

**FERGUSON TOWNSHIP BOARD OF SUPERVISORS  
BUDGET SPECIAL MEETING  
THURSDAY, NOVEMBER 15, 2018, 6:00 P.M.**

**ATTENDANCE**

**Board of Supervisors:**

Peter Buckland  
Steve Miller  
Laura Dininni

**Township Staff:**

Dave Pribulka  
Eric Endresen

**I. Call to Order**

The Chairman called the special meeting to order at 6:00 p.m.

**II. Citizens' Input – None**

**III. Draft 2019 Annual Operating Budget - continuation**

**A. GENERAL FUND**

**i. Administration**

Mr. Pribulka asked if there were any questions on Revenue from Tuesday's special meeting. There were none.

There was discussion on Marcellus Shale Impact Fee. This will be a follow-up item.

Discussion followed on each line item under each topic.

Mr. Pribulka noted a follow-up for a discussion on social media/survey tools for community engagement, i.e. PlaceSpeak.

A Board member noted under Legal fees about the importance of on-time billing.

Mr. Endresen reviewed the Information Technology (IT) section of the budget.

Mr. Modricker discussed the automated robotics tool that is used to measure pavement distresses. Details followed on this subject.

Mr. Pribulka noted that there will be a future discussion with the Board on employing an IT manager for the Township.

Economic Development was reviewed and discussion followed. The consensus of the Board was to revisit the Economic Development discussion. The list of items to revisit was noted. Mr. Pribulka stated that there was a quorum at this meeting and any action would need to be unanimous with the Board members in attendance.

**ii. Planning & Zoning**

Mr. Pribulka reviewed the line items for Planning and Zoning.

A clarification was made that no land development plan was submitted for Whitehall Road Regional Park. Other editorial changes were noted.

Noted was to revisit the recommendations for the sign ordinance next year. Discussion followed.

A board member noted to revisit the Playground Inspector item at a future meeting when the full board would be present.

Mr. Buckland recused himself on the voting discussion on Spring Creek Watershed Monitoring and Sustainable Communities due to conflict of interest.

Discussion was held on budget structure and categories.

Mr. Modricker noted the solar design was for roof top and ground mounted but nothing on Traffic Signals in reference to the line item Sustainable Communities – public works maintenance facility.

Discussion followed on fee-in-lieu accounting.

iii. Finance

Mr. Endresen reviewed the line items under each topic. Discussions and editorial changes followed.

Noted, converted to bi-weekly payroll that makes it a more efficient process.

Noted, working on efficiencies to pay vendors in a timely manner.

Expansion of management document system that improves workflow efficiencies.

The current auditor has been contracted for another 3 years. Mr. Endresen noted that it is a possibility that the Township will do an RFP in forthcoming years.

In response to a Board member's question, Mr. Endresen noted the funds collected for Centre Tax Agency taxes is shown in Revenue. More detail followed on what the agency charges in percentage and that it is reconciled at the end of the calendar year.

There was discussion on how fund transfers work to pay debt service and other items.

The TIF funds were briefly discussed.

iv. Centre Region Council of Governments

Mr. Pribulka reviewed the line items. Editorial changes were noted.

There was discussion on the COG formula.

There was discussion on Donation policy and organizations. Noted, to place letters of request on a future agenda.

- v. Other Special Revenue, Small and Fiduciary funds were discussed.

There was a lengthy discussion on Street Light Fund and Hydrant Fund.

General Obligation was discussed by Mr. Endresen.

There was discussion on Tudek Trust and Butterfly Gardens.

Mr. Modricker discussed in detail the Transportation Improvement Fund.

Noted, next Monday will be an executive session.

#### IV. **Adjournment**

Mr. Buckland called for adjournment. Ms. Dininni motioned to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Pribulka", written in a cursive style.

David Pribulka, Township Manager  
For the Board of Supervisors

Date approved by the Board: 01-21-2019