

**TOWN MANAGER'S REPORT**  
**FOR THE JANUARY 10, 2017 TOWN COUNCIL MEETING**

◆ **FY18 Operating and Capital Improvement Budgets**

Department Heads have been provided budget templates for their departments. The deadline for completion is January 17<sup>th</sup>.

To assist with the preparation of the Capital Improvement Budget, Kercher Engineering has been asked to update the estimated amounts for all proposed drainage projects. The FY18 budget currently includes the purchase of two patrol vehicles. It takes several months for patrol vehicles to be retrofitted from the date they have been ordered. Therefore, staff would like to place the order for these vehicles now rather than waiting until the budget has been finalized.

◆ **Osher Lifelong Learning Institute**

The spring semester begin on January 23<sup>rd</sup> with class offerings in Town Hall on Mondays and Wednesdays. Classes will end on Monday, April 10<sup>th</sup>

◆ **Hunters Run Ramp and Sidewalk Replacement Project #2017-01**

Advertisements soliciting sealed bids for Hunters Run Ramp and Sidewalk Replacement Project, Project #2017-01 were placed in local newspapers and on the website.

The work involves the furnishing of all labor, materials, transportation, tools, supplies and equipment necessary to remove and replace existing curb ramps with ADA compliant ramps, sidewalk modifications and slot drain repairs in the development of Hunters Run in the Incorporated Town of Ocean View.

A mandatory pre-bid meeting was held on Thursday, December 15, 2016. Four sealed bids were opened on Thursday, January 5, 2017 as follows:

Sam's Construction, LLC	\$109,520
Castle Construction of DE, Inc.	\$132,690
Shea Concrete, LTD	\$155,204
Barker's Landing Excavation, LLC	\$176,831

A review of the bids was performed by Kercher Engineering, Inc. and confirms that Sam's Construction, LLC was responsive to all bid requirements as well as being the lowest bidder. Council will be asked to award the contract for this project at the January meeting.

◆ **Street Patching and Crack Sealing Project #2017-02**

A mandatory pre-bid meeting was held on January 5<sup>th</sup> for this project.

The work involves the furnishing of all labor, materials, transportation, tools, supplies and equipment necessary to make necessary roadway patches and crack sealing on several roads in the Incorporated Town of Ocean View.

Sealed bids are due by January 19<sup>th</sup> and council will be asked to award a contract at their February meeting.