

SUBJECT: REGULAR TOWN COUNCIL MEETING MINUTES

DATE: December 4, 2007 7:00 p.m.

PLACE: Town Hall Community Room

PRESENT: Councilwoman Jacqui Denski, Councilman Peter Giancesini, Councilwoman Jeannine Jandreau, Councilwoman DiAnna Schenkel, Councilman David Sekorski, Mayor Vin Festa, Robin Gudeczauskas, Council Clerk and Sal Vitrano, Town Attorney.

1. The Meeting of the Town of Plymouth Town Council, December 4, 2007 was called to order at 7:00 p.m. by Mayor Vin Festa in the Community Room, Town Hall.
2. Fire Exits – Noted for the record.
3. Pledge of Allegiance
4. Public Comments on Non-Agenda Items
 - a. Jean Arden, 8 Sherman Lane, stated at the last Council meeting the subject of a forensic audit on the town was brought up and asked if any more thought was given to it. She thinks the Town needs to do it although she is not one for spending money but just to know exactly where we are, and to put a moratorium on any spending until we know where we are.
 - b. Melanie Church, 328 Main Street, stated she did not see the forensic audit on as requested by Councilwoman Schenkel and the Agenda is long this month. Question under Mayor's Report if an Agenda item will be 3% retroactive pay and can she speak at that time on that issue. Mayor Festa stated he will take public comment as items are brought up. Mrs. Church distributed handout on the definition of appropriations should that come up tonight.
 - c. Jim Murdock, 44 Minor Road, stated he does not see on the Agenda that the BOE is looking for additional money for another teacher, school windows and thought from the Referendum the money was voted on, project done and why weren't these items included. He does not know why we need another teacher. He suggested borrowing an iron kettle from Salvation Army, put money in it and leave notes on what they take. He does not think the BOE should be able to come back looking for more after the school referendum is what we voted on to spend.
 - d. Amy Radke, 29 Hickory Street, [1] made Council aware of DOT submission of packet for new funding for transportation to come to Terryville. Mayor Festa stated there has been discussion on that subject. Mrs. Radke noted CCRPA will be submitting a proposal for extension from Bristol system to Terryville section of Plymouth and on December 20th is the first meeting in Hartford at 11 a.m. and stated new funding available in fiscal year 2009 to enhance bus service. She is currently working on a grant for the school system which might include transportation issue for \$200,000 with the City of Bristol to get funds for Terryville for disabled youth and senior citizens. [2] She would personally like the \$15,000 returned to the BOE in regard to pay for play as she has lived in Terryville for 45 years and have never had kids needing to pay for play and many families cannot absorb the fee. Paul Schwanka is cross country for many years in the middle school with an average of 70 kids participating and this year had in the low 30's and she attributes that to pay for play; asking if this becomes an agenda item to please consider her comments as this town offers nothing to our children. She would like to see pay for play removed so that all kids can participate.

e. Patti DeHuff, 20 Lynn Avenue, noted the BOE is here tonight and in attendance at the last meeting. She works for an attorney and this morning asked him for opinion regarding an appropriation, gave him our Charter to review and asked if a department can come back and ask for additional money if the original appropriation was cut from the budget at referendum and his opinion was no, the BOE could not come back and ask for the same money. She asked that the Council please keep that in mind if they deliberate.

5. Acceptance of Minutes of Previous Council Meeting (s) October 2, 2007 and November 19, 2007 – Mayor Festa.

MOTION: To accept the minutes of October 2, 2007, by Councilwoman Jandreau; second Councilman Sekorski. Discussion: Councilwoman Jandreau noted on page 3, Public Comment, Jim Murdock's comment made should read "was concerned about industrial park and inappropriate comments made by Councilman Goodwin and Councilwoman Murawski at the previous meeting". Vote: unanimous with change.

MOTION: To accept the minutes of November 19, 2007 by Councilwoman Jandreau; second Councilwoman Schenkel. Discussion: Councilwoman Jandreau stated in three spots Chairwoman and Chairman should be changed to Councilwoman and Councilman. Vote: unanimous with change.

6. Town Council Rules and Procedures

MOTION: To amend the Agenda to include to take items off the table from the previous meeting from BOE, Items 10 and 11, and put back on the table after the Mayor's Report and they will become items 8 and 9 and subsequent items will move, by Councilman Sekorski; second Councilwoman Jandreau and the vote unanimous.

MOTION: To add Item 10 to take action to appoint Robin Gudeczauskas as Council Clerk, by Councilwoman Jandreau; second Councilman Sekorski and the vote unanimous.

7. Mayor's Report

- Liaison Assignments – read into record: Board of Education, Councilwoman Denski; Board of Finance, Mayor Festa/Councilwoman Schenkel; Board of Fire Commissioner, Councilwoman Jandreau; Capital Improvements, Councilman Sekorski; Communications, Councilman Sekorski; Commission of Inland Wetlands, Councilman Giancesini/Designee; Housing Authority, Councilwoman Jandreau; Housing Board of Appeals, Councilman Sekorski; Human Services, Councilwoman Jandreau; Library Board, Councilwoman Denski; Parks and Recreation, Councilwoman Denski; Planning & Zoning, Councilwoman Jandreau; Plymouth Economic Development, Councilwoman Jandreau/Mayor Festa; Plymouth Volunteer Ambulance Corps., Councilman Sekorski; Police Commission, Councilwoman Schenkel; Public Works, Councilwoman Jandreau; Public Health, Councilwoman Jandreau/Mayor Festa; School Building Committee, Councilman Giancesini; WPCA, Councilman Giancesini; Zoning Board of Appeals, Councilwoman Jandreau. Mayor Festa noted there are other Boards and Commissions which will be assigned. Councilwoman Schenkel stated in the event a liaison is unable to make a meeting, please feel free to contact other Council members to attend.
- 3% Retroactive Pay – There has been a 3% retroactive (to 7/1/07) increase to some non union employees and some supervisory personnel. Two particular

individuals refused to take the pay increase due to the fact that their people have not received any salary increases because contracts are up for negotiation. Mayor Festa has returned the 3% that was for his salary. Other positions receiving the 3% were Administrative Assistant, Comptroller, Health and Library. This issue is being reviewed by Counsel. Councilwoman Jandreau assumes retroactive pay was put through by former Mayor and approved by Council. Mayor Festa stated the Council did not approve, increases were authorized on November 7, 2007 and money appropriated in current budget was set aside for negotiations with past practice being when union contracts are settled, the non union employees would be given a pay raise. Negotiations for seven unions are not final and because of change in administration the unions will restart negotiation. Councilwoman Schenkel stated her personal comment is this is very suspect and feels when someone has personal gain it is a misappropriation of funds. This should have gone before the Council and BOF. She recommended the Council get a legal opinion as to whether raises are ethical or legal. Councilman Ganesini stated from his service on the BOF agreed with the Mayor's review of procedure when union negotiations were settled, non union would get similar increase. Mayor Festa stated each and every employee will be looked at in terms of adjusting salary consistent with what was negotiated. The trend created in the past has been altered and he does not know extent of impact of seven unions. The Town needs to look at affordability of pay increases, increase in benefits and increase in health care. Councilwoman Schenkel asked that the amount of money per individual calculated back to 7/1/07 be done; Mayor Festa stated he has asked for an impact statement. He noted there is nothing in the Charter on raises and those given to non union employees would have no Charter obligation and there are no contracts for non union. Councilwoman Schenkel questioned limitation on actions by an outgoing elected official where they cannot do certain acts and that State Statute should be looked into. Melanie Church, 328 Main Street, stated if one of those people was the Comptroller, he is under contract and according to Charter, the Council approves his raise and it goes to the BOF. The Mayor who is leaving gave herself a raise and that is nepotism. Elected officials are not allowed to make a gain for themselves and because Mayor Krampitz did it does not make it right or legal. The Comptroller signs the checks and he is not doing his job and he knows it is clear that it needs to go to the BOF. Just because it is done in past practice does not make it right and a slap to employees. When the question was asked during the budget season the Mayor said there would be no raises and the budget voted on was no raises. The Comptroller got money when he came to this Town and now a raise when he came in \$20,000 higher than the previous Comptroller with 5 weeks vacation and nothing we can do about it. The previous Mayor broke the Charter and those raises should be on hold and a letter go out that they pay back money if found to be illegal and Mayor Krampitz should give back any money she got. Patti DeHuff, 20 Lynn Avenue, stated she is not an expert on this procedure but referenced the Charter, page 49, Chapter 7, Section 8d "The several departments, commissions, officers and boards of the town shall not involve the town in any obligation to spend money for any purpose in excess of the amount appropriated therefor until the matter has been approved in accordance with the

procedure outlined in section 3c and each order drawn upon the treasurer shall state the department, commission, board or officer and the appropriation against which it is to be charged.” and Section f, “Every payment made in violation of the provisions of this charter shall be deemed illegal and every official authorizing or making such payment or taking part therein and every person receiving such payment or any part thereof shall be jointly and severally liable to the town for the full amount so paid or received. If any officer or employee of the town shall knowingly incur any obligations or shall authorize or make any expenditure in violation of the provisions of this charter or take part therein, such action shall be cause for his removal.”, and asked appropriate people and Council to consider a forensic audit. Councilwoman Schenkel stated the election changed things and the Council is trying to do things different and you take the good with the bad. The Mayor is bringing what he finds to the attention of the public and trying to do the right thing and figure it out. The public’s voices are being heard and the Council will work with the public.

- Posting of Park & Recreation Position – Position has been posted internally for five days, have received calls regarding external posting which will be out next week. For the purpose of internal posting, no one has been qualified.
- Posting of Human Resources Position – Posting will be out in the next week with a number of issues to follow through on re insurance programs, premiums being paid, arbitration, grievances. Also moving forward with part time Administrative Assistant this January.

8. To Introduce By Resolution the Request That The Board of Finance Appropriate The Sum of \$60,256 For The Replacement Of Two Oil Tanks At Prospect Street School and Main Street School. Councilman Sekorski noted the BOE items are off the table, a previous request made by the BOE and questioned can the Council accept the BOE request based on previous resolution. Attorney Vitrano stated a motion should be made to remove from the table the item and then the Council can entertain with regard to those motions.

MOTION: To bring back to the table previous items 10 and 11 which were the requests from the BOE for additional appropriations and open for discussion as one item, by Councilman Sekorski; second Councilwoman Jandreau.

Discussion: Councilman Sekorski questioned Attorney Vitrano as to whether he had the opportunity to look at the original appropriation request because there was concern one of the appropriations would be directed toward Capitals and request other would be directed toward education department. Attorney Vitrano stated a vote should be made on the motion. Vote: unanimous.

To Introduce By Resolution the Request That The Board of Finance Appropriate The Sum of \$60,256 For The Replacement Of Two Oil Tanks At Prospect Street School and Main Street School; and, To Introduce By Resolution the Request That The Board of Finance Through A Special Appropriation The Sum Of \$95,000 For The following Items: ½ Art Teacher, ½ Custodian, Elimination Of The Sports Participation Fee, and Part Time Secretary.

Attorney Vitrano stated based on conversation with the BOE, Mayor and Comptroller that both items would be considered requests for special appropriation to the BOE so that if those requests today remain the same in terms of dollar amount, they would have to be a special appropriation and, unfortunately, over \$150,000 and would have to go to referendum. There may be some modification to the request and you may want a discussion from the BOE to resolve. Mayor Festa read into record a portion of letter received tonight dated December 4, 2007 from Ray Engle, Board of Education Chair, regarding a revised request for special appropriation under Chapter 7 Section 3c. Attorney Vitrano stated the total of items (\$60,256 for replacement of oil tanks at Prospect and Main Street Schools, \$15,000 for elimination of the sports participation fee, \$20,000 to hire a custodian at the new Terryville High School and not to exceed \$97,000) is under \$100,000 as the Chairman's letter suggests it would come under Article 8, Section 3c, Special Appropriation, which provides that the Council may vote to recommend to the BOF this special appropriation if it so desires and the BOF will act on the recommendation.

MOTION: To recommend to the Board of Finance an additional appropriation of \$97,000 to the Board of Education, by Councilman Sekorski; second Councilwoman Jandreau. Discussion: Councilwoman Jandreau questioned status of windows for HS Fisher; Dr. Distasio stated the plan is to put in a Capital appropriation for the next fiscal year. Councilman Sekorski stated procedurally he understands why the BOE is before the Council noting in the budgetary process the money back from the State is lousy and because the Town is asked to budget on best estimate that we think we will get back from the State. The town got more money back from the State and from the State legislation point of view, is to give money back to education. Concern is clarification concept of what we are supposed to do based upon approved budget. Going forward any special appropriation to this point, as BOF says, will increase bottom line and spending. These particular items of replacement of oil tanks cannot be put off and two buildings will be coming off line at the end of the 2007 school year and the responsibility of the town. Depending on what we do with those it will impact marketability if oil tank replacement is not done. The BOE will have to be diligent in their budget proposal next spring to accommodate additional custodian cost as the custodian position will be ½ year with respect to the \$20,000. Councilwoman Schenkel reviewed BOF minutes from January 20, 2005 it is mentioned THS roof did not get Locip funds and moved to Capital improvements and goes on that improvements need to be made; letter to Mayor on April 12, 2005 which projects that these oil tanks need to be removed; minutes of June 21, 2007 noting roof was replaced and still on going questions about tanks to be done noting Town is saving \$160,000 if we get replaced before schools are empty; August 16, 2007 the BOF instructed the BOE to request money in front of the Town Council for part of this appropriation. She felt this is not out of the blue and the Town cannot turn down \$160,000 in savings. She also stated agreement with Mrs. Radke as her son benefited from sports in high school and his peers went on for scholarships. Sports keep these kids off the street and gave more education on how to deal with people, rules, competition and pride and pay for play should be eliminated. Councilwoman Jandreau questioned custodian and Dr. Distasio noted position is full time for half year, January through June, and is an additional custodian. Melanie Church, 328 Main Street, noted that custodian was in the original budget and the public was told it would be cut and and voted at

referendum to cut. At the meeting before the referendum, not one person stood up and said to add a custodian. She did hear parents talk about pay to play; the tanks were brought up after the budget and Gerry Perusse had gone to the meeting with the BOF in August or September and asked for those as something that was needed. An appropriation is for something we need and she feels we do not need another custodian even for half year. Next school year there will be less schools, from six to four, and believe that the new high school is 2 classrooms and auditorium bigger. The Council needs to look and before saying yes, the people were clear and 3-1 that they voted against the budget. The oil tanks are necessary but others were in original budget and cut. When we tried to get an officer desperately needed but was cut, they could not ask for it the whole year; so now is it right when we vote down a budget to finagle and find a way for what people voted down. She thought this would go to a public hearing and if it did, the Council would hear more about it. Dr. Distasio noted points of clarification with due respect that when people vote on BOE budget, they do not vote on specifics and it is up to the BOE to distribute money. He has a 40,000 s.f. larger building and 10 acres outside to maintain and with additional custodian they will be short personnel. Eugene Kazapinski, 6 Maple, Terryville, [a] stated the town is eliminating 2 buildings from the school system and what are we doing with them? Are they being sold? Mayor Festa stated there is no definite decision and a Facility Committee was formed in October to look at all buildings in town with the understanding of renovating school building for town use or sell off and no decision has been received from that committee. [b] Are gas lines available. Mayor Festa stated he would need to speak with Mr. Lorenzetti. [c] He does not feel new oil tanks should be put in as if gas is available it would be better as he is familiar with maintenance end as he did take care of schools who went to natural gas because maintenance wise it saved money. Fuel is going up but gas is not as high as oil and why pay for tanks when we do not need them especially if we are getting rid of the buildings. Let the person purchasing pay for it as they might tear the building down or change to electric and we do not need to spend that kind of money. Dr. Distasio stated the Town needs to be in compliance by June 30, 2008. Mr. Kazapinski suggested getting gas replacement burners and convert from oil which would cost less. Councilwoman Schenkel stated this is a State Statute that the Town change oil tanks and Gerry Perusse has purchased bulk oil at \$1.19 per gallon which is a phenomenal rate. As far as natural gas, with anything you have there are certain restrictions if not in certain condition you cannot sell. If these tanks are not up to code you cannot sell the building. [d] The school has gas fired boiler in the high school and Plymouth Center and there is no reason why you cannot put gas mains into these places as there are gas mains in the street. The gas company will give the town money to put it in. Roxanne Perugino, 82 Allen Street, stated the BOE budget is voted on as a lump sum and the BOE does not make cuts until after the final referendum. Councilwoman Denski stated her job as Council is to approve or disapprove and not to tell people where to spend money and ask if the BOE is getting 72% back from the oil tanks. Dr. Distasio stated the oil tank total cost replacement and removal is \$220,000 and of that \$60,000 would be the responsibility of the Town. Councilwoman Jandreau asked for a ballpark figure to convert to gas. Tony Lorenzetti, Public Works Director, stated he was not prepared to answer that question. He noted the tanks would still have to be removed and to convert system, need to determine BTU's in each building for size and costs. Mr. Kazapinski stated Yankee Gas will install line as long as you guarantee 2 years of service.

The gas line at his former school was brought ½ mile at the gas company's expense. The school had put in new tanks that were then abandoned. Bill Allread, 24 Makara Street, stated the other schools that have natural gas also have oil and they go back and forth for the better price. Peter Giancesini noted new high school is dual fuel set up and markets now say natural gas is cheaper and in a few years oil may be cheaper and the town buildings should be able to switch from one to the other. Patti DeHuff, 20 Lynn Avenue, recalled BOE meeting when proposed cuts were stated might happen if referendum failed and on Channel 16 the BOE lobbied for the budget to pass. The custodian and pay to play were out there for the public prior to referendum and they did know they were potential cuts. The Mayor just read into record saying not to exceed \$97,000 and you said \$60,256 for mandated replacement of oil tanks, \$15,000 and \$20,000 which totals \$95,256. Where is other money going? Dr. Distasio stated figures provided were estimates except for tanks which were solid but built in in case overage in any items we would have money to cover. Any time the Board has had extra money it goes back to the Town.

Vote: Councilman Sekorski, yes; Councilwoman Schenkel, yes; Councilwoman Jandreau, yes; Councilman Giancesini, yes; Councilwoman Denski, yes. Mayor Festa stated the motion carried unanimously.

9. Take action to appoint Robin Gudeczauskas as Council Clerk

MOTION: To appoint Robin Gudeczauskas as Council Clerk by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

10. Appointments and Resignations to Boards and Commissions

MOTION: To amend the Agenda to consider the resignation submitted by Matt Tellier, Chairman of the Republican Town Committee by Councilman Sekorski; second Councilwoman Jandreau and the vote unanimous.

a. Philip Fowler to School Building Committee

MOTION: To appoint Philip Fowler to the School Building Committee by Councilwoman Jandreau; second Councilwoman Schenkel. Discussion: Councilwoman Denski noted Mr. Fowler will be a good addition to the School Building Committee with his school experience, plumbing and heating knowledge, an educated man and good addition for this Committee. Councilwoman Schenkel noted Mr. Fowler is also a former member of the Board of Education. Councilman Giancesini stated Mr. Fowler is a teacher who worked in the schools for many years. Mayor Festa thanked Mr. Fowler for his willingness to serve.

Vote: Unanimous.

b. Resignation of Joan Mischke from the Library Board of Directors

MOTION: To accept Mrs. Mischke's resignation with deep regret, by Councilman Sekorski; second Councilwoman Jandreau and the vote unanimous.

c. Appointment/replacement to Library Board of Directors

MOTION: To appoint Diana Oberg on the Library Board of Directors to replace Mrs. Joan Mischke, by Councilwoman Jandreau; second Councilwoman Schenkel and the vote

unanimous. Mayor Festa noted Mrs. Oberg had been a member, was up for reelection and will serve this Board with distinction.

d. Appointment/replacement to Board of Finance

MOTION: To appoint Peter Cook to replace Paul Ashton on the Board of Finance, by Councilwoman Denski; second Councilwoman Schenkel and the vote unanimous.

11. Take Action to Refund Property Taxes

MOTION: To refund property taxes to Karen Morrissey, \$176.87; Isreal Feliciano, \$84.19; Philip A. Fazio, \$6.59; David or Susan Boilard, \$6.08 and \$6.92 totaling \$13.00; Honda Lease Trust, \$79.97; Ryan Oberndorfer, \$79.16; Jennifer Oberndorfer, \$60.20; Kim Sheldon, \$15.23; Cory T. Sklanka, \$91.20; by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

Discussion: none.

Vote: Councilwoman Schenkel, yes; Councilman Sekorski, yes; Councilwoman Jandreau, yes; Councilman Gianesini, yes; Councilwoman Denski, yes. Motion carried.

12. To Discuss and Take Action by Resolution to Establish a Charter Revision Commission

MOTION: To establish a Charter Revision Commission per “RESOLUTION WHEREAS, the Connecticut General Statute Section 7-188 is the controlling authority regarding Charter Revisions; and WHEREAS, The Connecticut General Statute Section 7-188 (b) provides that such action for revision to the Plymouth Charter shall be initiated by resolution adopted for a two-thirds vote of the entire membership of the appointing authority (the Town Council); WHEREAS, the Connecticut General Statute Section 7-190 provides guidance with respect to the appointment, membership, duties, report and termination of the Charter Revision Commission; NOW THEREFORE BE IT RESOLVED BY THE PLYMOUTH TOWN COUNCIL that said Council shall establish a Charter Revision Commission.” , by Councilwoman Schenkel; second Councilwoman Jandreau.

Discussion: Councilman Sekorski noted discrepancy in last Commission regarding its’ charge. By this Motion we establish this Commission and is there any further action on charge and when will that be done. Attorney Vitrano stated if the Resolution is passed the Council will vote to establish a Commission and within 30 days will have to appoint members to the Commission, decide on the number of members between 5 and 15, and Statue says of those members, only majority can be of one party and 30% of those town officials. At thirty days you will also determine length of time within which the Charter Revision has to do business and report back to Council within 16 months. You will charge the Commission with specific items to investigate, examine, consider and they must report back but have the option on their own to investigate, analyze and recommend to Council various other changes. Councilwoman Schenkel noted thirty days is January 4 th and the Council must have a special meeting between the 2 nd and 4 th.

Vote: Councilwoman Denski, yes; Councilman Gianesini, yes; Councilwoman Jandreau, yes; Councilman Sekorski, yes; Councilwoman Schenkel, yes. Motion carried.

13. Comments of Town Council Members

a. Councilman Sekorski stated he will formally send a memo to the Mayor but would like [1] workshop to revisit blight ordinance; [2] obtain report from Facilities Committee on status they are considering for the buildings; [3] request through the Mayor the status for Fall Mountain Water repair project; [4] 2-1/2 to 3 years ago a presentation was held from the State on the bus routes and will look for that information but at that Council meeting they approved planning stages; this is also mentioned in the Plan of Development; [5] will information from the Council be taken for the Charter Commission. Mayor Festa asked Council members to forward requests to his office.

b. Councilwoman Jandreau noted Sunday, December 9th the Mayor and all elected officials are holding a reception from 1 – 4 p.m. at the Lyceum for the public to meet and greet elected officials, to bring complaints, ideas, comments.

c. Councilwoman Schenkel stated [1] as designated liaison to the Police Commission she will bring forward the police dog and has reviewed BOF minutes of 6/21/07 wherein Dave Merchant stated the dog is still in the budget at that time. The dog is an important part of public safety; reviewed article found on the web regarding police dogs. She stated there is an advantage to having a police dog in the community and a great plus for the town. Sixty-seven towns have dogs with very positive results. [2] Will be attending CT Conference of Municipalities and would like to have presentation for town hall and department managers to get tips on budget in order to put forth a strong budget for this coming year.

d. Councilman Giancesini stated on Saturday evening the Mayor and four members attended the annual dinner at the Terryville Fire House. Paul Schwanka showed them the new all terrain vehicle, describing what it is used for as well as the new brush truck. It was a wonderful experience to see how dedicated these people are, their skills and ability. During the budget process this department says what it needs, follows through, gets donations, etc. This group of individuals, age difference does not matter and so much camaraderie there. They are a wonderful organization and the Town is lucky to have that group of dedicated individuals.

14. To Discuss and Take Action on Request from Public Work's Director Anthony Lorenzetti for the Disposal of Vehicles – Tony Lorenzetti told the Council that Public Works has two vehicles to dispose of. One is not used (1986 International which is 20 years old and were offered just under \$10,000 for it); the other being replaced is a 2002 Sterling purchased in 2003 and not appropriate for needs. It was designed as a long haul truck. This vehicle was put on national site and will be sold for \$55,000 - \$60,000 and the buyers are eager to come for it. This truck was originally purchased by the Town for \$86,150 which was a good deal at the time. He is asking permission to sell these vehicles and to be able to use the money toward another vehicle. Councilwoman Jandreau noted the funds will need to go into the General Fund. Tony stated in the past he has put vehicles up for trade in on new vehicles. The Mayor will have to sign over the title.

MOTION: To authorize the sale of these vehicles as presented by Mr. Lorenzetti and to authorize the Mayor to sign agreements as necessary on behalf of the Town, by Councilman Sekorski; second Councilwoman Denski and the vote unanimous.

15. To Discuss and Take Action on the Request of the Registrar of Voters to Dispose the Lever Voting Machines – Cheryl Giancesini, 8 Kimann Drive, stated request to eliminate

lever voting machines noting the optic scan worked very well. They are working with Tony Lorenzetti to use as scrap through our handler who is willing to take and Registrar's need permission to get out of vault.

MOTION: To authorize the disposal of all lever voting machines, by Councilman Sekorski; second Councilwoman Denski and the vote unanimous.

16. To Introduce the Request from the Library Board of Directors that the Board of Finance appropriate the Sum of \$83,806.22 to Replace the Roof at the Terryville Public Library – Mike Drozdick, 15 Crescent Street, stated in the Council packet is a description of what transpired so far and why appropriation is requested. Photos were taken of the damage, reviewed. Councilwoman Denski [a] stated opinion on cost assumption is no work is to be done to older library building. Mr. Drozdick stated the original building and building in question is roof to be replaced on newest addition in 1975, replaced in 1986; the bigger side roof was replaced in 1994. [b] What would architect duties be for architectural fees and why use architect versus site manager. Mr. Drozdick noted the architect will handle bidding process and feels best way to go about project. Tony Lorenzetti stated the architect will specify materials and make sure roofing work is up to code, verify bids coming in are materials that meet specifications, oversee work is done properly. Councilman Giancesini noted that once repairs are underway they may find structure damage and the architect would have a good feel on type of materials to make replacement, repairs and remediation. [c] what is owner's contingency. Tony Lorenzetti stated because we do not know what will be found when roof is taken off, there is normally a contingency built in any major project. Councilman Sekorski questioned who will manage the contract. Tony Lorenzetti stated he has not seen the contract but will help the Library Board review it. He stated initially they looked at asbestos in building, evaluation was done and based on survey sample they did not find anything. The owner contingency can be utilized for this if found. Mike Drozdick noted they looked for lead, found a bit and have included \$2,000 for removal. If asbestos is found, that would be more. He noted only visible areas were quoted. Discussion held on repairs done to the roof since 2005, photos showing condition of ceilings and water damage noting once roof is down there could be damage to electrical but we do not know to what degree of any damage and this is where the architect is good to have. Mike Drozdick gave background that in 2004 the original furnace had to be replaced, in 2005 the air conditioning was replaced and all have been major capital improvements to the library and why they have been trying to patch the roof. Tony Lorenzetti stated he is an engineer and not an architect; the building official will oversee on the town's behalf but there are other things that could come up in this project in terms of code that are items the building official does not practice on a regular basis and we need the architect. Jean Arden, Sherman Lane, asked what the warranty/guarantee is on roof comparing it to a new home roof with a 30 year warranty. Tony Lorenzetti stated normally shingles are warranted and not much else. The roof was specified for 25 years but need to be written into the contract. Councilwoman Jandreau stated the company that did the work is out of business and no way to get in touch with them.

MOTION: To recommend to the Board of Finance to appropriate \$83,806.22 to replace the roof at the Terryville Public Library, by Councilwoman Denski; second Councilwoman Schenkel and the vote unanimous.

17. Adjournment

MOTION: To adjourn by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

Meeting adjourned at 8:55 p.m.

Respectfully submitted,
Robin Gudeczauskas, Council Clerk