

TOWN MANAGER'S REPORT
FOR THE JUNE 12, 2018 TOWN COUNCIL MEETING

◆ **Re-Roofing Wallace A. Melson Municipal Building, Project 2018-03**

Work continues on the front and back side of the building roof;

- * Inspected areas of removal for damage;
- * Installed new ice/water shield as per scope of work;
- * Installed new underlayment;
- * Installed new shingles on front of building(up to the end of dormer) and on the dormer working east to west;
- * Note one gutter is missing on front dormer and will need to be replaced;
- * Some damage to wood noted as well,
- * Installed underlayment, ice/water and new shingles on first section of the back working east to west toward dormer.

Roofing work will continue along the back of the building (parking lot side) and the dormer above the door. When work is taking place above the back door foot traffic will be redirected to the front door while they work in that area.

The new doors on the back of the building were installed 5-24-18

- * Advantech came and installed the mag locks on door;
- * Walker Laberge came and adjusted the panic bar locks.

Several working days have been lost due to the rainy weather.

◆ **Fairway Village Road Paving, Storm Water Pipe, Curbing and Concrete Repairs**

Paul's Paving has been contracted to make the road repairs and final top coat. They are expecting to start the road repairs the week of June 11th week weather permitting. A pre-construction meeting will be held on-site June 13th at 10:00 am. Mike Biaocco with Kercher Engineering, Mike Justice with Paul's Paving, Todd Moyer, Development Coordinator for Capano, Greg Durstine, Code Enforcement Town of Ocean View and myself will be in attendance. Fairway Village Drive, Golden Eagle Drive, and Josephine Lane are scheduled to be paved first.

Kercher confirmed on May 23rd that all storm water pipe, curbing and other concrete repairs have been completed.

◆ **Fairway Village Landscaping**

Passwaters Landscaping has been contracted to install the landscaping in Fairway Village Todd Moyer, Development Coordinator, should have a schedule shortly which I will share the HOA Board

◆ **Town of Ocean View – 2017 Consumer Confidence Report**

White Marsh Environmental Systems has presented the Town's 2017 Consumer Confidence Report (CCR). The Town is required to provide the CCR to each of our customers no later than July 1, 2018. A copy of the CCR has been sent to the Office of Drinking Water and Public Advocate.

The Town will be placing the report in the Coastal Point and on the website in the near future.

◆ **Planning, Zoning & Development Department Activities**

- Total # Business & Rental Licenses processed for 2018 - 1,060;
- GRRT processed for February 15, 2018 – \$186,000.00;
- GRRT processed for August 15, 2018 – \$2,000.00;
- Scanned 862 documents into Shore Scan as of 05/30/18;
- Logged 36 permits;
- Verified Sussex County Permits for the month;
- Input invoices and business license information into Edmunds;
- Updated addresses in master access spreadsheet;
- Verified Park and Hall usage for upcoming month;

◆ **2018 Mosquito Control Efforts**

The Town began spraying for mosquito using a truck mounted sprayer the 1st week of June. Spraying will occur once per week. The spraying will be done between the hours of 10:00PM and 4:00AM on either Tuesday, Wednesday, or Thursday weather permitting. All communities within Town limits are included in the weekly spraying. The DPW staff has already completed several rounds of larvaciding in an effort to control the larvae and pupae in standing water areas.

In addition, the Town will join DNREC's aerial spraying program which will reach areas that cannot be accessed using our equipment.

◆ **ADA Sidewalk Repairs, Project No. 2018-01**

The ADA sidewalk repair project has been completed Sam's Construction was in Avon Park on June 7th to clean-up and replace grass strips that had to be removed with seeded matting.

◆ **Parking Lots Adjacent to the Municipal Building**

Councilmember Twardzik asked for an updated regarding the two adjacent lots next to the municipal building. The parking lot to the right of the building belongs to the Freeman Group. I have a contact name but have not had an opportunity to discuss the use of the lot with her.

The lot to the left of the building belongs to Lord Baltimore HOA. I spoke to Don Conant, HOA President, today who stated their CC&R's were very strict and the land cannot be sold or leased. They are having an HOA meeting on June 21st and will poll the other board members as to whether they would agree to allow the Town the use of their lot for overflow parking. If approved they will have their attorney draw up a legal document to protect the HOA and an understanding that any damage to the lot would be repaired by the Town.

◆ **Concerts in the Park 6:00 pm – 8:00pm**

Friday, June 22nd - The Delmarva Big Band
Saturday, June 30th - The 287th Army Band