

TOWN OF OCEAN VIEW  
DELAWARE

February 6, 2020

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development

VIA: Carol S. Houck, Town Manager

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of February 6, 2020

**Maintenance & Operations**

A Request for Proposal (RFP) was released on February 6, 2020 for Open-End Municipal Maintenance Services. The contract is intended to handle large maintenance activities that require multiple personnel and equipment. This contract will be a three (3) year agreement utilized on an as-needed basis.

**Consultant Engineering Services**

To diversify our consultant engineering services, the Office of Planning and Development will be advertising an RFP for Open-End General Engineering Services and Project Management on February 20, 2020. This will be a five (5) year agreement utilized on an as-needed basis giving the Town greater flexibility by having more than one vendor to complete engineering services.

**Bicycle and Pedestrian Safety Initiatives**

The next meeting of the regional Bicycle and Pedestrian Safety Committee is scheduled for Tuesday, March 10, 2020 at 10:00 a.m. at the Bethany-Fenwick Chamber of Commerce.

**Land Use and Development Issues**

Representatives from the Town of Ocean View, The Kercher Group, and George & Lynch, Inc. met on Thursday, January 30, 2020 to examine the new bituminous pavement placed on Ogre Drive and Velta Drive in the Ocean Way Estates Community. During the meeting it was determined and agreed to that the bituminous concrete mix that was placed in June of 2019 is contaminated with glass particles. Representatives for George & Lynch, Inc. recommended four (4) methods of repair. The Town agreed to allow George & Lynch, Inc. to taper mill the edges of the roadway and place a 1-1/2" overlay along Ogre Drive and Velta Drive. The Town will not accept these roads for maintenance until these repairs are made (see attached letter).

The Office of Planning and Development received the final as-built plans for the improvements within the right of way in the single-family portion of the Estates of Fairway Village. The plan has been reviewed and received partial approval by the Town Engineer with conditions. The developer is currently working on a deed of dedication to the Town for these improvements. I anticipate that this office will recommend acceptance of dedication at the March Council Meeting.

The Office of Planning and Development has received a conceptual rendering from Silverstock WP LLC, developer of the Silver Woods Community, to construct condominiums on Parcel B, which is identified as Multi-Family District on the Record Plan for this Mixed Use Planned Community. No formal applications have been made to the Planning & Zoning Commission.

### **Comprehensive Land Use Plan Update**

Over the month of January, the Town and their consultant continued to work on completing Ocean View's 2020 Comprehensive Land Use Plan. The draft Comprehensive Land Use Plan was introduced and discussed at the January 16, 2020 Planning Commission Meeting. A public comment period followed the presentation on the draft plan. The Town received official comments from the State PLUS review on January 21, 2020. Town staff then met with AECOM on January 28 to review comments received from the public, neighboring communities, and the State. All state certification items have been met, comments and recommendations were reviewed, considered and incorporated where appropriate. An updated version of the plan was submitted to the Town on February 5 for review and adoption by Town Council.

### **Permits & Certificates of Occupancy (C.O.'s)**

Total building & sign permits issued in January: **34**

Total C.O.'s issued in January: **76**

### **Licenses & Gross Rental Receipts Tax (GRRT)**

- Total Business & Rental Licenses issued for CY20: **814**
- GRRT collected for 19-1 (due August 15, 2019): **\$116,282.53**
- GRRT collected for 19-2 (due February 15, 2020): **\$24,769.90**

### **Code Enforcement**

Issued **8** code violation warnings for failure to obtain a business license, building permit, and/or C.O., or failure to observe lawful construction hours.