

**TOWN MANAGER'S REPORT**  
**FOR THE SEPTEMBER 12, 2017 TOWN COUNCIL MEETING**

- ◆ **Alterations to 2<sup>nd</sup> Floor, Wallace A. Melson Municipal Building, Project #2017-04**  
A pre-construction meeting was held on July 27<sup>th</sup> to discuss the details of this project with the contractor and to set a start date. Work is due to begin in September.
  
- ◆ **Certified Property Tax Roll**  
PTA/DELVAL delivered the certified tax roll to the Town which has been reconciled to our internal records. We also received a flash drive containing all the updated assessment cards. The flash drive will be stored in the Town's safety deposit box at WSFS Bank.
  
- ◆ **MVFC Ambulance Service Fee**  
The Town billed \$82,390 (2,354 units at \$ 35.00) for ambulance service fees. As of 08/31/17 the Town has collected \$78,400 (2,240 units) to date or (95%).  
  
Of the \$3,990 (114 units) remaining – 25 will not pay (\$ 875.00 or 1%); 89 units (\$3,115.00 or 3.8%) may or may not pay by September 22.  
  
A check will be issued to MVFC at the end of September along with a list of addresses that will be covered under the new program.
  
- ◆ **Ocean View Historic Society**  
The Ocean View Historic Society has provided the Town with a copy of their 2016 990 Tax Return as required by their lease agreement with the Town. If anyone on the council wishes to review an electronic copy please let me know.
  
- ◆ **Damaged Radar Speed Monitor**  
One of the Town's radar speed monitors on Woodland Avenue was damaged by a truck driver hauling a load of lumber into the Reserves. A citation was issued to the driver for inattentive driving and the Town has been reimbursed by the driver's insurance company. A new speed monitor has been ordered.
  
- ◆ **Workers Compensation Renewal 2017-2018**  
The DFIT Workers Compensation coverage for September 1<sup>st</sup> 2017- August 31<sup>st</sup> 2018 has been renewed. For your information:
  - This is the first year DFIT was able to develop its own experience modifications. This is great news because since inception in 2014, the group experience modification went from 1.078 to .926, a reduction of 14%,
  - The DFIT rates continue to be on average 7% lower than the State rates;
  - As a result of the new experience modifications, Ocean View had an experience modification decrease from 1.16 to .891 or a reduction of 30%;
  - While payrolls have increased by 14.3%, the Town realized a premium reduction of \$7,554.

◆ **Osher Life Long Learning Fall Classes**

The Osher Life Long Learning fall classes began on September 6<sup>th</sup> and will be held every Monday and Wednesday in Town Hall until November 13<sup>th</sup>.

◆ **Job Evaluation Plan – Hendricks & Associates, Inc.**

During the month of August the Finance Director and I had several communications with Mr. Hendricks regarding Phase II of the Town's Compensation Plan which includes reviewing the 2012 Job Questionnaires and asking each employee to complete a new Job Questionnaire. In an effort to assist us with confirming or changing grade assignments for each employee, Mr. Hendricks prepared an eight page Job Evaluation Plan which outlines the details for establishing grade assignments

Once the job questionnaires have been completed a meeting will be held with the Department Heads to review the grade assignment for each employee in their department.

◆ **Concerts in the Park**

Due to the rainy summer several concerts had to be rescheduled. The last concert of the season is scheduled for Friday, September 15<sup>th</sup> at 6PM.