


TOWN OF OCEAN VIEW
DELAWARE

March 6, 2019

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development

VIA: Carol S. Houck, Town Manager 

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of Feb. 28, 2019

Constituent Concerns

- The owner of 1 Assawoman Avenue has objected to the use of a vacant lot located at 3 Assawoman Avenue for the use as the staging area for the Woodland Park Drainage Project.

Maintenance Projects

- Patching, paving and minor drainage improvements at the intersection of Evans Avenue and Woodland Avenue as well as the patching along Daisey Avenue will resume on or about March 25, 2019. An area of Pine Lane in Woodland Park has been added to this project.

Capital Projects

- **Woodland Park Drainage Project:**
This project is scheduled to commence on or about March 25, 2019.
- **Woodland Avenue Reconstruction Project:**
This project commenced March 4, 2019.

Board of Adjustment / Planning & Zoning Commission

- The Board of Adjustment held a public hearing on one (1) variance application on February 21, 2019. The Board will not meet in March.
- The Planning & Zoning Commission held a meeting on February 21, 2019 to review the following application:
P-322: is a Concept Land Development Site Plan submitted by Lisa Daisey-DiFebo with the permission of the property owners, Ronald A. & Joyce E. Gay, in order to establish a general business on property zoned GB-1 (General Business District 1) located at 3 Town Road (PIDN:284.080 / Sussex CTM# 134-13.00-1100.00).
- The next scheduled meeting of the Planning & Zoning Commission is March 21, 2019.

Comprehensive Land Use Plan Update

- A kick-off meeting was held with our consultant, AECOM, to discuss updating the Town's Comprehensive Land Use Plan. Town staff attended the State's Pre-PLUS (Preliminary Land Use Service) Meeting on February 27, 2019 in order to receive comments on our plan.

Permits & Certificates of Occupancy (C.O.'s)

- Total building & sign permits issued in February: **26**
- Total C.O.'s issued in February: **19**

Licenses & Gross Rental Receipts Tax (GRRT)

- Total Business & Rental Licenses issued for CY19: **894**
- GRRT collected for 18-1 (due August 15, 2018): **\$105,829.00**
- GRRT collected for 18-2 (due February 15, 2019): **\$201,662.00**

Code Enforcement

- Issued **six (6)** code violation warnings for failure to obtain a business license, building permit, and/or C.O.