

1. Meeting of the Town of Plymouth Town Council, **March 3, 2009** was called to order at 7:00 p.m. by Mayor Vin Festa in the Community Room, Town Hall. In attendance: Councilwoman Jacqui Denski, Councilman Peter Giancesini, Councilwoman Jeannine Jandreau, Councilwoman DiAnna Schenkel, Councilman David Sekorski, Mayor Vin Festa, Robin Gudeczauskas, Council Clerk.
2. Fire Exits – Noted for the record
3. Pledge of Allegiance
4. Acceptance of Minutes
 - a. Regular Town Council Meeting Dated January 6, 2009
MOTION: To accept the Minutes of the Regular Town Council Meeting dated January 6, 2009 by Councilwoman Jandreau; second Councilman Sekorski. Discussion: Councilman Giancesini stated during his statement of the possibility of recognizing people who contributed over the years to the town and making the community proud to live in, he brought up contribution in sports like Mike Glowa and his dad and meant to say Dave Sekorski's dad, Joe. Vote: unanimous.
 - b. Special Meeting Dated January 20, 2009
MOTION: To accept the Minutes of the Special Town Council Meeting dated January 20, 2009, by Councilwoman Jandreau; second Councilman Giancesini and the vote unanimous with Councilwoman Schenkel abstaining.
 - c. Special Meeting Dated February 9, 2009
MOTION: To accept the Special Minutes of February 9, 2009 by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.
5. Council Rules and Procedures
 - a. Councilwoman Jandreau stated on Jan 6th the Council changed appointment of Edwin Smith from a Regular to Alternate member which leaves the position open and Barbara Watson be appointed to fill the term of Edwin Smith.
MOTION: To add under "Appointments/Resignations" an item to "To accept the appointment of Barbara Watson as a regular member of Zoning Board of Appeals"; by Councilwoman Jandreau; second Councilwoman Schenkel and the vote unanimous.
6. Mayor's Report –
 - a. Relocation of Human Services Department; Fire Marshal Office nearly complete at Main Street School and will be meeting with the Superintendent to discuss arrangements; notification of location sent out.
 - b. Negotiations to settle the last two remaining contracts are moving forward.
 - c. The Capital Improvements Committee is in session once more and has met with the Comptroller to discuss various ideas, projects and programs that have a direct impact on the Town's budget. The meeting is being held upstairs tonight.
 - d. The Small Cities Block Grants (SCBG) program is into a new year and the Town is accepting applications from homeowners wishing to apply for loans to refurbish their homes. Income limits, size of household are key factors in the approval of an application. This is a short lived program based on the fact the State is facing serious deficit and doing everything we can to help people and have had a number of applications come in.
 - e. Pension Plan Program – in the process of meeting with the Pension Oversight Board and the insurance principals; Appointment of Oversight Board members to be done soon.

- f. Appointment of Police Officer Robert Wright to the rank of Sergeant took place last week; Sgt. Wright was a Detective and sorry to see him leave that position.
- g. Attended Legislative Roundtable Discussion at LOB – discussed problems of small cities and towns with Bill Hamzy and his counterpart and much good has come out of that in having legislature understanding the needs of Plymouth.

7. Public Comment on Non-agenda Items

- a. Kent Mosley, 27 Hillside Avenue, concern on lights seeing on; hoping to turn down lights as maintenance garage has 6 lights burning and 2 street lights and have talked to previous mayor about it and discussed with Tony tonight; i.e. motion detector, one light in back and one in front. Town garage is lit properly and there is a lot of money up in equipment there vs. maintenance garage. School lights burn 24/7 at Eli Terry and have 12 lights on Fisher School that burn 24/7. He brought information from Citizens Coop and gets annoyed when look at lights on 24/7.

8. Appointments/Resignations:

- a. To accept the resignation of Mark Goodwin from the Board of Finance

MOTION: To accept the resignation of Mark Goodwin from the Board of Finance, by Councilwoman Jandreau with regret; second Councilwoman

Sekorski. Discussion: Councilwoman Jandreau stated he served the Board of Finance and town very well and great loss to that Board as he is a CPA and with all the work he did on that Board he will be missed. Councilman Gianesini stated mark never pulled any punches on the Board and if felt something amiss he would speak peace and whether a motion passed or not, people respected him for ability and thoughtfulness. Vote: unanimous.

- b. To accept the resignation of Audrey Bennett from the Inland Wetlands and Conservation Commission

MOTION: To accept the resignation of Audrey Bennett from the Inland Wetlands and Conservation Commission by Councilwoman Jandreau with great regret; second Councilman Gianesini. Discussion: Councilwoman Jandreau stated Audrey was a very positive and good influence on Inland/Wetlands and Conservation; did a lot of work and has knowledge and greatly missed. Councilman Gianesini stated we all knew the work she did at Tories Den, arranged to have people go to clean up an area in disrepair, got 3 towns involved and did wonderful job and shows important to have a person who really cares on Inland/Wetland and Conservation. Audrey had mentioned she was raised to respect, love and protect nature and this will be a great loss having a person of her capability on there. Vote: unanimous.

- c. To accept the resignation of Robert Brown from the Planning & Zoning Commission

MOTION: To table, by Councilwoman Schenkel; second Councilwoman Jandreau and the vote unanimous.

- d. To reappoint Mr. Martin Sandshaw to the Zoning Board of Appeals; term to expire 2/19/2012

MOTION: To reappoint Mr. Martin Sandshaw to the Zoning Board of Appeals; term to expire 2/19/2012, by Councilwoman Jandreau; second Councilwoman Schenkel.

Discussion: Councilwoman Jandreau stated Marty is on every board and commission he can be on and gives his all. He does a good job as Chair and deserves to be reappointed. Do

not know where you will find somebody who works harder. Councilman Giancesini stated when his kids were small Marty was committee chair for the scout troop and he was a leader, tireless, giving to the children, making a living in this community and making the community a good place and sharing experiences. He is always giving to the community and support reappointment to position. Vote: unanimous.

e. To reappoint Matthew Halko to the Planning & Zoning Commission, as an alternate; term to expire 2/28/2012

MOTION: To reappoint Matthew Halko to the Planning & Zoning Commission, as an alternate; term to expire 2/28/2012, by Councilwoman Jandreau; second Councilman Sekorski. Discussion: Councilwoman Jandreau stated Matt does a good job when serves as alternate, has a chance to vote and does what needs to; like to see reappointment. Councilman Giancesini stated he is pensive when things discussed, serves country and town well in this commission and recommend reappointment. Vote: unanimous.

f. To appoint Randy Tavenor to the Planning and Zoning Commission, as an alternate, term to expire 2/19/2013

MOTION: To table, by Councilwoman Schenkel; second Councilwoman Jandreau and the vote unanimous.

g. To reappoint Thomas Wollenberg to the Police Commission; term to expire 1/14/2012

MOTION: To reappoint Thomas Wollenberg to the Police Commission; term to expire 1/14/2012, by Councilwoman Jandreau; second Councilwoman Denski. Discussion: Councilwoman Jandreau stated Tom served Parks/Recreation, does a lot for the town and deserves reappointment to this Commission as he is a hard worker and contributes to the town very well and recommend reappointment. Vote: unanimous.

h. To appoint Barbara Watson from alternate to regular member of Zoning Board of Appeals

MOTION: To appoint Barbara Watson from alternate to regular member of Zoning Board of Appeals, by Councilwoman Jandreau; second Councilwoman Denski. Discussion: Councilwoman Jandreau stated the Council put Barbara on last October, she goes to every meeting, very interested and hate to see Ed Smith leave but Barbara will be a very good regular member on ZBA and highly recommend. Vote: unanimous.

9. Take Action to Refund property taxes: Christopher M. Armstrong, \$832.28; Lillian Johnson, \$21.70; Anthony F. Palmieri, \$17.49; Gregory Scoville, \$111.66

MOTION: To Refund property taxes to Christopher M. Armstrong, \$832.28; Lillian Johnson, \$21.70; Anthony F. Palmieri, \$17.49; Gregory Scoville, \$111.66 by Councilwoman Jandreau; second Councilwoman Denski and the vote unanimous.

10. To Take Action to Approve The Revised And Approved Sewer Shed Map For Future Sewer Service Areas – Tony Lorenzetti gave brief overview of purpose stating in packet there is a letter from the Chairman of WPCZ, Mr. Andrews, which discusses why sewer mapping needs to be revised; dating back to September 2007 and approval done on Lucky Forest

subdivision. In response to getting DEP to approve documents, DEP said that development was in conflict with our Plan of Conservation and Development. Bill Kuehn and Tony at the time took on looking at the Plan of Development and sanitary sewers and with the help of WPCA, Public Works put together a map for WPCA to look at. WPCA made comments and approved the document and subsequently took map to Planning and Zoning who approved the document. The map will be brought to Council and if approved, it will get submitted to the State for recommendation to change the Plan of Conservation and Development in accordance with it. Councilman Sekorski stated background as liaison at that time is issue if the Plan of Conservation and Development did not support potential of having city sewers in that area. Tony stated basically we have downtown Terryville area shown (pointed to in pink and tan/beige on map) and what the State considered as area to be sewer area; looking at that information, saw areas like Fall Mountain which is all sewered, Lake Plymouth including South Street; areas near new high school and several areas along periphery of what the State showed as being more of a preserved open space or preservation area that have sanitary sewers. What he did was received CCRPA mapping and had parcel mapping overlaid with sanitary sewer mapping; put sanitary sewer which were reviewed by WPCA and put on own document to show where sewers are today. Also took look at where sanitary sewers are such as South Street and took look at parcels for those flowing gravity and goal not to add pump stations but get properties that by gravity can get to sanitary sewers. Line in black is proposed new sewer zone (on map), three zones, pink and tan are neighborhood conversation and growth area and show sanitary sewer on State plan; red patches were sewers districts as WPCA was familiar with sewers; parcels as whole to see which could be tied into sanitary sewers relatively easy. Also forthcoming will be 2010 update on these and do not know where that stands. Also requested by DEP that the town update sewer map and in process got that updated with help of WPCA. If Council chooses to digest and look at parcels individually that is o.k. There are 15 areas made additions to that have sewers today that were not shown on Plan of Development; and if have sewers on one side of street should have on other due to infrastructure. Did take look at limitations for sewer treatment plant, copper and zinc, and portable city water provides for lower levels and took look at that as part of plan; and could affect limits for permit out toward Lake Plymouth and airport. Councilwoman Jandreau asked toward old Ganem package store and no sewers; Tony stated there are no sewers but in sewer district and there would not need to be a pump station and that Cap Project was discussed for many years. Other two are, Route 6 and on heading out North Street, and one off Allen near East Washington Road. Over time those areas were discussed and at one time extension out East Plymouth Road. Sewer projects would have to be funded by the town, assess benefits and damages the town would need to fund those properties. Dave Sekorski, with respect to permits granted to Lucky Forest, etc., this is a matter of getting maps for sewer district in sync with Plan of Conservation and Development; or did this surface for discussion. Tony, we cannot approve sewers. Dave, wanted to be clear on that as sticky point on approval of development as want city sewer vs. septic. Tony noted grades on that development lend itself. Mayor Festa asked for questions from the audience; none.

MOTION: To Approve The Revised And Approved Sewer Shed Map For Future Sewer Service Areas, by Councilman Sekorski, second Councilwoman Schenkel and the vote unanimous.

11. To Discuss And Take Action On A Request of \$6,300 To Purchase Geographic Information Science (GIS) Software

MOTION: To Accept Request of \$6,300 To Purchase Geographic Information Science (GIS) Software, by Councilwoman Jandreau; second Councilman Ganesini. Discussion: Tony Lorenzetti stated request is to waive competing bidder procedure as money was approved as part of Capital Improvement Projects for Stormwater Phase 2 noting \$25,000 approved in budget and by him doing some engineering work in house, hope to come in less than \$25,000 and the possibility of getting volunteers to help and hopefully can do work need to do under Clean Water Act and DEP mandate and can do cheaper than \$25,000 asked for but will develop something can use in future. First, he is hiring a consultant to put map together which is requirement. Would like to use ESRI for vendor of choice for software. Councilwoman Denski asked since we issued a spending freeze is this because appropriated; Mayor Festa stated it was appropriated and nothing to do with freeze. Councilman Ganesini stated another thing enters in if we have Phase 2 of Stormwater requirement it is a Federal requirement to be met and we have to do work. This is industry standard for doing site work from efficiency standard and Dave Elder is familiar with software. The next thing is when locate site is to set up periods for sampling. Tony stated that is being done but need map with outfalls and we are in last year to do that. We are hoping to have our own GPS unit to locate outfalls and put on our own map and having something of value for other departments. On the Stormwater Committee are Jim Deutsch, Jim Benway, Dave Elder and Tony; and have discussed this in getting project forward. Councilman Ganesini stated with private industry it was required a while ago and had to have site plan by P.E. and approved by State with outfalls and areas picked to be sampled after rainstorms; different for municipalities and some large cities it is even parking lots and something that has to be done and recommend we approve request by Tony Lorenzetti. Mayor Festa noted there may be question of expenditure because \$6300 and reviewed Charter, Chapter 6 subsection 4.6, which talks about purchasing and question if commodity and if feel it is not, you can ask for 3 quotes. Councilwoman Schenkel stated this is a unique area of software and not something that every company can ascertain or provide software for this. Tony stated she is correct and that is reason he had requested to come as he would have had to waive competitive quotes because not quoting the same thing and is a specialty type of software. Councilman Ganesini stated files are competitive with auto cad; Tony stated not being a GIS expert, he did ask Dave Elder who works with GIS extensively and he provided a letter in packet especially recommending this. Councilwoman Denski asked (a) why taken this long and do you have time to finish. Tony responded we have money this calendar year and may not have time to get together as it is due this April and just got funding in the last budget. (b) what are penalties; Tony stated he has not been told of any penalties as DEP wants you to keep moving forward and wants you to comply. There is a Stormwater program which is site specific which we do for the maintenance garage, transfer station, landfill site and we submit annually and this is a program for municipalities separate for Stormwater system and do mapping and outfalls are located. We have funding to start this year; went out for prices for GPS unit to locate components and other thing is we are looking to purchase our own GIS software and by purchasing we get GIS system and GPS capacity and someone who knows how to use it. Councilman Ganesini stated his experience in industry is when DEP comes in and see you

have a program or working in good faith and slip a bit behind, you are doing something and this shows we are moving along. Melanie Church, 328 Main Street, (a) can other towns use this piece of equipment once we have it. Tony stated the more valuable thing is to use it in other departments in our town and what we are purchasing is software and license to use. (b) Because of regionalization spoken of; Tony noted other towns have GIS and advantage for Plymouth is you could parcel data on plan that people could get, other departments can utilize it, utilize for work order and other pieces you can get into. We need to do something for ourselves here and it is something discussed and best plan. (c) think extra cost and you will want other program and if we can get other towns to use it, it would be economical; Tony stated it still comes down to one computer system and we are paying to access GPS software on our computer system and what happens is one person can access program at a time and question is who would access remotely and how would we do that. It could be discussed but do not know how it works. Councilwoman Schenkel (a) license agreement would limit specifically who can access and how, and limit who and why have license agreement; Tony stated it would be for the town. (b) the town specifically if another town wants to access they would have to have agreement. Tony makes sense but he does not have agreement in front of him. (c) licensing is limited and they want to make money and people who pay cannot have it copied to others. Councilman Sekorski (a) tab in Charter and referencing is commodity and does not feel it is commodity. This is a single purchase and when purchase license it grants software upgrade and support. Question to Tony, this is unique and focus on one thing, concern is any time waive bidding process, though it is clear why asking to do so and heard Tony say was that this is unique piece of software, staff familiar with it and not a lot of choices out there. Tony noted it is industry leader and did bring packet showing a bit about it and only one copy. (b) In support of this and knows purchasing software there are people who rise above and if done research and comfortable, totally ok. Tony stated this is his recommendation. Mayor Festa stated he supports Tony's position on this from discussions he has had. Councilwoman Denski (a) noted it says one concurrent use and if talking about other departments using, it would be more than one use and asked what renewal is. Tony responded he would have to look at what they want to do with other license and still have to get information in and looking at utilizing for Stormwater discharge and outfalls and what the State expects us to map and that is what putting on map and using GPS unit to locate in field and initial step putting together. Any department can utilize and data would have to be put on. In terms of other departments utilizing, specifically other than Public Works and Land Use, do not know who would use initial step. (b) If other towns have it in area and allowed, would that help or saying strictly for one town's use and mess up another town system. Tony noted first, people have to enter all data and if want another town to do that they would have to do that and need to figure way to compensate them for doing work vs. having someone who knows how to use in house and use auto cad and have knowledge and recommendation to do that. You don't gain when expand system on outsource and do not gain institutional knowledge; and recommendation we have software. Councilman Giancesini (a) stated another thing down road and you mentioned there is limitations as far as waste treatment with heavy metals coming from wells and amount of copper and zinc and other elements function of minerals that water and wells passes through a system. With this you can go around town and plot how much metal in area and redefine sewer map. If a developer comes in it is right there. Tony stated you can make layers for almost anything you can think of and value of

GIS. In terms of time spent in looking for information you save money in long run. GIS mapping and Public Works Department, i.e. plow routes, routes that show spray roads, cutting grass, where taking care of sidewalks, where repairs are; people come for water, gas, contours, wetlands, just alone can have layers put on map and have information available and in future can have parcel layer. Can have speed information, accident information. (b) Minor thing in Planning & Zoning when a person comes in and even Inland Wetlands a soils scientist make assessment of soil types and you can start plotting this if you have information that would help in decision. Tony, all catch basins, street lights and street trees in town are types of things like inventory that can get mapped. In long run when put together will save a lot and have data available. He can use the current computer although old it will be adequate. Councilwoman Jandreau noted the question is he wants us to waive bidding process and not so much to accept this. Tony that is interpretation because Charter says commodity and question is if commodity and Dave gave his opinion. Councilman Sekorski stated to buy it is cheaper than spending \$25,000 on a consultant. Vote: unanimous.

12. Public Comments

13. Liaison Reports

- a. Councilwoman Denski gave update on BOE meeting and letter sent to Bill Hamzy by Dr. Distasio on arbitration and unfunded mandates; energy saving program; booster club wants score boards on field and no cost to BOE; approval of 1.3% budget increase for 09-10; 118 Leos initiated on Feb. 12. Parks/Recreation meeting overview given noting interviewing summer camp counselors, tree trimming and repairs to playscape; concern on budget and closing of schools at 7pm; fencing at veterans memorial to be replaced; vendors for family movie night. There was no Library Board meeting.
- b. Councilman Ganesini gave update on P/Z meeting of 2/12 and issue of wind turbine at Fall Mountain Lake and still on agenda for 2/18; Inland Wetlands update and Fall Mountain Community Center fundraiser for neighborhood watch program; WPCA meeting with discussion on list for stimulus package and thought of being ready to expand denitrification at plant; Ceremony for promotion of Sgt. Wright; School Building Committee and discussion on track, moving building and plans for sidewalks are done and moving along to put on bid specifications, Superintendent asked in plan for grand piano which was turned down and now cushion to allow piano to be purchased and appropriated \$15,000.
- c. Councilwoman Jandreau gave overview of Housing Authority, Charter Revision meetings and working toward public hearing and submit work to Council; ZBA; Fire Commission; Public Works (Tony Lorenzetti report read into record), Public Works announcements read into record for April/May; Highway Superintendent report read into record.
- d. Councilwoman Schenkel reviewed BOF next meeting is 3/5; auditor report delayed and looking for update tomorrow; no Police Commission meeting in February; EDC making progress; Blight Committee had guest speaker, reviewed
- e. Councilman Sekorski –no report.

14. Council Comments

- a. Councilman Sekorski – he is curious and knows Comptroller in high demand in next several months but asked if Dave Bernagel could give a presentation on status on bonding. He has received comments, had a few conversations on bonding status and indebtedness and what paying out in bonding noting in particular are big projects that are

fully bonded and indebtedness and certain items coming off. He thinks bit of good news for overview of status on bond obligations at next Council meeting would be helpful to Council for knowledge of status as consider budget concerns when presented and send to community for referendum. Also, passed on congratulations to good friend of his and high school basketball coach and doing outstanding job, Mark Fowler, who completed undefeated season with the basketball team.

b. Councilwoman Schenkel – extended congratulations to the boys basketball team and when made decision to build school as community knew by product is our children who would have self worth and confidence and this is example, one thing quoted in paper was down in the last game and played with heart and did it to show town thank you for believing in us and academically cannot see results we are seeing with sports and hats off to Mark. On a serious note, she received a letter on concern of sign posted at town hall banning fire arms that are carried by any individual other than police, reviewed. Her concern is there is no ordinance that specially outlines banning of fire arms in town hall and is it legal to do that and who has authority. She asked the Mayor to ask the Town Attorney for legal opinion on that ordinance or if we need one or are we able to limit access to fire arms to town hall.

c. Councilwoman Jandreau – again, congratulate boys and coach and good luck in tournament. Leo club is having a breakfast, March 29th and support these young people who are trying to help community. Proceeds go to St. Jude's. The Leo Club works very hard to do things for the whole community and we need to help them.

d. Councilman Gianesini – As a follow up with Dave on bonding and Comptroller involvement; he was at WPCA meeting and commended them on handling of their finances and in position where they would be able with denitrification plan approval to readily go ahead with low interest rates to move that along; and in addition, Terry Vigeant said by changing design to accommodate denitrification aspects he would be able to replace motors and with savings in electricity. Dave Bertnagel did extensive research and answered a lot of questions. Transfer station is extremely well organized, clean and over years going there have never seen in such a good state and a lot due to Peter Reid who was trying to get pay loader going. There was no mess, no junk, well organized and dedicated to job. Also, he has been walking around Lake Winfield and is putting list together on stuff the Recreation Department can do when weather warms up without spending a lot of money, i.e. rust on electrical panels are in need of painting and signs can use coat of paint, in playscape area gazebo needs stain, lattice work needs to be repaired/replaced. While working on major problem of water quality, the place is well used and we are responsible to community to make sure equipment is kept up and as time goes by it is out of sight and out of mind and will not allow that to happen and will keep everyone informed.

e. Councilwoman Denski – invited Peter to the next Park & Recreation meeting. Leo Club is also having a pasta dinner and play on March 21st. The transfer station does look fantastic and requested a sign for where recycling is for clarity. Commend boards and commissions and BOF and Dave Bertnagel on work doing on budget.

f. Mayor Festa stated invitations came in to forward to Council and will copy: to attend Plymouth Early Childhood Counsel's breakfast, Member Retreat, 3/27, community room 8:30 am – 12 pm. Please respond to Donna Koser, \$7 per member for breakfast buffet and checks payable to United Way. Second invitation, United Way reception on April 2nd at the Clarion Hotel. Charter Oak Chapter of American Red Cross has program "Heroes" and categories for nominations and committee decides on recipient and one category is "war" and in that category a citizen, Gaye Zukauskas is the recipient of award and will be recognized.

15. Adjournment

MOTION: To adjourn by Councilwoman Schenkel; second Councilwoman Jandreau and the vote unanimous.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Robin Gudeczauskas, Clerk of the Town Council