

**FERGUSON TOWNSHIP PARKS AND RECREATION COMMITTEE
MEETING MINUTES
MONDAY, MAY 14, 2018
4:00 PM**

I. ATTENDANCE

The Parks and Recreation Committee held its regular meeting of the month on Monday, May 14, 2018 at the Ferguson Township Municipal Building. In attendance were:

Committee:

Niki Tourscher, Chairperson
Shawna Doerksen, Vice-Chairperson
Kathie Vondracek, Secretary
Andrew McKinnon
Laura Reddington
Norris Muth
Connie Puckett

Staff:

David Pribulka, Township Manager
Centrice Martin, Assistant to the Manager

Others in attendance were: Denise Meyer, CRPR Authority; Laura Moser, and Laura Dininni, Ferguson Township resident

II. CALL TO ORDER

Ms. Tourscher called the meeting to order at 4:03 p.m.

III. APPROVAL OF MINUTES OF THE APRIL 9, 2018 MEETING

Mr. Muth stated that Section 9, line four should say "eradicate," not "erratic".

A motion was made by Ms. Doerksen, seconded by Mr. Muth, to approve the corrected April 9, 2018 meeting minutes. The motion carried unanimously.

IV. INTRODUCTION OF CENTRICE MARTIN, ASSISTANT TO THE MANAGER

Mr. Pribulka introduced the new Assistant to the Manager, Centrice Martin. Ms. Martin started with the Township on April 30, 2018. Mr. Pribulka stated that eventually Ms. Martin will be heading the Parks and Recreation Committee.

V. SUBURBAN PARK MASTER PLAN

Mr. Pribulka turned the floor over to Ms. Martin. Mrs. introduced the Master Plan that had been completed for Suburban Park in 2003. She reviewed the consulting firm's work on the Master Plan and how it was prepared including community engagement. Ms. Martin reviewed the Master Plan narrative as well.

Mr. Pribulka provided additional background on this project. He explained that the Township has \$35,000 allocated in the budget for a consultant to update this plan. Mr. Pribulka went onto explain that Ms. Martin has been tasked with putting together a Request for Proposals (RFP) for qualified firms to respond to. The Committee will have a chance to review the RFP before it is posted for consultants to submit their RFPs. Once that RFP is complete, the Parks and Recreation committee will review and recommend a consultant to the Board of Supervisors to award the contract to.

In response to a question from Ms. Dininni, Mr. Pribulka stated that the RFP would possibly include language that requires the consultant to hold two public work sessions, an online engagement platform, or maybe just a description of how robust the consultant's community engagement process will be. He went onto explain that either way, there will be criteria for community engagement efforts.

In response to question from Mr. Muth, Ms. Martin stated that she believes all items are up for consideration in the Master Plan update for the consultant to determine. In response to a question from Ms. Tourscher, Mr. Pribulka stated that the Parks Tour should include Suburban Park.

VI. FERGUSON TOWNSHIP PARKS TOUR

Mr. Pribulka introduced the parks tour and briefly discussed the schedule for the 2019-2022 Capital Improvement Plan. The CIP is a five-year guiding document the Township uses to plan for large expenditures, which are typically defined as items costing \$2,500 or more with a life expectancy of more than one year. Park capital improvements are typically included in the CIP. He stated that the parks tour will take place on June 11, 2018 at 4:00 PM at the Township building.

VII. REPORTS

- a. **Centre Region Parks and Recreation Authority Report—Ms. Denise Meyer**
Ms. Meyer reported on the activities of the Centre Region Parks and Recreation Authority (CRPRA), including the phasing and development of the Whitehall Road Regional Park. This might include an action sports park. In response to a question from Mr. Muth, there was a brief discussion regarding the definition of an action sports park. Ms. Meyer also reported on the active adult center at the Nittany Mall that was awarded a grant for a sign, new flooring, and partitions. Ms. Meyer reported that the CRPRA website was recently updated and is now more interactive. She also reported that the Millbrook Marsh applied for grant to work on the Phase II expansion of the Spring Creek Education Building.
- b. **Staff Report—Mr. David Pribulka**
Mr. Pribulka stated that his report was covered in other areas of the meeting.

VIII. OPEN DISCUSSION

There was no open discussion.

IX. ADJOURNMENT

With there being no further business for the Parks and Recreation Committee, the meeting adjourned at 4:40 p.m.

RESPECTFULLY SUBMITTED,


KATHIE VONDRACEK, SECRETARY
FOR THE PARKS AND RECREATION COMMITTEE