



**THORNBURY TOWNSHIP
DELAWARE COUNTY**

W W W . T H O R N B U R Y . O R G

BOARD OF SUPERVISORS

James H. Raith
James P. Kelly
Sheri L. Perkins

*Public Meetings 1st & 3rd
Wednesday of each month.*

Thornbury Township Board of Supervisors Motions
For the Reorganizational Meeting, Monday, January 4, 2016

Vice Chairman Kelly announced the Swearing in Ceremony and introduced the Honorable Judge Spiros Angelos presiding. Judge Angelos then proceeded with swearing in Constable John Esher, Auditor Elizabeth Miscichowski, Jr. Supervisor Kelly Ann Daudert and lastly Supervisor James Raith. Chairman Raith then thanked everyone for their support and mentioned looking forward to working with all of the newly elected and appointed officials. He then opened the 2016 Reorganizational Meeting at 7:06 PM.

- | | |
|---|---|
| Temporary Chairman
<i>James Raith</i> | James Kelly moves to appoint James Raith Temporary Chairman.
(Sheri Perkins seconds) |
| Temporary Secretary
<i>Geoffrey Carbutt</i> | Sheri Perkins moves to appoint Geoffrey Carbutt Temporary Secretary.
(James Kelly seconds) |
| Chairman
<i>James Raith</i> | James Kelly moves to appoint James Raith Chairman of the Board of Supervisors for the year 2016.
(Sheri Perkins seconds) |
| Vice Chairman
<i>James Kelly</i> | Sheri Perkins moves to appoint James Kelly Vice Chairman of the Board of Supervisors for the year 2016.
(James Raith seconds) |
| Township Manager & Zoning Officer
<i>Jeffrey Seagraves</i> | James Kelly moves to appoint Jeffrey Seagraves Township Manager and Zoning Officer of Thornbury Township for the year 2016, and approve Resolution 2016-1 , establishing the total compensation of the Township Manager for fiscal year 2016.
(Sheri Perkins seconds) |
| Municipal Secretary, Subdivision Coordinator, Recycling Coordinator, & Right-to-Know Officer
<i>Geoffrey Carbutt</i> | Sheri Perkins moves to appoint Geoffrey Carbutt Municipal Secretary, Subdivision Coordinator, Recycling Coordinator and PA Right-to-Know Officer of Thornbury Township for the year 2016.
(James Kelly seconds) |

<p>Treasurer <i>Peter Barsz, CPA</i></p>	<p>James Kelly moves to appoint Peter Barsz of Merves, Amon & Barsz, Treasurer for Thornbury Township for the year 2016, per attached Municipal Rate Sheet. (Sheri Perkins seconds)</p>
<p>Treasurer's Bond</p>	<p>Sheri Perkins moves that the Bond for the Township Treasurer be established and approved in the amount of 3.5 million dollars (\$3,500,000.00) for the year 2016. (James Kelly seconds)</p>
<p>Township Engineer <i>Catania Engineering</i></p>	<p>James Kelly moves to appoint Catania Engineering Associates, Inc., as Township Engineers for Thornbury Township, for the year 2016 per attached Municipal Rate Sheet. (Sheri Perkins seconds)</p>
<p>Sewer Engineer <i>Pennoni Associates Inc.</i></p>	<p>Sheri Perkins moves to appoint Pennoni Associates Inc., as Township Sewer Engineers for Thornbury Township, for the year 2016, per attached Municipal Rate Sheet. (James Kelly seconds)</p>
<p>Township Solicitor <i>Kenneth Kynett, Esq.</i></p>	<p>James Kelly moves to appoint Kenneth D. Kynett, Esq., of Petrikin, Wellman, Damico, Brown & Petrosa, as Township Solicitor for year 2016, per attached Municipal Rate Sheet. (Sheri Perkins seconds)</p>
<p>Zoning Hearing Board Solicitor <i>Michael Imms, Esq.</i></p>	<p>Sheri Perkins moves to appoint Michael T. Imms, Esq., of Ryan, Morton & Imms, LLC, as Zoning Hearing Board Solicitor for the year 2016, per attached Municipal Rate Sheet. (James Kelly seconds)</p>
<p>Planning Commission Solicitor <i>James Byrne, Esq.</i></p>	<p>James Kelly moves to appoint James Byrne, Esq., of McNichol, Byrne & Matlawski, as Solicitor to the Planning Commission for the year 2016 per attached Municipal Rate Sheet. (Sheri Perkins seconds)</p>
<p>Township Sewer Rentals</p>	<p>Sheri Perkins moves to set the Township Sewer Rental for residents connected to the East and West Side Sewer Districts at \$135.00 per quarter for the year 2016. (James Kelly seconds)</p>
<p>Book Keeper <i>Sue Howat</i></p>	<p>James Kelly moves to appoint Suzanne Howat to the position of Book Keeper for the year 2016. (Sheri Perkins seconds)</p>
<p>Code Department Secretary <i>Susan Daudert</i></p>	<p>Sheri Perkins moves to appoint Susan Daudert to the position of Code Department Secretary for the year 2016. (James Kelly seconds)</p>
<p>Administrative Assistants <i>Susan Chobany & Dominique Avella</i></p>	<p>James Kelly moves to appoint Susan Chobany & Dominique Avella to the part time positions of Administrative Assistants for the year 2016. (Sheri Perkins seconds)</p>
<p>Roadmaster <i>Lindsey Price</i></p>	<p>Sheri Perkins moves to appoint Lindsey Price to the position of Roadmaster for the year 2016. (James Kelly seconds)</p>

2015-16 WCASD ADMINISTRATIVE CABINET

Superintendent Dr. Jim Scanlon 484-266-1018

Asst. Superintendent Dr. Robert Sokolowski 484-266-1004

Departments

Business & Finance Mr. John Scully, Director of Business Affairs 484-266-1020

Education Dr. Sara Missett, Director Secondary Ed 484-266-1009

Dr. Tammi Florio, Director Elementary Ed 484-266-1121

Facilities &
Operations Mr. Kevin Campbell, Director of Facilities & Operation 484-266-1255

Human Resources Dr. Jeff Ulmer, Director of Human Resources 484-266-1006

Pupil Services Dr. Leigh Ann Ranieri, Director of Pupil Services 484-266-1229

Technology Dr. June Garwin, Director of Technology 484-266-1050

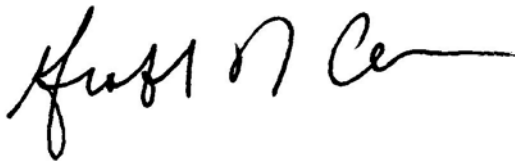
Revised 12/15

2016
THORNBURY TOWNSHIP ELECTED & APPOINTED OFFICIALS
Delaware County
6 Township Drive
Cheyney PA 19319

<u>ELECTED OFFICIALS</u>		Term	Date of Election	End of Term (Dec.)
Judge of Elections (District 1)	Frances Day	4-yr	2013	2017
Judge of Elections (District 2)	Beverly Schmitt	4-yr	2013	2017
Judge of Elections (District 3)	Cindy Dahlgren	4-yr	Appointed 2013	2017
Judge of Elections (District 4)	Jean MacKenzie	4-yr	Appointed 2013	2017
Judge of Elections (District 5)	David DeMarco	4-yr	2013	2017
 Tax Collector	 Willard McMullin	 4-yr	 2013	 2017
 Constable	 Jack Esher	 6-yr	 2015	 2021
 Township Auditors:	 Ryan Scott Watson	 6-yr	 2013	 2019
	Joyce Price	6-yr	2011	2017
	Elizabeth Miscichowski	6-yr	2015	2021
 Board of Supervisors:	 James H. Raith	 6-yr	 2015	 2021
	Sheri L. Perkins	6-yr	2011	2017
	James P. Kelly	6-yr	2013	2019

**All Offices Run at Large excluding Judge of Elections*

Geoffrey Carbutt, Township Secretary



APPOINTED OFFICIALS

Term ends

Zoning Hearing Board: 4 year term	J. Robert Haines, Chairman	12/2017
	George Morley	12/2017
	Scott Cannon	12/2016
	Vince Ianello (alternate)	12/2016
Planning Commission: 4 year term	Jim Quinn, Chairman	12/2017
	Robert Ferrara, Vice Chair	12/2019
	James Bulkley,	12/2017
	James Falcone	12/2016
	Allen McCann	12/2018
	Charles Howat	12/2016
	Ken Zitarelli	12/2016
Park & Recreation Board: 4 year term	Jack Ruane,	12/2016
	Carolyn Seagraves	12/2018
	Joe Burke, Chairman	12/2016
	Susan Daudert	12/2016
	Chris Atella	12/2017
	Sidney Swatton	12/2016
	Patrick Fennelly	12/2017
Environmental Advisory Board: 3 year term	Lawrence Barrett	12/2016
	Rhona Klein	12/2017
	Kate Grieco	12/2018
	Rich White, Chairman	12/2017
	Eva Grill	
	12/2016	
	Eric Ye	12/2016
	Gerard Foti	12/2017

Revised 12/15

	<u>Appointed Officials</u> (continued)	Term ends
Board of Appeals: 5 year term	Stuart Lacy	12/2018
	Michael King	12/2018
	Thomas Dever	12/2019
	Francis Miller	12/2015
	James Peterkin	12/2016
Historical Commission: 5 year term	Eric Miller, Chairman	12/2016
	John Miller	12/2020
	Dennis Hunsecker	12/2018
	Dave Miller	12/2020
	Robert Wiltshire	12/2018
Registered Elector: Yearly appointment	William Clinger	12/2016
Emergency Management Coordinator	Willard McMullin	12/2016
Assst. Em. Management Coordinator	Allen McCann	12/2016

BOARDS & COMMITTEES WITHOUT TERM LIMITS

Sewer Committee

Scott Raimondo
George Morley
Jack Howley
Jim O'Brien
R. Ted Jacquet, Chairman
Secretary: Deb Zitarelli

Library Board Member

Jean MacKenzie

Revised 12/15

CONSULTANTS

Kenneth Kynett, Township Solicitor
James Byrne, Planning Commission Solicitor
Michael Imms, Zoning Hearing Board Solicitor
Wayne Grafton, Land Planner, Planning Commission
Charles Faulkner, Township Sewer Engineer (Pennonni Associates)
Michael Ciocco, Planning Commission Engineer (Catania Engineering)
Peter Barsz, Township Treasurer
Tim Durham, Township Code Official (Chili's Inspection Services)
Mark Bryan, Sewer Enforcement Officer
Leitzell & Economidis, Township Auditing firm
Len Warren, Electrical Inspector
Allen Strickler, Animal Control Officer

STAFF

Full Time Admin:

Jeffrey Seagraves- Township Manager
Zoning Officer

Geoffrey Carbutt- Municipal Secretary
Subdivision Coordinator
Right-to Know Officer
Recycling Coordinator

Susan Daudert- Code Department Secretary
Event Coordinator

Full Time Public Works:

Lindsey Price – Public Works,
Roadmaster
Howard Craig – Public Works,
Skilled Laborer
Arthur Risley – Public Works,
Skilled Laborer

Revised 12/15

Part Time:

Suzanne Howat,
Bookkeeper

Deb Zitarelli,
Zoning Hearing Board Secretary

Alan Mancill,
Fire Marshal

TJ Greene,
Assistant Fire Marshal

Deb Zitarelli,
Planning Commission / Sewer Committee
Secretary

Susan Chobany
Administrative Assistant

Domenique Avella
Administrative Assistant

Seasonal:

Dave Ceribelli- Public Works
Andrew Chobany- Public Works

Revised 12/15

<u>WEST CHESTER SCHOOL BOARD MEMBERS and CENTRAL OFFICE DIRECTORS</u>							
<u>TERM EX-PIRES DEC.</u>	<u>BOARD MEMBERS</u>	<u>REGION</u>	<u>HOME ADDRESS</u>			<u>PHONE</u>	
2017	Dr. Rick Swalm President	3	9 Glen Meadow Drive Glen Mills 19342			610-399-3442	
2019	Sue Tiernan Vice President	1	970 S. Penn Drive West Chester 19380			610-692-4309	
2019	Gary Bevilacqua	3	109 Macroom Avenue West Chester 19382			610-399-3663	
2017	Joyce Chester	1	557 W. Marshall Street West Chester 19380			610-436-7491	
2019	Dr. Karen Herrmann	2	1460 South Whitford Road West Chester 19380			610-363-1267	
2017	Robin Kaliner	3	1198 Carrie Lane West Chester 19382			610-455-0469	
2017	Chris McCune	3	219 Sage Hill Road West Chester 19382			610-399-3879	
2019	Dr. Kate Shaw	1	224 Dean Street West Chester 19382			610-738-8884	
2019	Chris Tabakin	2	215 N. Laurel Lane Exton 19341			610-594-1908	

Revised 12/15

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Pupil Services Dr. Leigh Ann Ranieri, Director of Pupil Services 484-266-1229

Technology Dr. June Garwin, Director of Technology 484-266-1050

Revised 12/15



FEE SCHEDULE

JANUARY 4, 2016

SUBJECT

FEES

RESIDENTIAL BUILDING PERMIT FEES

New Construction and Multi-Residential Construction*

Including living, habitable space, basement, & garages

\$0.45/SF - \$100.00 min.

Additions of any Residential Classification*

\$0.45/SF - \$100.00 min.

Repairs and Alterations**

\$0.40/SF - \$100.00 min.
Max \$300.00

Finished Basements

\$0.45/SF - \$100.00 min.
Max \$400.00

Basements utilized as kitchens, living rooms, dining rooms, bedrooms, etc. constitute living space and shall be computed as per item (1) above.

Egress Window

\$100.00

Demolition of Existing Structures

\$150.00 up to 5,000 SF
\$200.00 over 5,000 SF

Swimming Pools*

Above Ground

\$100.00

In Ground (including Hot Tubs and Spas)

\$150.00 First \$1,000.00
\$5.00 each addtl \$1,000.00
\$250.00 min.

Decks, Ramps, & Patios*

\$0.55/SF - \$100.00 min.

Accessory Structures*

(Including Sheds and Carports)

\$0.40/SF 201 to 500SF
\$0.35/SF over 500 SF

Roof Replacements and Repairs

\$75.00/1st \$1,000.00
\$5.00 each addtl \$1,000.00
or fraction thereof.
\$100.00 min.

SUBJECT**FEES**

Solar Panels	\$75.00/1 st \$1,000.00 \$5.00 each addtl \$1,000.00 \$100.00 min.
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Change in Contractor (residential)	10% of existing permit fee or \$20.00 minimum, whichever is greater
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Plan Review

A fee of \$100 shall be charged for each set of plans reviewed for all new additions, and alterations. New construction plans will be charged as time spent by office or consultant.

COMMERCIAL BUILDING PERMITS

New Construction (including Additions)*	\$0.45/SF for Building Shell \$0.55/SF Shell W/Finished Interior \$0.45/SF Tennant Fit Out
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Accessibility Inspection Fee	\$125.00 / New Construction \$100.00 / Existing
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Repairs and Alterations	\$0.45/SF - \$250.00 min.
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Demolition of Existing Structures	\$200.00 up to 1000 SF \$300.00 1001 SF up to 2000 SF \$400.00 over 2000SF + \$0.25/SF
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Commercial Swimming Pool* (Associated with residential ones):

In-ground	Less than 800 square feet of surface area	\$750
	More than 800 square feet of surface area	\$850

Communication Tower (<i>Including Antenna replacement</i>)	\$0.50/\$1,000.00 \$300.00 min.
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Plan review

Commercial plans will be charged as time spent by office or consultant.

Change in Contractor (commercial)	10% of existing permit fee or \$30.00 minimum, whichever is greater
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Above or underground tanks and pumps:

- (1) Non-pressurized tanks, \$25 for each \$1,000 gallons of capacity or fraction thereof, not to exceed \$400 per tank unit. *
- (2) Pressurized tanks such as propane, \$25 per each 1,000 gallons, not to exceed \$500 per tank unit. *
- (3) \$50 for each pump

Fees for underground petroleum crude or products pipeline as describe in Item (1) above to be based on construction costs as verified by the installing firm or in accordance with Item (3) above, whichever is greater.

On-site Sewage Disposal Facilities (*) Permit Fees:

(1)	Permit fee for on-site residential systems.	\$600
	Inspections of pressure dosing / drip irrigation	\$150
(2)	Permit fee for renewal of expiring or expired permit within 12 months of expiration date utilizing existing data acceptable to S.E.O.	\$200
(3)	Permit transfer from one name to another within the valid permit time period.	\$45
(4)	Repairs to existing systems. Does not include new absorption areas	\$300
(5)	Permit for an on-site individual system placed on other than a residential lot. Includes systems up to 10,000 GPD	\$600
(6)	Per E.D.U. for on-site residential community system	\$300
(7)	Per E.D.U. for on-site commercial community system	\$400
(8)	Annual or periodic site inspection of S.F.S.T.P.	\$50

(*) Fees for connecting to public sewer includes tapping, capacity, and other fees that depend on location with the Township. Fees are set periodically by the Board of Supervisors.

Note: Only for the purpose of Item (6) and (7) above, an E.D.U. is equivalent to an average flow of 400 gallons. (1 E.D.U. = 400 G.P.D.)

[Res. 17-2007]

Sewage Planning Module/ Exemption Review (*):

SUBJECT**FEES**

- | | | |
|-----|--|---------------|
| (1) | For Component 3-S | \$750 |
| (2) | For Public Sewer Module (Component 3 or Exemption if required) | \$150 |
| (3) | On-Lot Sewage Disposal (Component 1, 2 or Exemption) | \$500 per lot |

(*) Costs of Sewage Enforcement Officer review of modules and/ or testing.

Engineer review fees (if required) are separate.

PLUMBING PERMIT FEES

- | | | |
|-----|--|-------|
| (1) | Initial registration of Master Plumbers | \$100 |
| | Each consecutive year | \$50 |
| (2) | Initial registration of Journeyman Plumbers. | \$100 |
| | Each consecutive year | \$50 |
| (3) | Initial registration of Apprentice Plumbers | \$50 |
| | Each consecutive year | \$25 |

New Construction	\$300.00 up to 8 fixtures \$5.00 each addtl fixture
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Replacement of fixtures	\$75.00 min. \$5.00 each addtl fixture
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Repairs to existing systems <i>(Includes lateral repairs)</i>	\$100.00
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System alterations.	\$75 min \$5.00 each addtl fixture
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Sanitary sewer connection to sewer main. Does not include administrative or capacity fees if otherwise required by the Township or Township entities.	\$240.00
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Well permit	\$100.00 each
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New, repair, or replace water service	\$100.00
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<u>SUBJECT</u>	<u>FEEES</u>
New, repair, or replace gas service	\$100.00
Sewer Pumps and Tanks	\$100.00 each

ELECTRICAL PERMIT FEES

(1) Initial registration of Master Electricians	\$100
Each consecutive year	\$50
(2) Initial registration of Journeyman Electricians	\$100
Each consecutive year	\$50
(3) Initial registration of Apprentices	\$50
Each consecutive year	\$25

Residential

Electrical/mechanical	\$125.00
New Construction	\$300.00
New Service	\$175.00
Additions/Alterations	\$175.00
Solar Panels	\$250.00
Sewer Pumps	\$175.00
Above Ground Pools	\$175.00
In-Ground Pools	\$275.00
Generator	\$175.00

Commercial

Electrical/Mechanical	As per plans
New Construction/Additions/Alterations	As per plans
Communication Towers	\$250.00

SUBJECT**FEES**

Windmills	\$250.00
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MECHANICAL PERMIT FEES**Residential**

New Construction	\$300.00
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Install/replace any portion of HVAC equipment	\$100.00
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Commercial

New Construction	\$400.00 min. As per plans
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All permits subject to an additional \$4.00 to the Pennsylvania Municipal Training Account as required by the Pennsylvania Construction Code Act.

EROSION AND SEDIMENTATION CONTROL FEES AND ESCROW DEPOSITS**(1) Grading Permit**

(a)	Permit fee for the first acre or fraction thereof	\$100
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(b)	Fee for each additional acre or fraction thereof, under 10 acres	\$50
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(c)	Fee for each additional acre or fraction thereof, over 10 acres	\$25
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(2) Escrow Deposits

An initial escrow deposit for engineering inspections is required according to the following schedule. Actual Engineering and Consultant cost for review as submitted to the Township, will be billed to the applicant for payment. Upon issuance of the Use and Occupancy Certificate, the escrow monies will be refunded, less any outstanding amount owed to the Township for inspections. Any outstanding amount will be deducted from the escrowed money. The remaining balance will then be refunded. If no monies are owed to the Township then the full escrow balance will be refunded.

(a)	Up to 10 acres	\$500
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(b) More than 10 acres

\$1,000

(4) MS4 Permits

Review of Stormwater Management Applications have no initial charge. If more than ½ hour is required for review, applicant will be charged at the rate of the reviewing professional.

Highway Occupancy Permit Fees shall be required as follows:**(1) Issuance:**

(a)	Residential Driveway	\$75
(b)	Commercial Driveway	\$100
(c)	Roadway (Street)	\$125
(d)	Temporary Use (Less than 30 days)	\$50
(e)	Supplemental fee for each 6 month time extension for each submitted change	\$25

(2) Inspection:

(a)	Residential Driveway	\$100
(b)	Commercial Driveway	\$125
(c)	Roadway (street)	\$150
(d)	Temporary Use (Less than 30 days)	\$90

(3) Exceptions:

- (a)** The Commonwealth
- (b)** Political subdivision of the Commonwealth
- (c)** Government authorities organized under the laws of the Commonwealth
- (d)** The Federal government
- (e)** Charitable organizations which are exempt from or in compliance with Act of August 9, 1963, P.L. 628, No. 337 (10 P.S. 160.1 to 160.17).

Subdivision and Land Development Fees:**(1) Subdivision**

	No. of Units	Non-Refundable Fee	Refundable Escrow Fee Preliminary	Refundable Escrow Fee Final
R-1, R-2, PA, PRD,				

SUBJECT

FEES

C, I, LI, MHP	2-3 lots	\$150	\$1,000	\$1,000
	3-10 lots	\$200	\$2,000	\$2,000
	10 lots or more	\$200 + \$20 per lot over 10 lots	\$200 + \$20 per lot over 10 lots	\$200 + \$20 per lot over 10 lots

(2) Land Development

(a) Residential Districts:

	No. of Units	Non- Refundable Fee	Refundable Escrow Fee Preliminary	Refundable Escrow Fee Final
R-1, R-2,R-3 Cluster Zones 1&2, PA PRD, I, MHP	2-20 units	\$200	\$1,200	\$1,200
	20 units or more	\$200 + \$10 per unit over 20 units	\$3,000 + \$15 per unit over 20 units	\$3,000 + \$15 per unit over 20 units

(b) Commercial District:

	No. of Units	Non- Refundable Fee	Refundable Escrow Fee Preliminary	Refundable Escrow Fee Final
C	12,000-20,000 sq. ft.	\$400	\$800	\$800
	20,000-50,000 sq. ft.	\$500	\$3,000	\$3,000
	50,000 sq. ft. & over	\$1,000 + .01 per sq. ft. over 50,000 sq. ft.	\$3,000 + .01 per sq. ft. over 50,000 sq. ft.	\$3,000 + .02 per sq. ft. over 50,000 sq. ft.

(c) Limited Industrial District:

No. of Units	Non-	Refundable	Refundable
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SUBJECT

FEES

		Refundable Fee	Escrow Fee Preliminary	Escrow Fee Final
LI	150,000 sq. ft.	\$500 + .01 per sq. ft.	\$3,000 + .02 per sq. ft.	\$3,000 + .02 per sq. ft.

(d) Floodplain Conservation District:

Inspection fees as prescribed by the Zoning Hearing board.

ZONING PERMIT FEES

(1) Residential	\$50
(2) Commercial	\$100
(3) Curative Amendment	\$1,000
Escrow	\$2,000
Additional funds as expended	
(4) Variance or Special Exception	\$350
Escrow	\$300
Additional funds as expended	
(5) Appeal from interpretation of Zoning Officer	\$350
Escrow	\$300
Additional funds as expended	
(6) Conditional Use Application	\$500
Escrow	\$2,000
Additional funds as expended	

*****Fee for number of buildings same as residential number of units.
Nonrefundable fee is to be paid for both preliminary and final plan submission.***

General Permit Requirements: Thornbury Township, in the exercise of its responsibilities, may call upon the services of consultants for engineering, legal services, site design, traffic

design, landscape architecture, socio-economic impact, and such other consultants as it may deem necessary incidental to the examination of documents submitted to the Township. A 10% administrative charge shall be added to all applicable fees and deducted from the portion of the fee paid in advance. Any unused portion of the escrow shall be returned to the applicant.

In the event the escrow account at any time falls below 25% of the original escrow deposit, and it seems likely that costs will run in excess of the unused portion, the Township reserves the right to require an additional escrow deposit up to the original escrow amount. This additional escrow amount shall be paid when requested before further review of the proposed documents.

In all cases where the Code Official is requested by the builder/developer to make return or call back inspections and in all cases where there must be additional inspections occasioned by the builder's noncompliance with the notice requirements of the Thornbury Township Building Code, the builder/developer shall pay the sum of \$100 for each such inspection.

Any person who commences work on project that requires a permit before obtaining the necessary permits shall be subject to 100% of the usual permit fee in addition to the required permit fees.

Whenever a permit is required in accordance with any of the codes adopted by Thornbury Township, and a fee has not been previously established, a minimum fee of \$100 will be charged for the first \$5,000 or fraction thereof of estimated cost and \$5 will be charged for each additional \$1,000 or fraction thereof.

**An additional dollar amount as set forth by the Pennsylvania Municipal Training Account is required by the Pennsylvania Construction Code Act. This fee is subject to change by the Pennsylvania Municipal Training Account at any time. The additional fee required will reflect the current rate as set forth by Pennsylvania Municipal Training Account.*

- (1) Appeal from interpretation of the Building Code Enforcement Department to Board of Appeals \$200
- (2) Pre-permit inspections without permit (work commenced without permit) \$100

MISCELLANEOUS FEES

- (1) Tax certifications \$25
- (2) Residential Use and Occupancy (New or resale) \$100
- (3) Commercial Use and Occupancy (New or resale) \$175

SUBJECT	FEES
(2) Bed and breakfast inn - annual permit and inspection	\$100
(3) Rental properties - permit and inspection	\$100
(4) Automatic Protection Devise - False Alarm	
(a) First occurrence in a 365-day period	NO FEE
(b) Second occurrence in a 365-day period	\$50
(c) Third occurrence in a 365-day period	\$75
(d) Each occurrence thereafter in a 365-day period	\$100
(5) Duplicate copy of permit or license	\$50
(6) Preliminary plan review: A fee shall be charged for each set of plans submitted for a preliminary plan review. This review would not constitute final project code compliance, but only an overview of the slope. It might include one evaluation meeting to discuss project particulars: <u>Fee of \$0.20 per square foot with a \$75 minimum fee</u>	
(7) Special Event Permit: Any event outlined in the permit application or proposed event determined to be considered by special exception.	\$100
(8) Tree Removal Permit: as detailed in Thornbury Township Code of Ordinance 22-610, #7, A-G.	\$100
(9) Sign Permit: as detailed in Thornbury Township Code of Ordinance Chapter 27 Article 20 Signs and Outdoor Advertising.	\$50

Changes in Fee Schedule. The Schedule of Fees as set forth herein and as shall be further revised hereunder, may be revised or amended at any time by Resolution of the Board of Supervisors of the Township of Thornbury.

The Board of Supervisors on written application of any nonprofit, charitable, or governmental institution or organization may reduce or modify any applicable fee as set forth herein upon due consideration of the necessary and proper expenditures of the Township

(Res. 9-2004, 6/16/2004; as amended by Res. 9a-2004, 10/20/2004; 2/16/2005; and by Res. 17-2007, 18-2007, 4-2010, as amended by Res.8-2010).

REVISED: 1/4/2016

2016 THORNBURY TOWNSHIP DELAWARE COUNTY HOLIDAYS

New Year's Day	January 1	Friday
Martin Luther King	January 18	Monday
President's Day	February 15	Monday
Good Friday	March 25	Friday
Primary Election	April 26	Tuesday
Memorial Day	May 30	Monday
Independence Day	July 4	Monday
Labor Day	September 5	Monday
Columbus Day	October 10	Monday
Election Day	November 8	Tuesday
Veterans Day	November 11	Friday
Thanksgiving Day	November 24	Thursday
Day after Thanksgiving	November 25	Friday
Christmas Eve	December 23	Friday
Christmas Day	December 26	Monday

Thornbury Township, Delaware County Boards and Commissions 2016 Meeting Dates

BOARD OF SUPERVISORS

The Board of Supervisors Public Meetings are held on the first and third Wednesday of each month at 7:00 p.m., in the Township Administration Building, 6 Township Drive, Cheyney, PA. 19319.

PUBLIC MEETINGS

January 4 (1st Monday Re-Org and Meeting)
February 3
March 2
April 6
May 4
June 1
July 20*
August 17*
September 7
October 5
November 2
December 7

WORK SESSIONS

January 20
February 17
March 16
April 20
May 18
June 15

September 21
October 19
November 16
December 21

* These public meeting dates are the third Wednesday of the month.

PLANNING COMMISSION

The Planning Commission Public Meetings are held on the second Wednesday of each month at 7:00 p.m. in the Township Administration Building, 6 Township Drive, Cheyney, PA. 19319.

January 13	July 13
February 10	August 10
March 9	September 14
April 13	October 12
May 11	November 9
June 8	December 14

*Any additional Planning Commission meetings are on an as needed basis and will be advertised as such.

PARK □ RECREATION BOARD

The Park & Recreation Board Public Meetings are held on the fourth Tuesday of each month at 7:00 p.m. in the Township Administration Building, 6 Township Drive, Cheyney, PA 19319.

January 26	May 24	September 27
February 23	June 28	October 25
March 22	-----	November 22
April 26	August 23	-----

□ HISTORICAL COMMISSION

The Historical Commission Public Meetings are scheduled for the third Tuesday of each month at 7:00 p.m. in the Township Administration Building, 6 Township Drive, Cheyney, PA 19319.

January 19	May 17	September 20
February 16	June 21	October 18
March 15	July 19	November 15
April 19	August 16	December 20

ENVIRONMENTAL ADVISOR □ COUNCIL

The Environmental Advisory Council Public Meetings are held the third Thursday of each month at 7:00 p.m. in the Township Administration Building, 6 Township Drive, Cheyney, PA 19319

January 21	May 19	September 15
February 18	June 16	October 20
March 17	July 21	November 17 (w/ Sewer Com.)
April 21	-----	December 15

□ ZONING □ HEARING BOARD

The Zoning Hearing Board Public Meetings are held on the first Monday of each month at 7:00 p.m. in the Township Administration Building, 6 Township Drive, Cheyney, PA 19319, as needed. When there has been no petition to the Board, no hearing is required.

*January 11	May 2	*September 12
February 1	June 6	October 3
March 7	*July 11	*November 14
April 4	August 1	December 5

* These dates are Second Mondays due to Holidays or Special Meetings.

SEWER COMMITTEE

The Sewer Committee Public Meetings are held the fourth Thursday of each month at 7:00 p.m. in the Township Administration Building, 6 Township Drive, Cheyney, PA 19319. The meeting will be canceled if there is no business before the Committee and no meeting is required.

January 28
February 25
March 24
April 28

May 26
June 23
July 28

September 22
October 27
November 17 (w/EAC)
