

# Town of Ocean View

## Monthly Update for the Department of Planning, Zoning & Development

As of December 5, 2018

### Constituent Concerns

- Crosswalks at Central and Woodland Avenue have been completed by DelDOT.

### Maintenance Projects

- The roadway patching project for Country Village, Country Estates and the intersection of Evans Avenue and Woodland Avenue has commenced with work taking place in Country Village and Country Estates.

### Capital Projects

- **Woodland Park Drainage Project:**  
A pre-construction meeting will be held on Monday, December 17, 2018 at 1:00p.m. Notice to proceed for this project is anticipated to be issued on January 7, 2019.
- **Woodland Avenue Ext. Reconstruction:**  
A pre-bid meeting was held on Wednesday, December 5, 2018. Eight (8) interested contractors attended the pre-bid meeting. Sealed bids will be opened on Friday, January 3, 2019 and it is anticipated that a recommendation will be brought before the Mayor and Council at the January 8, 2019 meeting.

### Board of Adjustment / Planning & Zoning Commission

- The Board of Adjustment held a public hearing on two (2) variance applications on November 15, 2018. The next scheduled Board of Adjustment meeting is December 20, 2018.
- The Planning & Zoning Commission held a meeting on November 15, 2018 to review an amendment to a previously approved site plan. The next Planning & Zoning Commission Meeting is scheduled for December 20, 2018.

### Comprehensive Land Use Plan Update

- Four (4) Proposals for the update to the Comprehensive Land Use Plan were received on Friday, November 9, 2018. Three members of the Planning, Zoning and Development staff reviewed and rated the proposals for this service. The top two firms were interviewed by the rating team and a recommendation to select the lowest responsive bid will be made later this evening.

### Permits & Certificates of Occupancy (C.O.'s)

- Total building & sign permits issued in November: **44**
- Total C.O.'s issued in November: **49**

### **Licenses & Gross Rental Receipts Tax (GRRT)**

- Total Business & Rental Licenses issued for CY18: **1,181**
- Total Business & Rental Licenses issued for CY19: **231**
- GRRT collected for 18-1 (due August 15, 2018): **\$105,166.00**
- GRRT collected for 18-2 (due February 15, 2019): **\$14,205.00**

### **Code Enforcement**

- Mailed **one (1)** property maintenance violation letter.
- Issued **four (4)** code violation warnings for failure to obtain a business license, building permit, and/or C.O.

Respectfully submitted December 6, 2018,  
Kenneth L. Cimino, Director of Planning, Zoning & Development