

**TOWN MANAGER'S REPORT**  
**FOR THE JULY 12, 2016 TOWN COUNCIL MEETING**

- **Employee Manual**  
On June 15<sup>th</sup>, the Town's new Employee Manual was emailed to the Town's Solicitor, Dennis Schrader. James McMackin with Morris James has been assigned the task of reviewing the manual to make sure it includes the most recent employment law updates.
- **DeIDOT #16-P-PROG-80 Grant**  
On June 27<sup>th</sup> a letter was sent to DeIDOT along with supporting documentation requesting a reimbursement check of \$3,021 for one speed monitor in reference to the above executed agreement. The agreement was signed and executed on March 9, 2016 and funding was made available through the Annual Capital Improvement Program as approved in the FY16 Bond Bill. Again, the Town would like to thank Senator Gerald Hocker and Representative Ron Gray for making these funds available.
- **PKS & Company, P.A.**  
On July 5<sup>th</sup>, the new audit firm began their field work necessary to complete the Town's FY16 Audited Financial Reports.
- **Millville Volunteer Fire Company – Ambulance Fee**  
A meeting is scheduled to take place on July 12<sup>th</sup> to discuss the proposed ambulance fee. Representatives from MVFC, Town of Millville and Ocean View will be in attendance.
- **Lighting for Parking Lot and John West Park**  
New lighting for the park was included in the FY17 Capital Budget. However, initial price estimates exceed the amount budgeted and there are no additional funds left over from the parking lot project to cover the costs of light poles at that location. Some of this work will need to be delayed until FY18.
- **Concert in the Park**  
The next Concert in the Park is scheduled to take place on Friday, July 15<sup>th</sup> from 6pm – 8 pm. The Overtime Band is scheduled to play weather permitting. Mister Softee and the Boy Scouts will be in attendance to provide ice cream and hot dogs.