

**FERGUSON TOWNSHIP BOARD OF SUPERVISORS**  
**BUDGET SPECIAL MEETING**  
**TUESDAY, NOVEMBER 13, 2018, 6:00 P.M.**

**ATTENDANCE**

**Board of Supervisors:**

Peter Buckland  
Steve Miller  
Laura Dininni  
Tony Ricciardi

**Township Staff:**

Dave Pribulka, Township Manager  
Dave Modricker, Public works Director  
Eric Endresen, Finance Director  
Chris Albright, Chief of Police

**I. Call to Order**

Mr. Buckland called the meeting to order at 6:00 p.m.

**II. Citizen's Input – none**

**III. Presentation of the Draft 2019 Annual Operating Budget**

- a. Overview. Dave Pribulka presented an overview of the General Fund Budget, projections and initiatives. The major components for tonight's meeting are Public Works and Public Safety.
- b. General Fund Revenues. Mr. Endresen reviewed revenues and detailed a breakdown of account funds and balances. Editorial corrections were noted.
- c. General Fund.

i. Public Works

Mr. Modricker reviewed the line item funds and updates. More details followed on current and future projects and new items. Editorial corrections were noted.

Mr. Pribulka noted one item on educational assistance in regards to coursework. Details followed on the reimbursable funds and the requests for tuition courses for employees. Clarification was made on what the tuition funds are for.

Buildings review of projected and budgeted followed with a discussion on HVAC inspection systems.

There was a discussion on the projected cost of the new LEED Gold Public Works. Messrs. Modricker and Buckland agreed that the projection for the facility is a conservative estimate depending on the economics of the structure.

Mr. Pribulka noted that this is a meeting vs. a worksession and that action can be taken on items at budget meetings. Mr. Buckland noted to leave the projection as stated in the budget for the LEED Gold Public Works Facility.

Mr. Modricker continued with Refuse and Recycling budget review.

There was discussion on Ferguson Township Park Maintenance Schedule. A follow-up will be done.

Following a discussion on Equipment Rentals, a motion was made to decrease the budget due to a new piece of equipment that will be purchased in place of a rental.

Mr. Buckland moved that the Board of Supervisors **decrease** the 2019 Equipment budget to \$5,500. Mr. Ricciardi seconded the motion.

A question was raised by a Board member on other services that may be needed in regards to the hydrodig/grapppler. A follow-up will be done following the equipment purchase to see at that time what is needed in the budget.

The motion passed unanimously.

There was discussion on reasons for the special contract for plowing per a Board member's inquiry. Details followed on comparison being done on contract plowing vs. Township plowing. Mr. Buckland requested a cost comparison estimate to be done and brought back to the Board.

A question was raised on what areas the contractor services for the herbicides. A detailed discussion followed. Follow-up on Township spraying, if any.

A clarification was made that the Pine Hall TTD will be included in the cost comparison estimate that Mr. Buckland requested.

Discussion followed on signal, signs and supplies. An estimate was done by Mr. Modricker per a previous discussion with a Board member and colleagues on replacement costs of bike paths' wooden signs with metal signs. The estimate is about \$5,000 for materials. Details and discussion followed.

Mr. Ricciardi moved that the Board of Supervisors **add** \$5,000 to the Public Works Signals and Street Signs and Supplies, line 433 budget. Mr. Miller seconded the motion. Discussion followed on cost, improvements, comparative to regional signs and standards.

The motion passed unanimously.

Some discussion on intergrading park maintenance into the Ferguson Public Works schedule.

It was clarified per a Board member's request that the budget appropriation for bike repair stations is under the Capital Reserve Park Fund 30.

Discussion followed on 2018 accomplishments, Tree Commission, Environmental Stewardship, Arborist protective equipment, request for intern to assist with Street Tree Inventory and General Expense increase.

Mr. Buckland moved that the Board of Supervisors **increase** General Expense to \$1,000 in the 2019 budget. Ms. Dininni seconded the motion. The motion passed unanimously.

A lengthy discussion followed on the budgeted amount for Oak Wilt.

ii. Public Safety

Chief Albright reviewed 2018 accomplishments, implementations, effective uses, cold cases update and community events. Editorial corrections were noted.

Chief Albright noted that about 53% of the overtime budget is reimbursable by another entity. Details followed.

Fuel pricing update. Vehicles to be phased out of service. Details followed.

A question was asked on the CIT training program. Chief Albright discussed details of the training that is held at the Township building twice a year and the budgeted amount towards the program. Ms. Carlson stated that the ride-along she had done with one of the officers noted how valuable the training is for crisis intervention. Mr. Pribulka noted that he would like to expand the program attendance to non-uniform employees to help with crisis de-escalations.

Noted was that Ordinance Enforcement Services is reimbursable.

d. Liquid Fuels

Review of Revenue and Expenditures by Messrs. Pribulka and Modricker.

It was clarified that Liquid Fuels Funds can carry over from year to year if not used per a Board member's inquiry.

Mr. Pribulka discussed the Agility Program cost savings that originated in 2017 with a grant from PaDOT. Mr. Buckland requested best practices to reduce the use of salt. Discussion followed with the Agility Program in respect to mowing a specific property right-of-way. A suggestion from a Board member was to make the property in question pollinator friendly according to the structure of the maintenance agreement and a course of action.

It was clarified that an adjustment will be made to Revenue for the Liquid Fuels grant funds received in the General Fund that will be transferred to the Liquid Fuels Fund.

e. Capital Reserve Fund

Mr. Pribulka reviewed the line items and grant requests.

Discussed Developer Contributions revenue in response to a Board member's question. An example was a field lighting project done in 2015 at the Silvi Baseball Complex. Fund Balance discussion followed.

Discussed adding \$20,000 for community survey update appropriated in the Capital Improvement Plan.

Mr. Miller moved that the Board of Supervisors **add \$20,000 for the Community Survey Update appropriated in the Capital Improvement Plan 401.750. Mr. Ricciardi seconded the motion.** Discussion followed.

The motion passed unanimously.

Information Technology. Discussion on Ethernet switch for new Public Works garage. Server and web site redesign project discussions followed. If the site redesign project remains in the budget, an RFP will go out to solicit vendors and information to follow to the Board in 2019. The Board's consensus was to have input from the Board and public on web site interface and the RFP.

Mr. Endresen noted that the Community Survey is included in the General Fund under Contract Services. The previous motion to add \$20,000 was withdrawn.

Discussion followed on security cameras and space project for the administration building.

Generator discussion on looking into a battery unit generator; however, was not dependable per Mr. Modricker's discussion with vendor. Mr. Buckland requested details of that information be forwarded to the Board.

Songbird Sanctuary. Mr. Pribulka requested this topic be put on hold until the executive session next week. Details followed on the appropriation on the settlement.

LEED Gold Public Works building breakdown reviewed by Mr. Modricker. Board discussion followed on what items would be spent on for 2019.

Mr. Buckland moved that the Board of Supervisors **remove** the furniture and appliances from the 2019 budget. Ms. Carlson seconded the motion. Discussion followed on reduced amount for the budget.

Mr. Buckland moved to amend the motion to add computer and phone equipment. Ms. Dininni seconded the motion. The motion passed unanimously.

The motion passed unanimously on the original motion.

Discussion followed on replacement doors, specifically definition of man doors.

Mr. Pribulka reviewed items for the Planning in Mr. Stolinas's absence. Review followed on carry over funds and appropriated contracts. A question was raised why the Community Survey was not included. Mr. Pribulka responded that the survey is more of an overarching survey, not necessarily a Planning focus. It was clarified that the Parks Open Space Plan is in the Parks budget.

New Equipment review. A discussion followed on carry over to use for the engineering fleet and will be looking into grant options. A question was raised if training for the mechanics would be necessary for maintenance on electric vehicles. Mr. Modricker will look into the green conference coming up and what type of training it entails.

Ornamental street lighting reviewed. A discussion followed on the tone and intensity of lighting in response to a Board member's question.

There was discussion on the Stormwater Fee Feasibility Study. The structure in Phase 2.1 regarding the Township implementing a fee was clarified in response to a Board member's question.

Given the time, Mr. Pribulka suggested tabling the Transportation Improvement Fund review and discussion to the next scheduled budget meeting. With the consensus of the Board, item G was moved to Thursday's budget meeting.

Mr. Pribulka discussed the Park Hills Drainage Improvements. Mr. Pribulka noted an item will be added to a future agenda for awarding the project. Details on suggested amendments were discussed.

For clarification of the recommendation is that Phase 1 increased to \$275,000 for full design and engineering. Details followed on 2018 budgeted funds already available to begin the project that will reduce the amount, if approved at the upcoming Board meeting. Discussion followed on the increased request and the need for more information before voting on the recommendation. Mr. Pribulka suggested to table the vote on proceeding with the project until the next Board meeting to review the new information. Project details were discussed.

Mr. Buckland moved that the Board of Supervisors **remove** the Park Hills Drainage Improvements Phase 1 Utility Easements Construction from the budget. Ms. Dininni seconded the motion. Discussion followed on design and engineering and reduction of some costs. The motion passed unanimously.

Storm pipe conditions and Chesapeake Bay Pollutant Reduction funding was reviewed.

There was discussion on Township Parks. A question was raised on how to get something on the list for potential safety updates and funds diverted for the update if needed, an example was provided and a response was given.

f. Regional Capital Recreational Projects Fund

Discussion was held on the fee-in-lieu amounts and unaccounted funds not listed on the budget. A question was raised on funds for Regional Parks.

Ms. Dininni moved that the Board of Supervisors **remove** the word Regional from the narrative. Mr. Miller seconded the motion. Discussion followed on reasons for the fee-in-lieu funds and where it should be appropriated and restricted to.

Mr. Buckland clarified some points and asked for more information on the policy for fee-in-lieu funds.

Ms. Dininni withdrew the previous motion.

The fee-in-lieu will be made an agenda item for an upcoming Board meeting for informational purposes to give the Board more clarity on where it should be placed in the budget. Another clarification request was for mills.

Regional Park Capital Improvements. Clarification was requested for accounting on Parks for Improvements vs. Projects. Messrs. Pribulka and Endresen reviewed and noted it was in line with the Chart of Accounts.

**IV. Adjournment**

Mr. Buckland called for adjournment. Ms. Dininni motioned to adjourn the meeting.

Respectfully submitted,



David Pribulka, Township Manager  
For the Board of Supervisors

Date approved by the Board: 01-21-2019