

**TOWN MANAGER'S REPORT**  
**FOR THE MARCH 14, 2017 TOWN COUNCIL MEETING**

◆ **FY18 Operating and 5 Year Capital Improvement Budgets**

Draft #2 which will be reviewed during the March Town Council meeting reflects the three changes that were discussed at the budget workshop and include

- 1 Removing the remaining phases of the Streetscape Improvement Program from the Capital Improvement Plan in the amount of \$300,000,
2. Adding \$50,000 for the replacement of the roof on the municipal building, and
- 3 Moving the West Avenue Drainage Project in the amount of \$516,600 from FY18 to FY19.

◆ **Group Health Insurance Plan**

Open enrollment for participating groups will take place May 8 – 26, 2017. The Highmark/IPA and Highmark CDH Gold Plans will no longer be available effective July 1, 2017. Employees currently enrolled in either plan will automatically default into a corresponding Aetna HMO or CDH Plan unless they take action to select another plan. Any unused HRA funds will rollover to the new plan year. The Town has three employees that will be effected by this change and they have been notified. The benefit plan design and rates will be finalized during March 2017.

◆ **Commercial Insurance Package Renewal**

Applications for the upcoming insurance renewal beginning May 7, 2017 have been completed and returned to Lyons Insurance Company

◆ **Street Rehabilitation Project, #2017-03**

One sealed bid was opened on Thursday, February 16, 2017 and council will be asked to award a contract at the March meeting.

◆ **William Vickers Request for Amnesty**

During the February council meeting a letter was read from Mr. Vickers requesting the waiver of quarterly interest and penalties in order for him to settle his delinquent water account with the Town Council directed staff to meet with Mr. Vickers to discuss his proposal. A meeting took place and Mr. Vickers again offered to make monthly payments of \$300.00 until he was able to refinance his home. A promissory note was prepared which has been reviewed by the Town Solicitor. The documents have been emailed and mailed to Mr. Vickers. However, as of this date we have not heard back from him.

◆ **Evans-West House Dedication & Yard Party, Saturday, April 22, 2017**

The Ocean View Historic Society would like to extend an invitation to all council members to attend a party to celebrate the future site of the Coastal Towns Museum located at 40 West Avenue in Ocean View. The historic 1901 house and grounds will be open for touring and the National Historic plaque unveiled. The Coastal Towns' Committee will share their vision and capital campaign goals for the museum. The party will be held on Saturday, April 22<sup>nd</sup> at 4:30 pm and refreshments will be served.

◆ **Other**

- A meeting has been scheduled for March 15, 2017 with the account representative for the Town's 457b plan to allow employees to review to discuss their accounts.
- DFIT has scheduled a meeting on Thursday, March 16, 2017. I have invited Sandra Peck to attend the meeting with me so she can be introduced to the other members.
- PKS will be in the office on Friday, March 17, 2017 to plan for the upcoming audit