment**

There was no public comment.

11) **Adjournment**

A motion was made to adjourn the meeting at 8:38 PM.

**Motion:** Trish Danka

**Second:** Stephan Behuniak

**Vote:** 4-0

Submitted by,

A handwritten signature in black ink, appearing to read 'Rory', followed by a long horizontal line extending to the right.

Rory Burke

Recording Secretary