

1. The Regular Meeting of the Town of Plymouth Town Council on **Tuesday, June 3, 2008** was called to order at **7:00 p.m.** by Mayor Vin Festa in the Assembly Room, Town Hall. In attendance: Councilwoman Jacqui Denski, Councilman Peter Giancesini, Councilwoman Jeannine Jandreau, Councilwoman DiAnna Schenkel, Mayor Vin Festa, Robin Gudeczauskas, Council Clerk and Sal Vitrano, Town Attorney. Excused absent Councilman Dave Sekorski.
2. **Fire Exits** – Noted for the record
3. **Pledge of Allegiance**
4. **Acceptance of Minutes** –

Meeting of May 6, 2008

**MOTION:** To accept the Minutes of the Regular Meeting of May 6, 2008 by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

5. **Town Council Rules and Procedures**

**MOTION:** To amend the agenda to add the Resolution for Fall Mountain Water Project to the agenda as item 21 with other agenda items moving forward, by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

6. **Public Comments on Non Agenda Items**

**a.** Keith Golnik, 46 Orchard Street, last night he volunteered to be secretary of the THS Booster Club and was then asked to speak on behalf of the Club regarding Mr. Allread's request that the \$211,000 from CL&P be applied to sidewalks for new THS and ask that public works do this work. The Booster Club supports this idea and hopes money in contingency will be used for the track and not for sidewalks.

**b.** Melanie Church, 328 Main Street, understood when the school was built that sidewalks were part of the plan; the monies to build the school and plans were told by the building committee to Planning & Zoning that there would be sidewalks; there was no agreement to be any different. The taxpayers have footed the biggest bonding issue ever for the school and sidewalks should be put in and if we have extra money to help fine, but to take tax dollars for school and those were originally in plans; if you check in minutes the motion was made to put in sidewalks and to shun and put back on taxpayer it is a burden and we are taxed enough in this town. It should stay with school building and JCJ and let them put it in. You cannot keep coming back saying I want more; those questions were all asked and suddenly now they have no money and feel they can find the money.

**7. Mayor's Report:**

**a.** Correspondence – received several pieces of correspondence on the ATV issues and moving forward to set a date to discuss this issue which has become an epidemic throughout the community in areas such as Plymouth Farms, Greystone and Ridge Road; a growing issue and will be addressed during presentation of dates for subject meetings. \$385,000 for prefab garage and equipment for WPCA. Received and placed correspondence on file May 20 th and came to Mayor's office with copies to Council members, copy in packet advising that there is intent to challenge legality of vote and under signature of Melanie Church-Dlugokenski.

**b.** Beautification Committee – there is movement to enhance committee of 15 in number and presently 5 noting need for additional people and those interested in serving can forward their name to the Mayor's office. Planters (10) are ready to be placed. The Monday Garden Club has been established and their first order of business was to decorate the town hall sign and they did a beautiful job.

**c.** Blight Ordinance Update – had first workshop, will be scheduling additional workshops and oversight committee established to put together ordinance.

**d.** Human Resource/Personnel - Mr. William Bellotti has begun work and will start procedures for personnel directory, archiving a number of outdated and old files from employees no longer involved with the town for 30 years, setting up hierarchy managerial charts for organizational management and establishment of criteria for employee evaluations. Will be putting in place State regulations which will handle exit interviews and unemployment issues and most recently found some mistakes in pension funds.

**e.** Voluntary Community Service Corps – there has been discussion to what took place relative to blight workshop and individuals looking for assistance. Several individuals in town are asking about committee or organization to lend helping hand for those people who need assistance. Asked for fund in budget whereby individuals can present monetary donations for elderly people to come forward for assistance such as sidewalk shoveling or fall raking. The town needs procedures in place to enhance and protect operation of that type of venture and is looking into it. Would like voluntary committee to set up and provide operation services to do things such as repairs within house, correct minor issues. Patti DeHuff, Lynn Avenue, stated reminder that about 6 years ago a referendum was held on the school and there was a challenge to that referendum and stood before the Mayor and Council at that time and urged them to do the right thing. She stated now addressing specifically the issue of letter from Melanie regarding bonding and have been assured by her boss who is a former city attorney that our Charter clearly states that a bonding issue does need to go to a vote of the people and urge this Council to do the right thing and bring this to a vote of the people. Would hate to see it happen as happened on many other occasions which is when they stray from the Charter and the town ends up overthrowing the administration. She does not want to see that happen and strongly urge to put this matter to the vote of the people. Mayor Festa referenced new State Statute on bonding which is what this Resolution is from because not using tax dollars but through user fees of WPCA and why voted for public hearing vs. referendum. From legal counsel we are right to do this under particular Statue and waiting for another review by bond counsel and if alternate plan that will be put in place. In terms of towns people and change in administration, that is the will of people and if that is desire of townspeople so be it.

## **7. Appointments/Resignations**

**a.** To remove from table the appointment of Randy Olmstead to the Beautification Committee; indefinite term

**MOTION:** To remove from the table the appointment of Randy Olmstead to the Beautification Committee, by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

**MOTION:** To appoint Randy Olmstead to the Beautification Committee with an indefinite term, by Councilwoman Jandreau; second Councilwoman Schenkel.

Discussion: Councilwoman Schenkel stated good fortune that Mr. Olmstead had shown leadership qualities during Greystone cleanup and had very positive impact on beautification of Greystone and wholeheartedly support his appointment. Vote: unanimous.

**b.** To appoint Barbara Hoadley to the Sexton Position at St. John and St. Mary Cemeteries; Term Expires June 30, 2009

**MOTION:** To appoint Barbara Hoadley to the Sexton Position at St. John and St. Mary Cemeteries with a term to expire June 30, 2009, Councilwoman Jandreau; second Councilwoman Denski and the vote unanimous.

**c.** To appoint William Hall Jr to a Regular Member of the ZBA; three year term which expires February 2011

**MOTION:** To appoint William Hall Jr. to a Regular Member of the ZBA with a three year term which expires February 2011, by Councilwoman Jandreau; second Councilwoman Schenkel. Discussion: Councilwoman Jandreau stated Mr. Hall has been on that commission a long time, has done a good job and we need this reappointment as he knows his business and we need him there. Also, side note is Mr. Hall's house burnt down last week at Lake Plymouth and sympathies go out to him and if he needs help please call. Vote unanimous.

**d.** To appoint the following to the Historic Properties Commission: Robert Green, Jeanine Audette, Diane Mindera

**MOTION:** To amend item for purpose of tabling Robert Green's name and to change Diane Mindera to Steve Mindera; by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

**MOTION:** To appoint Jeanine Audette and Steve Mindera to the Historic Properties Commission, by Councilwoman Jandreau; second Councilman Giancesini. Discussion: Question on number of members, Mayor Festa stated 5 with 5 year terms staggered and no alternate. Vote: unanimous

**e.** To Accept the Resignation of Judith Blanchet, Supervisor, Public Health/VNA

**MOTION:** To accept the resignation of Judith Blanchet, Supervisor of Public Health/VNA, Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

**MOTION:** To amend the agenda for the purpose of adding names to Item 8, Refund Property Taxes including Gerrado A. Paez, \$19.49 and Rejean Ouellette, Jr., \$27.69, by

Councilwoman Schenkel; second Councilwoman Jandreau and the vote unanimous.

8. To Take Action to Refund Property Taxes to Martin & Debra Desautels, \$55.50; Gerrardo A. Paez, \$19.49; Rejean Ouellette Jr., \$27.69

**MOTION:** To Refund Property Taxes to Martin & Debra Desautels, \$55.50; Gerrardo A. Paez, \$19.49; Rejean Ouellette Jr., \$27.69; by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

9. To Remove From Table and Take Action On The BL Companies Contract For

Design For Phase 1 Of The Waterwheel Park – Mayor Festa noted this item was tabled at the last meeting for update on monies available, where come from and checking with Interim Comptroller who stated money in budget from grant money and for first phase.

**MOTION:** To remove Item 9 from the table, by Councilwoman Jandreau; second Councilwoman Denski and the vote unanimous.

Dave Bertnagel stated money is \$350,000 state grant available for this project and includes scope of work as listed.

**MOTION:** To award contract to BL Companies for Design for Phase 1 of the Waterwheel Park, by Councilwoman Jandreau; second Councilwoman Schenkel.

Discussion: Dave Bertnagel stated he did research and funds are available and as far as he knows it will not take all funds. Also from research there are Resolutions in place, State has awarded us and there is a bank account established and everything all set. Mayor Festa referenced page 6, schedule for “Fees for Basic Services”; contract is \$31,800 for this project. Vote: unanimous.

10. To Set A Date For A Public Hearing On The Public Works Commission and

Local Vendor Preference Ordinances:

**MOTION:** To set the public hearing date on the Public Works Commission and Local Vendor Preference Ordinances to the third Tuesday in June, June 17, 2008 at 7 p.m. by Councilwoman Schenkel; second Councilwoman Jandreau and the vote unanimous.

11. To Set A Date For Council Workshop On The Issue of ATV's

**MOTION:** To set Council Workshop on ATV's for the third Thursday of June at 6 p.m. on Thursday, June 19 th, by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

12. **To Discuss and Take Action On Report From Interim Comptroller D. Bertnagel**

Regarding Plymouth VNA. Dave Bertnagel read report into record which was submitted to Council dated June 3, 2008, reviewed attached financial documents giving overview of the operations of the VNA for the past 9 years showing total profits/losses for the agency. Some expenditures include building maintenance and other costs noting \$45,000 in expenses are beyond their control; there are significant downward trends. Questions: Councilwoman Schenkel noted serious concern of sentence at top of second page of Interim Comptroller's report “patients that have episodes were found to have been paid,

but later voided; the billing address was found to be wrong; zero remits were never posted that results in a potential for large revenue write-off” and asked if is this not recorded? Mr. Bertnagel stated he has had several reports that show amounts expected to receive and if they do not spend entire time with patients they close out and were looking at total fee and not closeout fee. Amounts VNA thought would collect are on paper and not true amounts. Councilwoman Jandreau noted he says this goes back 3 years but how far back can we collect? Mr. Bertnagel stated there is an 18 month window but 3 year window through Medicare. Only time we can go back 3 years, and we need to declare there was a problem and if we do that, we open a can of worms and will have a significant audit through Medicare. He will have totals on that and will bring forth. Councilwoman Schenkel stated the oversight board is to conduct thorough audit of records as it seems finances mixed in with patients, and a Hippa violation. Mr. Bertnagel stated the Town does have an audit and cost report done for the VNA and their scope was limited. His recommendation is to have our auditor go there, do thorough audit and checks finances. Councilwoman Schenkel stated the greater concern is patients, accuracy of records and their health and welfare is properly recorded. Mr. Bertnagel also noted there were financial records intermingled with patient records and there are certain documents that should not be in certain files. This has been addressed and those errors will not happen again.

13. To Set Date For Meeting With Board and Commission Chairpersons To Discuss Pay Scales For Secretaries. Mayor Festa stated need to develop pay scale noting some commission chairman and boards do ask that meeting minutes are verbatim which means some secretaries are typing and retyping at a tune of 4-5 hours, depending on item or what is requested. Several have indicated pay scale is not meeting standards and not worth effort; also situations where request for copies of minutes before actual submission for preview and that takes additional time. Mayor Festa offered his office to send notification to various commissions asking requirements of secretary and what is fair and equitable payment and can thereby determine need for meeting.

**MOTION:** To set date of third Tuesday in July at 7 p.m. to meet with Board and Commission Chairmen to discuss pay scales for secretaries, by Councilwoman Jandreau; second, Councilwoman Schenkel and the vote unanimous.

Melanie Church, 328 Main Street, are you going to make it so that it is uniform as it might be, for instance there are some meetings where person gets paid by each application and what will you do in situations like that and almost getting higher than the other people? Mayor Festa stated their fee is less than standard as it could be \$50 vs. \$100 but there could be times where \$110 meeting. It goes back to individual chair and how they perceive meetings.

14. To Enter Into Executive Session To Discuss: (1) Purchase Contracts and Easements For The Fall Mountain Town Line Road Culvert Bridge Property Acquisition; (2) Pending Litigation In The Matter Of Town of Plymouth v. Kalinowski

**MOTION:** To enter into Executive Session to discuss: (1) Purchase Contracts and Easements For The Fall Mountain Town Line Road Culvert Bridge Property Acquisition; (2) Pending Litigation In The Matter Of Town of Plymouth v. Kalinowski, inviting Legal Counsel, by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous. Mayor Festa stated the Council is into Executive Session at 7:45 p.m.

Mayor Festa called the Town Council Meeting back to order at 8:05 p.m.

15. To Discuss and Take Action, If Necessary, From Executive Session

Attorney Vitrano stated as discussed in Executive Session, the Town is building a culvert on Town Line Road and to complete project there need to be an acquisition of 2 small parcels from abutting landowners and access from CT Water Company. Asked that the

**MOTION:** To approve the purchase of a 3008 s.f. portion of land on Town Line Road from Bogislav Czopick for amount of \$4,000; and also to approve a contract for the purchase of a 1168 s.f. portion of property on Town Line Road from 44 Fall Mountain Road Plymouth LLC for \$3,600; and authorize the Mayor to enter into both of those contracts as well as approval of contract for temporary construction easement from CT Water Company and authorize terms of that easement contract, by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

Attorney Vitrano noted also, as discussed, there is presently pending action in Superior Court of matter entitled Town of Plymouth v. Kalinowski, which is a beaver dam incident that occurred a number of years ago as a result of action by Mr. & Mrs. Kalinowski in which the Town sustained damages and lawsuit brought to collect those damages. He has negotiated with the insurance company and need authority to settle that case.

**MOTION:** To authorize Attorney Vitrano, Plymouth Town Attorney, to settle the case of Town of Plymouth v. Kalinowski, by Councilwoman Schenkel; second Councilwoman Jandreau and the vote unanimous.

16. To Discuss The Curbside Pickup Proposal, T. Lorenzetti – Tony Lorenzetti stated

last month he came with numbers, had reviewed bids and the lowest bid did not have some of the items required in the bid document. He distributed a copy of the second low bid from Copes for review. He and Dave Bertnagel have worked on numbers and a financial presentation is available. The plan is to have automated curbside pick up for residents and municipal facilities and the number of properties involved as collection sites are 4,870. The proposal is per location per month for a 5 year period with option periods on top. He noted at some point something needs to happen at the transfer station and a study done last year shows 1700 people per week going in. The transfer station was designed for larger trucks to transfer from there and not all these people. The facility does need upgrades. Dave Bertnagel reviewed financial impacts per letter dated June 3, 2008 and attached analysis. Have compiled recommendations as well as looking at what the bids came in at and idea of keeping it open one night and Saturday mornings. Color coded cost analysis included, numbers reviewed. To implement this program is \$293,000 up to \$350,000 in fifth year based on current economic trends. Presently \$244,000 - \$250,000 budgeted for current transfer station and assumes that revenue would drop in half. Some numbers will need to be adjusted as we go forward. This is .375 mill increase which would need to go to referendum for a vote by the people. To fund that in 08/09 his recommendation would be, since budget is set, to use fund balance and then billed to taxpayers in 09/10. Second page reviewed noting current numbers going out. If this were not to pass then additional staff would need to be discussed for next year. Total cost now is \$794,761 for taxpayers to keep transfer station open; and with new proposal for curbside pickup and to have transfer station open one day and on Saturday would be \$1,088,112; costs reviewed. Do have a 5 year plan and on that is the upgrade of the transfer station. Questions: Councilwoman Schenkel asked (a) what monies are set aside for upgrade. Dave Bertnagel stated it is around \$70,000; (b) are we pursuing grants to go green. Dave Bertnagel stated, yes, we would pursue any grant opportunities and dependent upon course of action the Town decided to take. He noted proposal is leaving open one day during the week and Saturday. Overtime depends on how negotiations go and in present contracts Saturday's are guaranteed overtime. (c) how about multi family housing. Tony Lorenzetti stated it is up to a certain size, 4 family and part of bid specifications; reviewed noting 195 two family units, 883 family units; 15 four family and includes municipal housing such as Gosinski Park, town facilities as well. (d) if understand alternate on bid, automated collection items will be \$8.68 per household per collection site per month and at the end of five years will cap at just over \$10.00. The actual containers are included through part of this bid and additional barrels can be purchased but with handling charge. Tony Lorenzetti stated to clarify it is the plan to be Saturday and one day during the week which is consistent with other towns that have curbside collection. Need place to bring waste oil; garbage cannot be brought on days open; it's only for specific items. Ted Scheidel, Administrative Assistant to the Mayor, stated he and Tony have been very active and have seen what 14 other towns do for collection and what appears to work best is curbside collection. It actually increases recycling collection and we are paying \$65/ton for solid waste and \$35/ton for recyclables. Plymouth needs to increase recycling. It also does single stream for recyclables, and a pilot program in Bristol has worked better than expected and increased

by about 90%. Curbside makes easier to transition into single stream and automated is the way to go. Even though transfer station may appear to be working o.k. there is no way employees there can watch everyone throwing garbage into roll offs and know there are a lot of recyclables going in. Automated system can check. Curbside is a cleaner, efficient way of picking up mixed solid waste. He is asking Council to approve a public hearing on this item and they will have Copes, low bidder, come to talk about themselves and process. He and Tony have visited the Copes company, spent time and pleasantly surprised at this well run company. Tony Lorenzetti stated the Town has other agreements for other portions of waste such as recyclable and wastes transported from the transfer station. Packet distributed has information about Copes; Dave Bertnagel stated the company is very solid. Tony Lorenzetti stated with regard to the bid itself, if the Town decides to go forward and after 5 years decide to do something else, the containers become property of the Town. If the Town does not approve curbside pick up, there is a lot of work to be done to the Transfer Station and estimate between ½ million dollars and 1 million dollars to upgrade; basic system has external compactor and old technology; new technology would include internal compaction and upgrade of facility for needs. There is significant cost involved When dealing with bulk only you do not need compactor system and we can change type of operation if have curbside pickup. Dave Bertnagel noted amount of \$600,000 to upgrade from a few years ago and within 2 years transfer station needs to have upgrade to come in compliance. Ted Scheidel noted beside cost of upgrading, the DEP is changing regulations all the time. Discussion held. Councilwoman Schenkel asked, in effort to maximize public awareness of the proposal, is there any material to educate residents of the fact that by not recycling they are costing the town money and in the grand scope of things, we can reduce taxes by recycling. Tony Lorenzetti stated there is some information but he needs to do more on that and one of his personal goals is to reduce costs to pay for recyclables. Councilwoman Schenkel stated she would like to hold a public hearing as this is one item the public mentioned on what they wanted during the campaign.

**MOTION:** To set a public hearing to discuss curbside trash pick up proposal, by Councilwoman Schenkel; second Councilwoman Jandreau and the vote unanimous.

**MOTION:** To hold the public hearing on curbside trash pickup on June 17, 2008 following the public hearing on Public Works, by Councilwoman Jandreau; second Councilwoman Schenkel. Discussion to have Trish sends email with all dates on where to be at what time. Keith Golnik, 46 Orchard Street, stated a little over 3 years ago a public hearing on curbside pickup was held at THS and went on for quite some time. Pat Perugino, Board of Education suggested calling Gerry Perusse for use of auditorium and if you don't need it that is fine. Melanie Church, Main Street, stated at the last public hearing there were about 40 people who came. Brian Bonds, 23 Fall Mountain Road, has anyone looked at cost to close transfer station; somewhere you will need to close it and probably talking millions. Tony Lorenzetti responded that he does not have a number and at some point if the Town decides to close there would need to be environmental assessment done. Biggest issue with current location is the amount of people in and out for a site that was never intended to have this activity. If we can segregate what goes in, which is why there is an enclosed compactor, then we can minimize what could be



potential hazardous. Councilwoman Schenkel, can we look into future Brownsfield for transfer station. Tony stated there is always the opportunity to look into grants. The Town would need to designate locations for people to dispose of things such as air conditioners, used oil, and not necessarily need to do so in town. Vote: unanimous

17. To Discuss and Take Action On Resolution For State Public Library Construction

Grant Contract – Mayor Festa stated this has been done and contract sitting for some time and only issue to address is to reconfirm the Town’s position on nondiscrimination certification clause relative to the Town’s stand noting concern that we make sure we have this on file to be in compliance with the State relative to the library grant.

**MOTION :** Resolution read into record: RESOLVED that the Town of Plymouth hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes subsection 4a-60(a)(1) and subsection 4a-60a(a)91), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142. WHEREFORE, the undersigned has executed this certificate on this 3rd day of June, 2008.” by Councilwoman Jandreau; second Councilwoman Schenkel. Discussion: Councilwoman Denski asked if there is a copy of that motion; Mayor Festa stated no as it is a standard motion, and to assure grant meets requirements and approved by prior Council. Vote: unanimous.

18. To Set A Date For A Public Hearing On The Acceptance Of Applications For The Neighborhood Assistance Act. Mayor Festa stated one application to date has been received from Terryville Youth Soccer Club for a proposed shelter at Hancock Dam soccer field. Because lessee of that property looking forward to getting permission from Army Corps to put structure in place and plans need to show exact location of shelter and construction. This program will provide monies for purpose of such. Have also spoken with Mrs. Worhunsky relative to application to do plays cape for new elementary school and working through Board of Education for approval to apply for this grant and she is aware of the deadline. Can go forward with setting date for public hearing which applications are due in by July 1. If Army Corps turns down TYSC, there is no problem with having date set. Same with Mrs. Worhunsky to get her application in. Date will protect grants in terms of application form to meet requirements. Councilwoman Jandreau noted need to put legal notice in within so many days after and looking for time between 6/16 to 6/20.

**MOTION:** To set a public hearing date for Monday, June 16, 2007 at 7 p.m. by Councilwoman Schenkel, second Councilwoman Jandreau and the vote unanimous.

19. To Approve The Suspense Report From The Tax Collector – Dave Bertnagel reviewed suspense list received from the tax collector on 2004 grand list and this is done on annual basis, copy in packet; Statute reviewed. When item suspended it can be collected for a period of 15 years. 2004 Grand List Year Suspense is Motor Vehicle, \$24,084.67; Supplemental Motor Vehicle, \$1,715.97; Personal Property, \$3,875.40 with Total To Be Suspended of \$29,676.04.

**MOTION:** To approve the 2007-2008 Suspense List totaling \$29,676.04, by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.

## 20. Resolution For Fall Mountain Water Project

**MOTION:** Resolution read into record by Councilwoman Jandreau “Be it RESOLVED, that, Vincent Festa, Mayor, of the Town of Plymouth is hereby authorized to sign the LOCAL BRIDGE PROGRAM SUPPLEMENTAL APPLICATION on behalf of the Town of Plymouth for Townline Road over Hancock Brook, Bridge No. 110-013. ADOPTED by the Town Council of the Town of Plymouth, Connecticut on June 3, 2008”; second by Councilwoman Schenkel. Discussion: Tony Lorenzetti noted for clarification that Fall Mountain had 2 pieces of funding through USDA and Department of Transportation. This Resolution is to allow application through DOT for funding source and to allow the Mayor to sign the document. Attached to the Resolution is back up material from town council meetings back to October 07 and August 07. Vote: unanimous.

## 21. Public Comments

**a. Keith Golnik** – How soon will it be to start swimming in Lake Winfield. Mayor Festa stated at this point in time it probably will not be this season, not due to the quality of water but turbidity. There has been checking of the water through public health, town sanitarian and will do so on a regular basis because intent is to have boating activity there. Because of turbidity it would be impossible to see individual under water. Recreation is moving forward to look at some areas regarding the lake itself and issues to address. Due to cost factor this may be something going to bonding proposal to address lake and surrounding facility. Dave Bertnagel stated this item is in the 5 year plan at a cost of \$1.2 million for dredging of Lake Winfield.

## 22. Town Council Comments

**a. Jacqui Denski**- reviewed commission reports for Parks and Recreation noting dedication ceremony and plaque in honor of Marybeth Morelli at Lake Winfield; BOE; Library Board noting Lynn White was nominated for Biblio Board of Directors.  
**b. Peter Giancesini** – reviewed report on Inland Wetlands; Planning & Zoning; WPCA; School Building Committee noting open house at new high school with excellent tour.  
**c. Jeannine Jandreau** – reviewed notes on Charter Revision Commission who need alternate as one person resigned; Planning & Zoning; EDC noting lot #5 was sold to a commercial bakery and 5 lots are optioned in the new park; CT Rural Council meeting on May 28 th; Public Works and Highway Department.  
**d. DiAnna Schenkel** – BOF noting thanks to Vicky Carey for taking idea forward on 5 year plan of projects with Comptroller; Police Commission; Charter Revision no longer liaison and now being liaison for EDC after switching with Jeannine Jandreau; CT Rural Development Council phenomenal presentation.

## 23. Adjournment

**MOTION:** To adjourn by Councilwoman Jandreau; second Councilwoman Denski and the vote unanimous.

Meeting adjourned at 9:15 pm

Respectfully submitted,

Robin Gudeczauskas, Recording Secretary