

**SUBJECT: REGULAR TOWN COUNCIL MEETING MINUTES**

**DATE:** January 9, 2007 7:00 p.m.

**PLACE:** Town Hall Community Room

**PRESENT:** Mayor Krampitz, Councilman Zagurski, Councilman Goodwin, Councilman Sekorski, Councilwoman Murawski, Councilwoman Scoville.

1. Call Meeting to Order – The meeting was called to order by Mayor Krampitz at 7:05 p.m.
2. Pledge of Allegiance – Mayor Krampitz asked Councilwoman Murawski to lead the audience in the Pledge of Allegiance.
3. Approval of the December 5, 2006 Town Council Public Hearing and Regular Meeting Minutes – MOTION: Councilwoman Murawski moved the approval of the December 5, 2006 Town Council Public Hearing minutes. SECOND: Councilman Goodwin. Councilman Zagurski – yes, Councilwoman Scoville – yes, Councilman Sekorski – abstain, Councilman Goodwin – yes, Councilwoman Murawski – yes. MOTION PASSED. MOTION: Councilwoman Scoville moved the approval of the December 5, 2006 Town Council Regular Meeting minutes. SECOND: Councilman Goodwin. Councilman Zagurski – yes, Councilwoman Scoville – yes, Councilman Sekorski – abstain, Councilman Goodwin – yes, Councilwoman Murawski – yes. MOTION PASSED.
4. Liaison Reports – Councilman Zagurski reported that the School Building Committee has been on site 254 days and the project is 53% completed. The Fire Department and Fire Commission issues are that the Fire Marshal is collecting fees now that the ordinance is in place. The brush truck is on order. The December report showed 2 structure, 2 vehicle and 3 brush fires. 3 rescues, 9 COs and 9 Hazmat calls. The Public Works Department all received NIMS training. Permit renewal information for the Transfer Station was submitted. Annual storm water sampling was conducted and the report was sent to DEP. DOT is replacing two bridges on Rte. 72. There were 17 demolition, 17 tire, 39 appliance and 22 right-of-way permits issued. Metal reimbursement for the month was \$2,560.50 for 29.45 tons of scrap metal. Lane Hill has been closed for the winter. New Street signs have been installed. Various catch basins and drainage work Bernice Ave. , Kimann Dr. , Carter Rd. and Wolcott Rd. There is a temporary salt shed structure at the highway garage. Curbside pick-up of Christmas trees will begin on January 16 th and end on January 31 st. It will follow the recycling route. Per section 10-24 of the ordinances, all night parking is prohibited between midnight and 6:00 a.m. from November 15 th through April 1 st. Councilwoman Scoville reported that the VNA did not meet and the new librarian has begun but she has yet to meet her. Councilman Sekorski had no report. Councilman Goodwin reported that Parks and Recreation did not meet. Economic Development canceled their meeting. Human Services was meeting this evening and they are working on their budget. They serviced 27 clients in November and 10 more in December. The Small Wonders Assistance Program helped 46 families with 115 children in the community. They are going to be sponsoring a Defensive Driving Course with AARP sometime in the spring. Councilwoman Murawski reported that the B.O.E. announced that Robin Gudeczauskas resigned as secretary at Main St. School and is now the school to career assistant for Lisa Aiudi. The Prospect St. School roof was 98% done as of that meeting date. The superintendent and the chairman attended a municipal

consortium meeting and have been meeting with law makers concerning state funding for education in Plymouth . The Councilwoman also announced that she and the Mayor attended a pep rally which was to promote academic excellence for the CAPT test. The Housing Authority has purchased a utility vehicle to replace an older tractor that needed repairs. They also reduced the maintenance person's extra hours. The Police Commission approved a general order that concerns the inventory of vehicles. They approved a budget for the department and for the animal control officers. They have Capital requests for a new Canine vehicle, two new patrol cars and a records managements system and a new police station. They decided not to add a police dog to the budget.

5. Council Rules and Procedures – Mayor Krampitz noted that the council received an update of the revised rules and procedures from the last meetings. There was no other action.
6. Resignations and Appointments – MOTION: Councilwoman Scoville moved the Mayoral reappointment of Ann Tuleja to the Police Commission with a term of January 14, 2010 . SECOND: Councilman Zagurski. Councilman Zagurski – yes, Councilwoman Scoville – yes, Councilman Sekorski – yes, Councilman Goodwin – yes, Councilwoman Murawski – no. MOTION PASSED. MOTION: Councilwoman Murawski moved the Mayoral appointment of Constance Kapralos to the Police Commission with a term to expire January 14, 2010 replacing William Pond. SECOND: Councilman Goodwin. MOTION PASSED UNANIMOUSLY. MOTION: Councilwoman Scoville moved to accept the resignation of David Morrell from the Conservation/Inland/Wetlands Commission with regret. SECOND: Councilman Zagurski. MOTION PASSED UNANIMOUSLY. MOTION: Councilman Sekorski moved the Mayoral appointment of Sean Doran from an alternate membership to a regular membership on the Conservation/Inland/Wetlands Commission with a term to expire September 1, 2007 replacing David Morell. SECOND: Councilman Zagurski. MOTION PASSED UNANIMOUSLY. MOTION: Councilwoman Scoville moved the Mayoral appointment of Scott Gray to the Conservation/Inland/Wetlands Commission as an alternate (replacing Sean Doran) with a term to expire September 1, 2008 . SECOND: Councilwoman Murawski. MOTION PASSED UNANIMOUSLY. MOTION: Councilman Goodwin moved to reappoint Rev. Christopher Drew to the Human Services Commission with a term to expire October 1, 2009 . SECOND: Councilwoman Murawski. Mayor Krampitz noted that on the application Rev. Drew indicated he was an Independent voter but was actually registered as a Democrat. It did not affect minority representation concerns on this board. MOTION PASSED UNANIMOUSLY.
7. Mayor's Report  
Mayor Krampitz stated that the bids for the Belonick property demolition at 262 Main St. will be opened Thursday. The demolition is scheduled to take place soon thereafter. It is projected to take up to eight days depending on the weather.

- The Mayor reported that the Town Hall communications/technology have been down since the power outage on December 23. So if residents have tried to email us and did not receive a response, it will be delayed.
- The Mayor received a letter from former Congresswoman Johnson advising us that Congress has yet to pass a final budget for 2007. She advised that our earmark

was on a short list that passed successfully through the appropriations process. Our earmarks were for repaving of roads at Fall Mt. and the Waterwheel Park .

- Mayor Krampitz met with Congressman Murphy at which time she outlined previous federal grant commitments and our future needs. It was a very positive meeting and the Congressman stated that he would work hard to continue the programs we already have in place.
- The Mayor attended the CAPT Rally at the High School which promoted student success in the upcoming CAPT tests. It was good to see a pep rally with an academic focus.
- Mayor Krampitz was pleased to announce that she had filled three vacancies with qualified candidates and have welcomed Robert King and Donna Simpkins to the Public Works Department and Lynn White to the Terryville Library.
- The Mayor wanted to again thank our Fire Department for their quick response to the fire at IGA. Also, our Building Official Clarence B. Atkinson and Sanitarian Rob Rubbo were quick to respond to the health and safety needs of the IGA to get them back up and operating to serve the needs of our community.
- The budget season has started with the Mayor's memo of requiring all departments and commissions to submit their budgets by January 26.
- The Mayor announced that she would be issuing three proclamations to encourage residents to recognize the Winter Wonderland Walk for the Cure which is marked for January 20, 2007 to benefit breast cancer research and the Susan G. Komen Foundation Connecticut Affiliate Breast Cancer Alliance; "Wear Red Day for Women" on February 2, 2007 recognizing the importance of the ongoing fight against heart disease and stroke; and one regarding Mrs. Lynn White "Meet the New Library Director Event" at Terryville Library February 3, 2007 between 2 p.m. and 5 p.m.
- Mayor Krampitz attended the Fire Safety Poster Contest that the Fire Marshal organizes.
- The Mayor announced the retirement of Henry Kamens as our Lead Mechanic in the public works department for many years and the Mayor thanked him for his service.

8. Take action to refund property taxes to: GELCO Corporation \$218.36 – MOTION: Councilwoman Murawski moved to refund \$218.36 to Gelco Corporation. SECOND: Councilman Zagurski. MOTION PASSED UNANIMOUSLY.
9. Presentation of Scott Funeral Home Certificate of Recognition – Mayor Krampitz presented Mr. Jeffrey Scott and Mr. Fran Scott a Certificate of Recognition for one century of continuous business in our community.
10. Discuss and take action to adopt Tax Incentive Committee's Tax Abatement Resolution and Grant Resolution – Mayor Krampitz asked William Kuehn, Director of Planning, to comment on the Tax Abatement resolution first. Mr. Kuehn indicated that the abatement was for a three-year period and asked if there were any questions. Councilman Goodwin asked if this was similar to the previously approved abatement for the Prescott properties for the incubator concept? He was told it was almost exactly the same. MOTION: Councilman Goodwin moved the following resolution: WHEREAS, Losure Holdings,

LLC has purchased the property at 16 Tremco Drive within the Business Park; and WHEREAS, Losure Holdings, LLC has requested financial assistance to construct a 9,600 sq. ft. addition to the existing 13,600 sq. ft. facility; and WHEREAS the Tax Incentive Committee has determined that the applicant meets the policy criteria and has recommended a tax abatement as a development incentive. NOW , THEREFORE, BE IT RESOLVED BY THE TOWN OF PLYMOUTH TOWN COUNCIL: That the Mayor be and is hereby authorized to enter into a tax abatement agreement with Losure Holdings, LLC for a fifty percent abatement of real property for a three year period applicable to the 9,600 sq. ft. addition; and that the fifty percent tax abatement shall take effect on the grand list of the first day of October following the issuance of a certificate of occupancy. SECOND: Councilwoman Scoville. MOTION PASSED UNANMOUSLY. Mr. Kuehn introduced Mr. Charles Studebaker, President of Precision Color Coating. Mr. Studebaker thanked the town for its grant and looked forward to a prosperous partnership. Councilman Goodwin stated that he understood that the company purchased the building and Mr. Studebaker confirmed that and also indicated that some space is available to lease. MOTION: Councilwoman Scoville moved the following resolution: WHEREAS, Precision Color Coating, LLD will be doing business at 50 Altair Ave. within the Town of Plymouth; and WHEREAS, Precision Color Coating, LLC, as a new business, has requested financial assistance to help relocate manufacturing equipment to the site; and WHEREAS, the Tax Incentive Committee has determined that the applicant meets the policy criteria and has recommended financial assistance as a development incentive. NOW , THEREFORE, BE IT RESOLVED BY THE TOWN OF PLYMOUTH TOWN COUNCIL: That the Mayor be and is hereby authorized to enter into an agreement with Precision Color Coating LLC for the provision of a grant in the amount of \$15,000 from the Economic Development Fund to assist in the relocation of manufacturing equipment to 50 Altair Drive. SECOND: Councilman Goodwin. MOTION PASSED UNANIMOUSLY.

11. Discuss Public Works Commission Ordinances – The Mayor indicated that samples of ordinances from Bristol and Ansonia had been included in the packet. She then asked Councilman Goodwin for any comments because he had initiated this. Councilman Goodwin stated that he thought having a Public Works Commission would take the politics out of public works decisions as administrations change because of the continuity of that board. It would also provide another avenue for the residents to bring concerns. He also thought it would help to prioritize projects. Councilman Zagurski agreed that a commission is needed but felt it should be done by charter change and not by ordinance. His concern is that an ordinance would conflict with the charter. Councilman Sekorski stated that procedurally for the next council meeting would we have comments from the town attorney with respect to the concerns the Councilman Zagurski has and Councilman Goodwin’s suggestions are and what the time line would be? Mayor Krampitz answered that whenever we are ready for a draft, then we will get him involved. Councilwoman Murawski was in favor of the commission which ever way it needs to be done. This was a charter change brought forward on her first term on the council and it was voted down but she had supported it. The Mayor assured the council that there is not any ordinance that would be created that would conflict with the charter or State Statute. She suggested that the Council work to come up with the content and we will find the vehicle to make it work. Councilman Goodwin said more research needs to be done but he wanted to get the

process started. Councilwoman Scoville stated that his could be set up like the Economic Development Commission. It still has to follow the charter but it works with the director. When asked, Mayor Krampitz confirmed that the Public Works Director was in favor of the board.

12. Discuss and take action to establish a Town Facilities Study Committee – MOTION:  
Councilman Sekorski moved to approve the following charge:

SECTION 1. There is hereby created a Municipal Facilities Study Committee (MFSC).

SECTION 2 . The MFSC shall consist of members appointed by the Mayor and approved by the Town Council. The following groups from local Town government/community organizations shall propose a member name to the Mayor for appointment: Director of Public Works, Senior Citizens, Planning & Zoning Commission, WPCA, Board of Education Staff, Emergency Services, one member for each (i.e. Fire, Ambulance and Police), School Building Committee, Capital Improvements Committee, Terryville Library Director, Director of Planning/Economic Development, Nursing Administrator/Supervisor and two qualified electors of the town. Any member of the MFSC may be removed for cause by the Mayor with the approval of Town Council; cause shall include any conflict of personal or financial interests. Their report shall be due one year after their first meeting.

SECTION 3. The MFSC shall elect its own chair, who shall preside at meetings, and such other officers and subcommittees as it deems appropriate. A MFSC member shall be elected to serve as secretary and shall oversee the maintenance of minutes of all meetings. At its first meeting, the MFSC shall establish its schedule of regular meetings, which shall thereafter be posted according to law. The MFSC may, and at the call of the chair or at the request of three members shall, hold other special meetings.

SECTION 4. The MFSC may, with approval of the Mayor, retain staff assistance as necessary in order to fulfill its duties.

SECTION 5. The MFSC shall have the following responsibilities:

- Inventory through questionnaires and dialogue, all departments and organizations using or seeking public dollars for future Municipal Facilities/Properties in accordance with the Plan of Conservation and Development 2004 and based on the vacancy of Main Street and Prospect Street Schools .
- Research and analyze all Town owned buildings/properties regarding building and square footage, age, occupancy, use, maintenance and condition.
- Develop a space planning study and/or recommend a consultant to the Mayor and Town Council to prepare a facilities study as funds are available. Carry out such other duties and powers convenient to the purpose of the committee as may be required by the Mayor or directed by the Town Council.

SECOND: Councilman Goodwin. Mark Sekorski, 180 Old Waterbury Rd. – was concerned that each change in administration brings about a new CIC and new changes and the town starts all over again. He wanted this study to be linked to some master plan so that the town had a plan for the next ten to fifteen years. MOTION PASSED UNANIMOUSLY.

13. Take action to approve Town Council salary recommendation for 2007-08 FY budget –

MOTION: Councilwoman Scoville moved to approve Town Council salary recommendation for the 2007 – 2008 as \$5,410. SECOND: Councilman Zagurski. MOTION PASSED UNANIMOUSLY.

14. Presentation of the Fire and Rescue Services Study – Mayor Krampitz called on the Fire Department to give a presentation of their study. Fire Chief Mark Sekorski, Deputy Fire Chief Victor Mitchell and Fire Service Consultant Peter Buonome presented the study based on the present and future needs of the department as presented in the previously submitted Fire and Rescue Services Study dated October 31, 2006 .
15. Discuss Fall Mt. Water Project land purchase – Mayor Krampitz stated that Councilwoman Scoville sent a letter requesting that this be on the agenda. The Mayor also indicated that she responded to the letter with a memo. Mayor Krampitz reviewed the attachments that were included in the packet which were copies of the Regular Town Council Minutes of 2/15/2000 at which time the Mayor was authorized to sign an application with the USDA for financial assistance, the Option Agreement dated 2/15/2002 with Mr. Trelli, a sheet from the comptroller's office that shows the first expenditure on 6/14/2002 which is after the May 2002 referendum and the concluding payment in January of 2003, there is a copy of the first check, a copy of the conveyance tax return and the warranty deed which is also 6/14/2002 , a copy of the mortgage deed, Schedule B, Board of Finance unanimous approval on 3/21/2002 before referendum, copy of the budget report from 1/16/03 – 5/31/05 , and report #2 which shows the land taken out, and the change order adversely affecting this project. The Mayor felt she answered the questions and asked Councilwoman Scoville if she had any comment to make. Councilwoman Scoville asked if it is proper for the Mayor and Comptroller to use money from a capital line item for a project like this. The Mayor explained that it is because the money is replaced once the grant comes in. Councilwoman Scoville was concerned about what would happen if the land was sold and that at that point the assessments should be adjusted. Mayor Krampitz indicated that the residents have not complained about the assessments but have a legal appeal process if they are unhappy that was previously explained to them. The Mayor took public comment. Melanie Church, 328 Main St. – questioned the legality of the purchase of the land because the referendum language only stated “acquisition”. Mayor Krampitz explained that her interpretation was wrong and that “acquisition” was the acquisition of property. MOTION: Councilwoman Scoville moved to recess at 8:58 p.m. SECOND: Councilwoman Murawski. MOTION PASSED UNANIMOUSLY. BACK IN OPEN SESSION AT 9:05 p.m. Melanie Church, 328 Main St. – read from a variety of minutes from different boards and quoted people who were at those meetings. She stated that she does not think the land purchase price should be included in the assessment. Brian Barnes, 23 Fall Mountain Rd. – stated that he was President of the Fall Mt. Lake Assoc. and confirmed the Mayor's statement that he had had no complaints about the assessment. The only concern he has heard is what will happen if the land is sold in the future. Ralph Zovich, 4 Knight Ln. – suggested recording a deed restriction against the property that would go back to the property owners on a pro-rata basis.
16. Public Comment – Melanie Church, 328 Main St. – read a few articles that she found interesting in the paper dealing with the tax office and neighboring towns. Diana Schenkel, 269 Mt. Tobe Rd. – was concerned about increase trash dumping on Mt. Tobe

Rd. and Greystone Rd. She would like to see stiffer fines and have the caught individual pay for the cost of the clean-up. Ralph Zovich, 4 Knight Ln. – stated that in light of the revaluation, town officials have to be diligent in coming in with a budget that does not increase spending so that the impact is minimal.

17. Other Business – MOTION: Councilwoman Scoville moved to discuss a public announcement for the Chamber of Commerce. SECOND: Councilman Sekorski. Councilman Zagurski – yes, Councilwoman Scoville – yes, Councilman Sekorski – yes, Councilman Goodwin – yes, Councilwoman Murawski – no. MOTION PASSED. The Chamber's Annual Dinner is January 30<sup>th</sup> at the Pequabuck Golf Club starting at 6:00 p.m. Dinner is at 7:00 p.m.
18. Adjournment – MOTION: Councilman Goodwin moved to adjourn the meeting at 9:35 p.m. SECOND: Councilwoman Murawski. MOTION PASSED UNANIMOUSLY.

Submitted by: David M. Denis, Council Clerk