

TOWN MANAGER'S REPORT
FOR THE DECEMBER 13, 2016 TOWN COUNCIL MEETING

◆ **2016 Tree City Application**

The application for the Town to be recertified as a Tree City for 2016 has been completed and submitted to the Delaware Forest Service.

◆ **Holiday Décor**

Installation of the Town's holiday decorations has been completed including the lights mounted on the poles along Rt26 and Central Avenue.

ADA Right-of-Way Transition Plan

Kercher Engineering, Inc. has completed an ADA Right-of-Way Transition Plan for the Town. The council will have an opportunity to review, discuss and adopt the plan at a future council meeting. It is Alan Kercher's professional opinion that it is more important to provide safe access onto a sidewalk so that pedestrians can safely clear the travel lanes to quickly get out of the way of a moving vehicle. Once all curb ramps have been completed, work will begin on non-compliant sidewalks. As such, Alan is recommending that repairs to all ADA non-compliant ramps be repaired first, independent of when the streets will receive micro-surfacing because safety concerns should outweigh the micro-surfacing schedule. At the present time the schedule shows that based on the \$100,000 per year budget allocation for sidewalks, if adjusted over time for inflation, all upgrades would be completed within 20 years (2035) Discussion on this topic will continue during the preparation of the FY18 Budget.

◆ **Mediacom Rate Adjustments**

The Town has received a letter from Mediacom notifying us that they will be implementing several rate adjustment on or about January 3, 2017. The local broadcast station surcharge will increase by \$2.10 per month, the regional sports surcharge will increase by .53 per month and Family TV will increase by \$2.00 per month. Mediacom will also be making major speed enhancements to many of their most popular internet service tiers with some increases depending on the tier customers have selected.

◆ **Municipality-Wide Discount Ambulance Subscription Service Agreement**

On December 1st a meeting was held with staff from Millville Volunteer Fire Company to discuss finalizing the service agreement that was approved by council at their November meeting. With regards to the insurance requirements in the agreement Millville will contact their insurance carrier to obtain the necessary coverage that currently is not in place. Fidelity bonds will be obtained for the Treasurer and check signatories and copies of the bonds will be provided to the Town. A letter and a list of frequently asked questions and answers is being prepared and will be included with the property tax bills that will be mailed in May 2017.

◆ **FY18 Budget Timeline**

The FY18 Budget Timeline is in the packet this evening for review by council. Please check your calendars to see if any of the dates need to be changed.