

TOWN OF OCEAN VIEW
DELAWARE

September 1, 2020

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development

VIA: Carol S. Houck, Town Manager 

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of September 1, 2020

Maintenance & Operations

Drainage repairs, pipe cleaning and improvements have been completed in the West View Community.

Tree trimming along the right-of-way in the West View and Meyle Estates communities began September 8th. This proactive tree trimming will reduce the number of trees damaged during storm events and is like what the utility companies are currently doing to protect infrastructure. We started this proactive trimming last year and it will continue to be a yearly initiative.

Seasonal roadway sweeping has begun in several communities throughout town. To date, Savannah's Landing has been completed.

Only one bid each was received on Thursday, August 6th for the FY 2021 Patching and Paving Project as well as the FY 2021 Micro-Surfacing Project. A recommendation to award these contracts will be made later this evening.

Bids were solicited for FY 2021 Concrete and ADA repairs in Bear Trap Dunes and Savannah's Landing. Once again, no bids for this type of project were received. The Office of Planning and Development has asked our Municipal Maintenance Contractor to provide an estimate to complete this project. A proposal to complete this work will be presented at next month's Council meeting for your discussion and consideration.

Bicycle and Pedestrian Safety Initiatives

Three bids were received for the contract to paint the Bike Lanes at the intersections of Old School Lane, Woodland Avenue, 29 Atlantic Avenue, Tyler Drive, Town Road and Ocean Mist Drive has been advertised. A recommendation to award these contracts will be made later this evening.

Capital Projects

Design for Phase II of the drainage improvements in Country Village has been completed. Additional design work for drainage improvements in the community along South Horseshoe Drive between Windmill Lane and South Primrose Lane has been added. This project will be ready for construction after May 1, 2021.

Design for drainage improvements in Country Estates is substantially completed. Improvements are planned for the intersection of Colt Lane and Frontier Drive. This project will be ready for construction after May 1, 2021.

Permits & Certificates of Occupancy (C.O.'s)

Total building & sign permits issued in August: **53**

Total C.O.'s issued in August: **23**

Licenses & Gross Rental Receipts Tax (GRRT)

- Total Business & Rental Licenses issued for CY20: **1191**
- GRRT collected for 19-2 (due February 15, 2020): **\$246,591.63**
- GRRT collected for 20-1 (due August 15, 2020): **\$82,020.45**

Code Enforcement

We issued 15 code violation notices for various violations, including property maintenance nuisances, failure to obtain a building permit or business license, and failure to adhere to lawful construction hours.