

# Town of Ocean View

## Monthly Update for the Department of Planning, Zoning & Development

As of August 31, 2018

### Constituent Concerns

- Zip Code Boundary Change Request for Tidalwalk
- Smithfield drainage concerns
- Calanna tree (concerns over diseased tree in Banks Bennett Tax Ditch at rear of 12 Assawoman Ave.)
- Fairway Village Paving
- OVBC Indoor Pool
- Crosswalk replacement at Central and Woodland Avenue.
- DP&L Utility Pole out of alignment along Central Avenue at the Johnson's Glade Development

### Maintenance Projects

- Awarded a contract to D&J Sweeping out of Laurel Delaware for an amount not to exceed Six Thousand Nine Hundred Eighty Dollars (\$6,980.00) to provide street sweeping services in the communities of Avon Park, Wedgefield, Hunters Run and Bear Trap Dunes. This is the first of a bi-yearly effort to clean up debris throughout our communities.
- Drafting an RFP for pipe cleaning services as a system preservation tool that will aid us in managing storm water drainage.
- Entered into a contractual agreement with the Sussex Conservation District to Treat and Mow Vegetation along a tidal drainage ditch located off Hudson Avenue for One Thousand Two Hundred Sixty-Four dollars (\$1,264.00). This work will take place this fall.
- Working with the Sussex Conservation District to make repairs to the tidal drainage ditch located off Hudson Avenue. These repairs will be utilizing new "green technologies" and may be 100% paid for with grant money. We are currently awaiting the design and cost information.

### Capital Projects

- **Woodland Avenue Extended:**  
We are extremely pleased to announce that we have obtained all easements necessary for this project. The project is approximately 90 percent designed. We expect to begin advertising for bids in November.
- **Woodland Park Drainage Project:**  
The Town held a presentation on the Woodland Park Drainage Project on Tuesday, August 14<sup>th</sup>. Approximately 50 residents attended this informational session. As of this report, we have four (4) outstanding easements. These properties have been turned over to the Town Solicitor for condemnation. We expect to begin advertising for bids in October.
- Phase 2 drainage project for Country Village is 90% complete. Staff will begin acquiring easements and we hope to advertise and begin improvements in the fall of 2019 (FY 2020).

- A roadway patching project for Country Village, Country Village Estates and the intersection of Evans Avenue and Woodland Avenue has been designed and will be advertised this week. Bid opening will be on October 5, 2018, request for approval of the bid will be brought before the Mayor and Council on October 9, 2018. If approved, the anticipated NTP will be October 22, 2018 with a completion date of November 2, 2018.

**Comprehensive Land Use Plan Update**

- Efforts have begun to update the Towns 2020 Comprehensive Land Use Plan. We hope to have the CLUP finalized by June 30, 2019.

**Permits & Certificates of Occupancy (C.O.'s)**

Month	Total Permits issued	Total C.O.'s issued
July 2018	46	41
August 2018	61	34

**Licenses & Gross Rental Receipts Tax (GRRT)**

- Total Business & Rental Licenses Issued for CY18: 1,128
- GRRT collected for 17-2 (due February 15, 2018): \$188,100.00
- GRRT collected for 18-1 (due August 15, 2018): \$89,577.00
- GRRT collected for 18-2 (due February 15, 2019): \$2,387.00

**Code Enforcement**

- Mailed 25 grass violation letters.
- Mailed two (2) property maintenance violation letters.
- Issued two (2) code violation warnings for failure to obtain a building permit.
- Issued three (3) violations to contractors for failure to obtain a business license.
- Met with Maria Fraser regarding proposed signage at The Café on 26.
- Lifted the Stop Work Order at 83 Atlantic Avenue.

**Miscellaneous**

The Town is entering into a new three-year Supplemental Agreement with The Kercher Group for Engineering Services and Project Management. This agreement supplements the current agreement and will allow the Town to continue uninterrupted professional services for our Capital Improvement Program.

Respectfully submitted September 7, 2018,  
Kenneth L. Cimino, Director of Planning, Zoning & Development