

**FERGUSON TOWNSHIP PARKS AND RECREATION COMMITTEE**  
**MEETING MINUTES**  
**MONDAY, JUNE 11, 2018**  
**4:00 P.M.**

**I. ATTENDANCE**

The Parks and Recreation Committee held its regular meeting of the month on Monday, June 11, 2018, at the Ferguson Township Municipal Building. In attendance were:

**Committee:**

Niki Tourscher, Chairperson, absent  
Shawna Doerksen, Vice-Chairperson  
Kathie Vondracek, Secretary  
Andrew McKinnon  
Laura Moser  
Norris Muth  
Connie Puckett

**Staff:**

David Pribulka, Township Manager  
Centrice Martin, Assistant to the Manager

Others in attendance were: Pam Salokangas, Centre Region Parks and Recreation; Denise Meyer, Centre Region Parks and Recreation Authority; Laura Dininni, Ferguson Township resident

**II. CALL TO ORDER**

Ms. Doerksen called the meeting to order at 4:02 p.m.

**III. APPROVAL OF MINUTES OF MAY 21, 2018 MEETING**

A motion was made by Ms. Vondracek and seconded by Ms. Pucket. The motion carried unanimously.

**IV. SUBURBAN PARK MASTER PLAN REQUEST FOR PROPOSALS**

Mr. Pribulka reviewed the narrative as included with the agenda. Discussion followed on the process and the final adjustments that still need to be done. Mr. Pribulka noted the Township's intention to issue a Request for Proposals (RFP) by the end of the week. There was a brief discussion regarding the RFP process, including the 30-day response from firms. The proposals will come back to the Committee for a recommendation to give to the Board of Supervisors. There was also a brief discussion on the University Area Joint Authority's (UAJA) joint memorandum of understanding with the Township. The Committee then discussed the parcels owned by the Township adjacent from the property.

In response to a question from Ms. Dininni, Mr. Pribulka clarified that Suburban Park is a part of the Big Hollow drainage way. Mr. Pribulka went on to say that staff can look into underground drainage for the Suburban Park Master Plan. He explained that the Suburban Park plan was put on hold due to permit requirements.

There was a discussion of the appropriation of Capital Improvement Project (CIP) funds in regards to the Fairbrook Master Plan.

**V. FERGUSON TOWNSHIP PARKS TOUR**

The Committee toured nine of Ferguson Township parks for the remainder of the meeting. The tour consisted of the following parks in order of visit: Meadows Park, Fairbrook Park, Cecil Irvin Park, Haymarket Park, Louis E. Silvi Baseball Complex, Homestead Park, Tom Tudek Memorial Park, and Suburban Park. At the request of Mr. McKinnon, the Committee visited the undeveloped Songbird Sanctuary where the Ferguson Township Elementary school students recently planted trees on Arbor Day.

Questions were asked at each park location along with some suggestions for improving areas in the parks such as planting trees/ornamental grass, as well as other suggestions. The tour discussion also included the history of the parks, revitalization areas, ADA parking, bathrooms, pollinators, mowing schedules, stormwater basins, usage of the parks, leasing of Cecil Irvin Park, and Phase III of Tom Tudek Memorial Park.

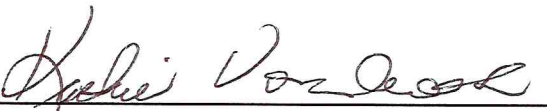
**VI. REPORTS**

There were no reports due to the nature of the meeting.

**VII. ADJOURNMENT**

With no other discussion items from the tour, the Parks and Recreation Committee adjourned at 6:50 p.m.

RESPECTFULLY SUBMITTED,



KATHIE VONDRACEK, SECRETARY  
FOR THE PARKS AND RECREATION COMMITTEE