

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, August 6, 2018
7:00 PM

I. ATTENDANCE

The Board of Supervisors held its first regular meeting of the month on Monday, August 6, 2018, at the Ferguson Township Municipal Building. In attendance were:

Board:	Peter Buckland	Staff:	Dave Pribulka, Township Manager
	Steve Miller		Dave Modricker, Public Works Director
	Laura Dininni		Ray Stolinas, Director of Planning & Zoning
	Sara Carlson		Eric Endresen, Director of Finance
	Tony Ricciardi		Chris Albright, Chief of Police

Others in attendance included: Faith Norris, Recording Secretary; Vern Squier; Jennifer Myers; Lisa Strickland; Jim Steff; Walter Schneider; Trista McClehahan; Christian Alves; River Alves; Marisa Ferger; Shane Morkowski; Nolan Morkowski; Bill Keough.

II. CALL TO ORDER

Mr. Buckland called the Monday, August 6, 2018, regular meeting to order at 7:04 p.m.

Mr. Buckland noted the Board had an executive session prior to this meeting regarding matters of contract negotiations and litigation.

III. CITIZENS INPUT

Citizens that are part of the Centre Soccer non-profit leagues voiced their concerns for additional fields for soccer, in particular with turf and lights, and to support the leagues' growth. Noted were player statistics along with the health benefits, teamwork, social skills and leadership skills. Concerns were discussed on drawbacks on non-availability and field conditions.

A Board member noted that the Young Scholars field is set on a storm water basin and a suggestion was made to talk to the organizers about this when renting fields that are designed primarily as storm water basins.

IV. SPECIAL REPORTS

a. Centre County Economic Development Partnership – Vern Squier, CBICC

The presentation included the CCEDP's mission and partnerships to promote economic development, recruitment, retention and entrepreneurship. Discussion followed on a number of initiatives for Ferguson Township that included agri-tourism, local Appalachian Food Hub, Keystone Innovation Zones and Business & Industry Partnership Committee meetings. Other items included markets and *Drive Forward* safety needs in relation to regional economic development and green initiatives.

b. Second Quarter Financial Report – Eric Endresen, Director of Finance

The presentation included the 2017 CAFR report. The Township is managing its funds effectively and revenue and expenditures are meeting budget. Some highlights included a report on capital funds that are well below budget; Tax Revenues; General Fund Expenditures; Department expenditures and other notable items. The Township received a record high on grant funding from State Liquid Fuels.

V. **APPROVAL OF MINUTES**

Ms. Dininni moved that the Board of Supervisors **approve** the July 16, 2018, Regular Meeting minutes. Mr. Miller seconded the motion.

Ms. Carlson noted to add her name for attendance and section 5 under the CRPRA discussion it should read does not include solar.

The motion passed unanimously.

VI. **UNFINISHED BUSINESS**

a. Public Works Maintenance Facility – Request for Change Order

Mr. Pribulka reviewed the history of the PVMF. Mr. Modricker presented the change order's revised scope of work, scheduling and costs as included with the agenda packet. More detail was provided on staff recommended changes on the site work. An itemized breakdown of costs can be provided to Board members upon request. Discussion followed on Additional Services construction cost savings.

Mr. Miller moved that the Board of Supervisors **approve** the change order in the amount of \$56,111.00 to Greenfield Architects to complete design of the Public Works Maintenance Facility. Ms. Carlson seconded the motion. The motion passed unanimously.

The Board consented to move the Sponsorship requests discussion to after the Zoning Appeal/Variance request.

VII. **NEW BUSINESS**

a. **CONSENT AGENDA**

1. June 2018 Treasurer's Report
2. 2017-C20 Final Pay Application – Tudek Dog Park Parking Lot: \$5,789.79

Mr. Miller moved that the Board of Supervisors **approve** the Consent Agenda. Mr. Ricciardi seconded the motion. The motion passed unanimously.

b. Zoning Appeal/Variance – King Wealth Strategies – 222 Blue Course Drive

Mr. Stolas presented the variance request regarding Yard Requirements as provided with the agenda packet.

Mr. Miller moved that the Board of Supervisors **remain neutral** on the variance application for the property located at 222 Blue Course Drive. Ms. Carlson seconded the motion. Discussion followed on location. The motion passed 4 to 1 with Ms. Dininni dissenting.

c. Requests for Sponsorship

1. Pine Grove Mills Farmer's Market

Ms. Dininni recused herself from the discussion. Mr. Pribulka introduced the request and stated the Township's policy on sponsorship as included with the agenda.

Mr. Keough and Ms. Stickland presented their request on behalf of the newly established Pine Grove Mills Farmer's Market. He reviewed the planning timeline, the makeup of the planning board, structure and bylaws and final approval of the market. It has a one part-time paid staff managing the day-to-day activities. A number of businesses have provided sponsorship for the start-up initiative. Discussion followed on diversity of product with emphasis on about a 50-mile radius and suggestions for future funding support either financial or by in-kind contributions. Mr. Keough thanked the Township in its assistance with the governmental aspects during the early planning stage.

Mr. Miller moved that the Board of Supervisors **approve** contribution of \$2,000 from the Township's Economic Development account to the Pine Grove Mills Farmer's Market Steering Committee. Ms. Carlson seconded the motion.

Discussion followed on anticipated annual expenses and revenue moving forward, lessons learned and challenges in attracting area businesses. Mr. Keough had a detailed discussion highlighting a future initiative to discuss ways that the local farming community can participate with the farmer's market inclusive to edibles and diversity of product. Mr. Buckland called for a vote. The motion passed unanimously 4-0.

Ms. Dininni rejoined the meeting for further business.

2. Leadership Centre County

Mr. Pribulka introduced the request as provided with the agenda. He noted the organization is comprised of local residents and business members that meet and discuss active regional programs. Discretionary Township sponsorship funds were reviewed.

Ms. Carlson moved that the Board of Supervisors **approve** the request for sponsorship of \$350 submitted by Leadership Centre County. Mr. Ricciardi seconded the motion.

Discussion followed on accounting of sponsorships to-date and anticipated sponsorships moving forward for the year. Mr. Pribulka noted that funds are in line for this time of year. Other discussions included designation of community events for Township sponsorships, non-profit vs. fee-based events, and the benefits that Leadership Centre County provides to participants such as scholarships, a sense of volunteerism and other services. Some questions were raised that included whether it is known what other partners are financially sponsoring the program, if the Township could do an in-kind contribution by way of meeting room use and promoting someone taking the program. Following a lengthy discussion on supporting and sponsoring the 2019 open house, Mr. Buckland made an alternate motion.

Mr. Buckland moved that the Board of Supervisors **postpone** the discussion until the next regular meeting for further consideration. Mr. Miller seconded the motion.

Mr. Pribulka noted he will ask a representative from LCC to attend the next meeting.

The motion passed unanimously.

The original motion did not pass.

3. Elsie Tudek Memorial Fund

Mr. Pribulka stated that he is the trustee of the Tom Tudek Memorial Fund by nature of his current job and recused himself from the discussion.

It was noted that the funds would be coming out of the donation fund. Discussion followed on appropriation of Township funds.

Mr. Miller moved that the Board of Supervisors **approve** the request for sponsorship of \$500 submitted by staff for the Elsie Tudek Memorial at Tom Tudek Memorial Park from the General Fund. Ms. Dininni seconded the motion. A detailed discussion followed. The motion passed unanimously.

Mr. Buckland called for a five-minute recess.

d. 2019 COG Program Plan & 2019 – 2023 COG Capital Improvement & Replacement Plan

Mr. Pribulka reviewed the narrative as provided with the agenda along with a copy of the comment guide and link to the plan. Messrs. Steff and Schneider were present at the meeting to answer Board member questions. At the Chair's request the Board addressed the comments and questions for the 2019 Program Plan Municipal Comments Guide followed by a vote. Following a Board member question on code loans and interest, Mr. Buckland asked that non-related guide questions be asked at the conclusion of the guide comments.

A discussion followed the Comment Guide that discussed the Regional Parks Capital Fund regarding storage building costs for Whitehall Road Regional Park. Following discussion it was requested to have the storage building cost added to the budget. No motion was made. Other discussions included Parks Programs data; number of volunteers for the Fire Department and a detailed discussion on code loans' interest to the Parks and a no-loss stance. Mr. Pribulka noted it's not the Township's intention, unless directed by the Board, to exempt the Parks Authority from any escrow fees or review costs associated with the land development plan at WRRP. A separate discussion was held on how the Finance Committee voted not to have a cap guideline this year.

Mr. Miller moved that the Board of Supervisors **direct** the Township Manager to forward the Board's comments on the 2019 COG Program Plan and 2019 – 2023 COG Capital Improvement and Replacement Plan to the COG Executive Director. Ms. Carlson seconded the motion. The motion passed unanimously.

e. Ferguson Township 2019 – 2023 Capital Improvement Program Budget

Mr. Pribulka reviewed the narrative as provided with the agenda and thanked everyone involved in the process. Mr. Endresen provided a visual presentation of the CIP five-year plan.

Ms. Carlson moved that the Board of Supervisors **authorize** the 2019 – 2023 Capital Improvement Program Budget for public hearing on September 4, 2018. Ms. Dininni seconded the motion. The motion passed unanimously.

f. Contract 2018-C19 Blue Course Drive & North Atherton Street Transportation Mobility Study

Mr. Modricker presented a detailed overview of the study and scope of work as provided with the agenda.

Ms. Dininni moved that the Board of Supervisors **award** Contract 2018-C19, Blue Course Drive and North Atherton Street Transportation Mobility Study to McCormick Taylor in an amount of \$74,958.20. Mr. Miller seconded the motion. The motion passed unanimously.

g. Discussion on C-NET Coverage of Centre Region Parks & Recreation Authority Meetings.

Mr. Pribulka reviewed the narrative as provided with the agenda. The Authority had requested feedback from area municipalities to see if the cost is a warranted expenditure of funds. Mr. Buckland read the questions as provided with the agenda. Discussion followed that included justification of costs, clarification of request that each municipality sponsor a certain number of programs, programs based on broadcasts, transparency, locations and types of coverage, rotating sponsorship appropriation and level, municipality participation, and a suggestion for a sponsorship agreement. Board comments from the discussion will be forwarded to Denise Meyer to review with the Centre Region Parks and Recreation Authority.

Mr. Buckland asked to keep the Committee and Staff reports brief due to time.

VIII. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS – agendas included with the packet

- a. Executive Committee. Mr. Miller reported they met last month and accepted the agenda for last month's meeting.
- b. Human Resources Committee. Mr. Ricciardi reported that the main topic of discussion was guidelines for meeting etiquette with categories and expectations.
- c. Public Services & Environmental Committee. Mr. Buckland reported two main topics of discussion that included a report from Christine Stephens on a data collection tool to facilitate in the application for the PA Municipal League's Sustainable PA Certification Program; memorandum of understanding between COG and Centre County Refuse & Recycling Authority; and capacity report.
- d. Transportation & Land Use Committee. Mr. Miller reported the committee met today and discussed affordable housing and various municipalities' new ideas.

2. OTHER REGIONAL COMMITTEES

- a. Spring Creek Watershed Commission. Mr. Buckland reported on a presentation made by Laura Fowler from Penn State Institutes of Energy and the Environment. Other updates included URL website update for Spring Creek Watershed at: <https://www.springcreekwatershedatlas.org/>, a report by Todd Giddings that noted this is the ninth wettest year as of last month, and the Watershed Management Plan is moving forward. Mr. Buckland noted that he was unable to attend the meeting.
- b. Centre Region Parks & Recreation Authority. Ms. Dininni noted for clarity this is an Authority and not a committee for record. It will meet later this month.
- c. CCMPO Coordinating Committee. Mr. Pribulka noted that Ron Seybert attended the meeting for Mr. Ricciardi. No report.

3. STAFF REPORTS – reports included with the packet

- a. Township Manager. Mr. Pribulka presented a brief report. Discussion followed on the Christmas and New Year's holidays due to both falling on a Monday this year. The Board

approved the days prior to both December holidays, Monday, December 24th and Monday, December 31st as Township full days off for Township non-uniformed employees.

Discussion followed on feedback on funds appropriation for ornamental street lights. Mr. Modricker noted the intent was for the funds to go to the installation of the lights and not the Engineering study.

- b. Planning and Zoning Director. Mr. Stolinis presented a short highlighted report that included Zoning/SALDO; Joint Ag Ad Hoc worksession that is scheduled for August 29th; Sourcewater Joint Worksession will be scheduled for August 9th; Pine Hall General Master Plan revised plans; PGM Small Area Plan survey is available online or by paper copy; TTD denial of procedural/validity challenge was signed July 30th; Spring Creek Watershed stakeholder meetings and plan update; Suburban Park Master Plan RFP process; and responses provided to the Board on the Affordable Housing questions from the TLU Committee.
- c. Public Works Director. Report as provided with the agenda packet.

Discussion followed on Oak Wilt Mitigation letter sent by the Township. Mr. Modricker will follow-up on whether letters were sent to the Beaver Branch residents.

IX. COMMUNICATIONS TO THE BOARD

- 1. Ms. Dininni noted her previous conversation regarding the street lights.
- 2. Mobility Study information from James Grave. A link was forwarded to the Board per Mr. Pribulka.

X. CALENDAR ITEMS - None

XI. ADJOURNMENT

Mr. Buckland called for adjournment. With no further business to come before the Board of Supervisors. Ms. Carlson motioned to adjourn the meeting. The meeting adjourned at 11:15 p.m.

Respectfully submitted,



David Pribulka, Township Manager
For the Board of Supervisors

Date approved by the Board: 08-20-2018