

Town of Plymouth

80 Main Street
Terryville, CT 06786
<http://www.plymouthct.us>

Board of Finance

Tel: (860) 585-4001
Fax: (860) 585-4015

1. Call Meeting to Order – Chairman Ralph Zovich called the Regular Meeting of the Town of Plymouth Board of Finance to order on Monday, March 12, 2012 at 7:05 p.m. in the Assembly Room, Plymouth Town Hall. Members in attendance: Pat Budnick, Peter Cook, Mike Drozdick, Dan Murray, Ralph Zovich. Also present: Dave Bertnagel, Director of Finance; Robin Gudeczauskas, Recording Secretary. Excused absent: Vicky Carey.

2. Pledge of Allegiance

3. Review and Discuss Proposed General Fund Budget for FY 2012-2013 – Tony Lorenzetti and Jim Schultz

Public Works

Facilities 026

Custodian - \$41,270 is correct number

Employee Safety Committee (line item 019) – This has been in for a few years and if issues need to be done we should put in; will discuss further.

Peter Cook questioned savings in numbers since approval of energy conservation plan.

Utilities 30

Hydrant Rentals – description reviewed for additional rentals Burr Road and Harwinton Avenue and are they in place and does additional money need to go in budget.

Street lights – can we buy some units or start program to purchase, nothing in budget and question status on buy. Dave is looking into purchasing and will also look into solar lights for appropriate locations.

Telephone (cell phones) – increase in budget of \$1000; why since we purchased trac phones and got rid of cell phones. Will lower to \$5000. Dave has a new contract to review and \$5000 is good number and may end up lower.

Snow Removal Services – 40

No issues

Salt/Sand – how much will we carry over; 400 tons in stock and required to buy 50% of contract amount and we are at 48% or 60-70 tons. Discussion held at amount lowered to \$225,000.

Highway Services – 41

Call in Pay – nothing expended so far this year. Tony stated by contract they have one person in department responsible to be on call and they get a stipend. Dave stated when payroll system changed and it got coded to overtime vs. on call pay; noted overtime is higher than should be and an adjustment needs to be made.

Contract Services – most done in spring with clean up.

Street signs – done; money is for vandalized signs. New standard was passed on reflectivity; includes street signs, stop signs

Telephone/Cable – fuel system corrections – Tony stated system at highway garage is tied into maintenance and data is transmitted from one location to another; also for new time clock setup and intranet usage.

Environmental compliance in highway and maintenance garage – Tony stated storm water sampling is now done twice a year vs. once; samples from highway, maintenance, transfer, old landfill site and treatment plant. New requirement for storm water pollution prevention plan and fees have gone up and increase in line item. Tony noted testing also at highway garage for gas pumps.

Other Public Buildings – 43

Repairs & Supplies - last year spent \$16,000; Tony noted PSS was boarded up but there is power for security system and sump pump. Also have vna, old ambulance, old firehouse in Plymouth. Ralph questioned Roy property and status.

Heat - \$3000 and Mayor increased to \$12,000. Dave stated same as last year's budget; will make changes due to energy conservation plan.

Dave stated in original bonding proposal the library was looking at Wilcox house and raze for additional parking; Friends of Library is using shed and they have asked to use the house for book sales; need to check with insurance carrier on liability. Discussion held. Leaving \$12,000 for heat.

Dan has concern if budgeting \$4000 for contract services on dam and enough. Tony noted on Wilton Pond dam have letter from the State asking to do things, clearing brush and debris was \$4700; Lake Winfield is dealt with by staff; Marino Pond dam off Allentown; North Harwinton Avenue which is old reservoir; and North Street coming on. Dave asked for listing of each one and costs. Inspections is part of capitals; emergency operations plan discussed. Take money from heat and put in contract services for dam inspections; discussion to have separate line item for Dam Maintenance. Discussion held. Tony to get a good number for dam inspections. Rename 043 to Other Public Properties and add line items for Dam Maintenance and one for Dam Inspection, Emergency Operation Plans.

Transfer Station

How many phone lines into transfer station; Jim, one; phone and internet; discussed.

Curbside pickup – if it happens we will revisit.

Public Works Office – 46

Contract Services – increase of \$5600, reviewed – Dan asked if any is consumable in referendum; do we need to continue with updates; discussion held.

Maintenance Garage - 47

Environmental compliance – question answered previously

Dan stated Tony did a good job at putting this budget together for our first pass.

Building Inspector – 51

Code Enforcement – last year \$2500 and Code Enforcement Committee requested increase due to activity taking place and have started revolving account and next year \$7500 should make good. Enforcement is variety of expenditures such as advertising.

Transfer station discussion held regarding curbside pickup and need to stop municipal waste; recycling needs a place as well as landfill.

4. Public Comment

a. Pattie DeHuff , 20 Lynn Avenue – clarification for her if curbside passes, the town will have ability to use transfer station for trash; after it closes what happens if the town decides not to pay for garbage, can the transfer station ever be reactivated. Tony Lorenzetti stated transfer station or recycling will never close for waste oil, tire, demolition and e-waste, metals and all that stuff will need to be taken and looking at 2 days per week. The State issues general permits for transfer station operation and it lists what you may do. Ralph noted there is a termination clause and we are locked in for 5 years. Tony stated the containers would be purchased over that 5 years. There would be costs associated with reopening. (b) Locip, notice on State of CT website that the town was awarded \$99,000 and when do we take possession of that money. Dave, every July the money becomes available and for 11/12 money is not released until February of the following year as the state borrows money and gives to the town as a grant. Review held of categories the town can use money for. (c) Explain difference between capital outlay cash v. is that going towards roads or other things. Ralph reviewed summary in budget handout.

b. Robin Gudeczauskas – for Plymouth Board of Education, Peter Lovely, reviewed One Book – One Community and Lemonade Wars inviting members of the BOF to participate in reading this book.

5. Board Member Comments

a. Pat Budnick – how much would hopper be to replace; Jimmy and Tony reviewed. Discussion held. Total cost if referendum fails and we need to replace site – approximately \$3 million. Ralph noted regardless of what happens in referendum there will be a capital expenditure for the transfer station.

b. Ralph questioned whether Council approved \$9.8 million bond referendum; April 2nd at 6 pm is public hearing and referendum will be set that night. The BOF needs to take up resolution the Council adopted tonight.

c. Peter Cook – article in paper over weekend on good job by tax collector.

6. Adjournment

MOTION: To adjourn by Dan Murray; second Peter Cook. Discussion: none. Vote unanimous. Meeting adjourned 9 p.m.

Respectfully submitted,

Robin Gudeczauskas, Recording Secretary