

TOWN OF OCEAN VIEW
DELAWARE

December 3, 2019

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development 

VIA: Carol S. Houck, Town Manager 

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of
December 3, 2019

Capital Projects

Design continues for the drainage improvement projects in Country Village and Country Estates.

Design continues for drainage improvement project in the Cottages.

Design continues for sidewalk improvement project along West Avenue between State Route 26 and John West Park.

Design of improvements for Hudson Avenue culvert replacement will resume now that the Town has been informed that we did not receive the Surface Water Matching Grant from DNREC.

Maintenance & Operations

FY 2020 Street Patching and Paving

This project commenced on Wednesday, November 13, 2019.

Curb Repair Bear Trap Dunes

Two bids were received for this project. The lowest responsive bid was from A-DEL Construction for a total dollar amount not to exceed \$22,100.00. This project is expected to commence on Monday, December 9, 2019. This project is funded in the FY 2020 Operations Budget, Repairs and Maintenance, Sidewalk Repairs with an available dollar amount of \$147,000.00

Seagrass Lane Pipe Repair (The Preserve at Ocean View)

This project has been completed.

Bicycle and Pedestrian Safety Initiatives

Planning and Development staff, along with OVPD Chief Ken McLaughlin met on Tuesday, November 19, 2019 with representatives from the towns of Bethany Beach, South Bethany, Fenwick Island and Millville, Bethany-Fenwick Chamber of Commerce, Mariners Bethel Church and the Delaware Office of Highway Safety (DOHS) to choose a consistent pedestrian and bicycle safety campaign message. It was unanimously decided and supported by the DOHS to partner with our neighbors in Maryland and use the “Walk Smart” crab logo with the DOHS message of “Arrive Alive DE”. This group will meet again on January 14, 2019.

New Traffic Engineering Services Consultant Contract

The Office of Planning and Development held a kick-off meeting on Tuesday, December 3, 2019 with representatives from Century Engineering, Inc. to discuss task assignments related to the pedestrian and bicycle safety efforts.

Comprehensive Land Use Plan Update

AECOM and the Town of Ocean View administrative staff met on November 8 to discuss the results of the October workshop that took place at the Cops & Goblins event. At the event, participants gave their approval to the six proposed goals for the Comprehensive Land Use Plan. Residents also suggested locations for possible walkability improvements, provided feedback regarding design guidelines and voted to rename the General Business 1 (GB-1) district the Town Center. Recommendations were the incorporated into the draft plan.

On November 20, AECOM submitted the initial draft of the Comprehensive Plan to the Town. The document has also been submitted to the Towns of Millville, Bethany and South Bethany, Sussex County and the State for review. Over the week of November 25, edits and updates were made to the plan and draft 2 was uploaded to the Town’s website for review.

On December 2, 2019 AECOM and the Town of Ocean View held a joint workshop to give an overview of the draft plan. The public comment period for the Comprehensive Land Use Plan opened on December 2 and will remain open until January 16. The Town and AECOM will also present the draft plan at the January 16, 2020 Planning Commission meeting. Comments and suggestions from the Planning Commission, neighboring communities and residents of Ocean View will be integrated into the plan before the first reading of the ordinance by the Mayor and Town Council for adoption in early 2020.

Permits & Certificates of Occupancy (C.O.’s)

Total building & sign permits issued in November: **34**

Total C.O.'s issued in November: **21**

Licenses & Gross Rental Receipts Tax (GRRT)

- Total Business & Rental Licenses issued for CY19: **1,221**
- GRRT collected for 19-1 (due August 15, 2019): **\$116,107.55**
- GRRT collected for 19-2 (due February 15, 2020): **\$9,467.53**

Town staff generated and mailed **1,580** invoices for license renewals.

Code Enforcement

Issued **6** code violation warnings for failure to obtain a business license, building permit, and/or C.O., or failure to observe lawful construction hours.