

**TOWN MANAGER'S REPORT**  
**FOR THE MAY 10, 2016 TOWN COUNCIL MEETING**

- **Homecoming Festival and Craft Fair - Saturday, May 14, 2016 10:00 am – 2:00 pm**  
To date over 40 crafters/vendors have signed up to participate in this event. The opening ceremony will begin with the National Anthem and raising of the flag. Mayor Curran will welcome everyone and recognize our sponsors and legislators who have been invited to attend. Hocker's food truck will offer hamburgers, hot dogs, fries, BBQ, crab cakes, and fried chicken for sale and Mister Softee will provide free ice cream from noon until 2:00 pm. Entertainment will be provided by Pro-Parties and CK the DJ. The Ocean View Historical Society will have their historic buildings open and several other activities for the event.
  
- **Commercial Insurance Package for the Town**  
The commercial insurance package renewed on May 7, 2016. A meeting was held on April 28th with David Lyons, President and CEO of Lyons Insurance Agency, to discuss the renewal. New this year is Cyber Liability Coverage which we were able to add and still remain within the approved insurance budget.
  
- **Millville Volunteer Fire Company**  
On April 29<sup>th</sup> an additional check was issued to MVFC for \$8,000. While we had estimated that the Town would collect \$160,000 by the end of FY2016 to meet their original grant request that did not occur. This brings the total grant award to MVFC to \$153,000.
  
- **Replacement of Playground Equipment**  
On April 27<sup>th</sup> the Town Administrative Official and I met with Charles Walker, President of Liberty Parks & Playgrounds, Inc., at John West Park to discuss the new park improvements included in the FY17 Capital Budget. During our meeting it was brought to our attention that one of the existing pieces of play equipment has multiple entrapment hazards and must be removed immediately. This was not anticipated during the budget process. See attached letter and proposal.  
  
The play equipment described in the attached letter was part of a larger playground project installed in 2003. The piece is included in the Town's Reserve Study and was scheduled for replacement in 2022. Because the piece has been in place for so long adequate funds have accumulated in the Capital Repair and Replacement Trust Fund for immediate replacement at a cost of \$12,000.  
  
Unless there is an objection this amount will not be deducted from the \$20,000 that was approved in the FY17 Capital Improvement Budget.
  
- **Fire Siren Task Force**  
On April 18<sup>th</sup> Mayor Curran and I meet with three homeowners to discuss the fire siren. The Mayor communicated to the group the many reasons why the MVFC believes the siren is still needed. At the next meeting we would like to invite a representative from the fire company to answer questions and concerns raised by the group.
  
- **Other**  
Attended an Accident Investigation/Root Cause Analysis Class on May 3, 2016.  
Attended the SCAT Dinner meeting on May 4, 2016.



May 5, 2016

Charles F. McMullen  
Town of Ocean View  
201 Central Ave., 2<sup>nd</sup> Floor  
Ocean View, DE 19970

Dear Mr. McMullen,

The CPSC (Consumer Product Safety Commission) published the first "Public Playground Safety Handbook" in 1981. There have been multiple revisions, with the most recent occurring in 2008. The handbook presents safety information for public playground equipment in the form of guidelines.

A review of the wooden structure with orange slides located in John West Park, resulted in the identification of multiple entrapment hazards. One of these is defined in the handbook (section 3.3.1) as a "head entrapment" and "is a serious concern on playgrounds, since it could lead to strangulation and death."

The structure also contains multiple entrapments created by a "partially bound opening" (section 3.3.2).

These are just a couple of examples of hazards associated with this piece of equipment and these findings should not be considered a comprehensive list of all existing hazards.

Please let me know if you have any further questions.

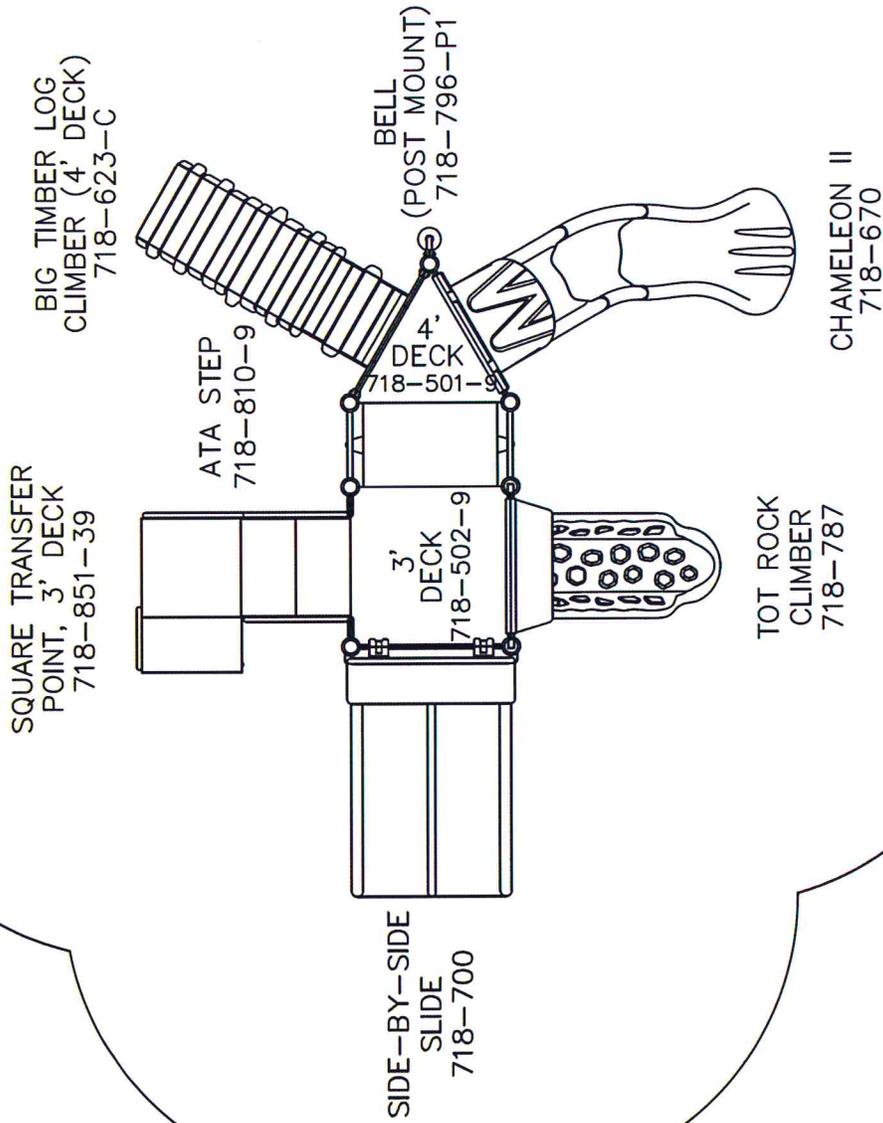
Sincerely,

*Charles C. Walker*

Charles C. Walker  
President

PO Box 216 • 78 Sunrise Drive • Clayton, DE 19938

Toll Free: 877-376-7823 • Phone: 302-659-5083 • Fax: 302-659-5084 • [info@libertyparks.com](mailto:info@libertyparks.com)



Play Area Capacity: 25-35



To verify product certification, visit [www.ipema.org](http://www.ipema.org)

THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.

To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each play system's main entry point(s) to inform parents and supervisors of the age appropriateness of the play system and general rules for safe play.

DESIGNED FOR AGES 2-5	SCALE: 1/4" = 1'-0"
	DATE: 10/9/2015
ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE	TYPE: 0
QUANTITY:	0
COMPLIES TO CPSC	✓
COMPLIES TO ASTM	✓
COMPLIES TO ADA	✓
718-S143J	
GROUND SPACE: 17' X 14'	
PROTECTIVE AREA: 29' X 27'	
CINDI	





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[info@libertyparks.com](mailto:info@libertyparks.com)  
 FEIN: 61-0394492

## PROPOSAL

To: Town of Ocean View  
 Charles McMullen  
 201 Central Ave.  
 Ocean View, DE 19970

Re: Playground Equipment  
 2 to 5 Structure

Date: March 22, 2016

<i>Item</i>	<i>Qty</i>	<i>Description</i>	<i>Price</i>
1	1	Miracle Recreation Model 718-S143J Tot's Choice Structure for Children Ages 2 to 5	\$8,500.00
2		Installation of Item 1 Above. Town to remove existing wooden structure, including footings, prior to installation of new structure. Town will also supply and install additional safety surfacing after installation of the new structure.	\$3,500.00
Subtotal			\$12,000.00
Freight			\$0.00
<b>GRAND TOTAL</b>			<b>\$12,000.00</b>

**PRICING VALID THROUGH JULY 1, 2016**

The following items are relevant to proposals involving installation:

Site security is Owner's responsibility

Work area must be level and accessible by trucks and equipment necessary to perform the required tasks.

Any necessary permits are to be obtained by the owner unless otherwise noted.

Location and identification of private utilities is the responsibility of the owner. This includes anything not located by Miss Utility, NJ One Call or PA One Call. Repair of unidentified, unmarked underground private utilities that are damaged during construction is the responsibility of the Owner

Pricing assumes good soil conditions. Additional charges may be applied due to unforeseen circumstances; such as rock, buried debris, etc.

If demolition of existing equipment is to be completed by the owner, it is imperative that all concrete footers be removed and replaced with clean, compacted fill.

Disposal of trash generated during construction shall be removed by our installer.

An on site area shall be provided by the owner for the deposit of unused spoils (dirt, rock, debris, etc.) that are produced as a result of the work performed.

Current Delivery: 3 - 4 WEEKS

Prior to placement of order, please contact your representative with your color selections.

*Payment terms are Net-30 days with approved credit. Non-taxable customers will provide proper tax exemption certificate to Liberty Parks & Playgrounds, Inc. Purchase orders and payments should be made payable to the order of Liberty Parks & Playgrounds, Inc. I/we understand that all accounts are payable to Liberty Parks & Playgrounds, Inc. according to the terms shown on each invoice, and if not paid on or before said date, are then delinquent. I/we agree to pay any and all service charges (1.25% per month) added each month to past due invoices. All charges are due and payable in full at 78 Sunrise Dr., Clayton, DE 19938. To the extent the terms and conditions of any purchase order and/or order confirmations are inconsistent with the terms and conditions of this signed quote, the terms and conditions of this signed quote shall prevail.*

Initial \_\_\_\_\_

