


TOWN OF OCEAN VIEW
DELAWARE

October 31, 2019

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development

VIA: Carol S. Houck, Town Manager 

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of October 31, 2019

Capital Projects

Woodland Avenue Drainage Project

The Woodland Avenue Drainage Project has been completed and accepted by the Town and the Sussex Conservation District. The final estimate and retainage will be released. The final payment for additional work completed at the direction of the Sussex Conservation District was completed for a dollar amount of \$3,771.64. Discussion, consideration and a possible vote will take place later this evening so that this project can be closed out.

Maintenance & Operations

Curb Repair Bear Trap Dunes

A pre-construction meeting was held on site in Bear Trap Dunes on November 7, 2019 with three vendors to discuss bids for the removal and replacement of approximately 800 linear feet of damaged rolled curb. This project is expected to be bid and awarded later this week with a Notice to Proceed given on or about Monday, November 18, 2019.

This project is funded in the FY 2020 Operations Budget, Repairs and Maintenance, Sidewalk Repairs with an available dollar amount of \$147,000.00

Seagrass Lane Pipe Repair (The Preserve at Ocean View)

The existing 15-inch reinforced concrete pipe under Seagrass Lane has been replaced. All three sections of the existing pipe appear to have been damaged during installation when the community was originally constructed. The roadway in the area of the pipe repair remains to be paved.

Street Resurfacing Project (Micro)

One sealed bid was received for this project on October 2, 2019. A recommendation to accept this bid will be made later this evening.

Bicycle and Pedestrian Safety Initiatives

Planning and Development staff, the Delaware Office of Highway Safety, the Bethany-Fenwick Chamber of Commerce, and the Towns of Fenwick Island, Millville, Bethany Beach and South Bethany will be meeting on November 19th to discuss a combined outreach effort and consistent safety messaging for the pedestrian/bicycle safety initiative next season.

Planning and Development staff will be meeting with the Delaware Office of Highway Safety on November 19th to discuss our plans for the Town's pedestrian/bicycle safety initiative and how we can partner with the State.

New Traffic Engineering Services Consultant Contract

The Office of Planning and Development along with the Director of Finance and a Licensed Professional Engineer from the Delaware Department of Transportation conducted interviews with the top three Consultant Engineering firms to offer proposals and selected the successful firm based on expertise and experience as outlined in the Request for Proposals. A recommendation to approve this selection will be made later this evening.

Comprehensive Land Use Plan Update

On October 26, the Town of Ocean View sponsored a booth at the annual Cops & Goblins event for our third public engagement exercise. Over 100 individuals came through the booth and provided their feedback on potential transportation improvements, plan goals, design guidelines, and renaming our commercial district. Overwhelmingly, individuals expressed their support of the goals that resulted from the first two engagement exercises. Participants also expressed their support for solutions described in the Route 26 Design Guidelines, such as attractive pedestrian-scale street lighting and sidewalks and pedestrian connections. Finally, many residents expressed enthusiasm for renaming the 'General Business Districts' in Town to 'Town Center.'

AECOM is working on wrapping up the first draft of the document. Their team will meet with the Town on November 8 to discuss any final issues or considerations.

Please join us at Town Hall on Monday, December 2nd at 6:00 pm for a presentation of the Comprehensive Land Use Plan and Q & A session with the Town and its consultants, light refreshments to be provided. Planning Commission and Town Council will then be considering the document over the winter months.

Permits & Certificates of Occupancy (C.O.'s)

Total building & sign permits issued in October: **52**

Total C.O.'s issued in October: **42**

Licenses & Gross Rental Receipts Tax (GRRT)

- Total Business & Rental Licenses issued for CY19: **1,209**
- GRRT collected for 19-1 (due August 15, 2019): **\$116,039.55**

- GRRT collected for 19-2 (due February 15, 2020): **\$8,352.98**

Code Enforcement

Issued **17** code violation warnings for failure to obtain a business license, building permit, and/or C.O.
Issued **one (1)** property maintenance violation.