

TOWN OF OCEAN VIEW
DELAWARE

February 7, 2020 (Updated Monday, Feb 10th)

TO: Honorable Mayor and Council

FROM: Carol S. Houck, Town Manager

SUBJECT: Town Manager Report for the Council Meeting of February 11, 2020

It is my pleasure to provide you with information related to the activities of the Town and my engagements during the past month:

FY20 Tax Collection Efforts

I wanted to commend Finance Director Parks and Accountant Carol Lebedz for their consistent and successful efforts to further improve collections such that our current outstanding delinquency is at its lowest in 4 years.

Landscaping/Clean-Up/Mowing and Irrigation Support – 201 Central and 32 West

We have secured our support for these services come this Spring and Summer

Fy21 Budget

Staff and I continue to review the draft budget with consideration of our conversation and feedback from the Council Workshop of January 28th. Some fine tuning of figures will take place. Next up – February 25th Public Hearing at 5:30p.m. followed by our 2nd Workshop at 6p.m.

Comprehensive Plan

Staff and I are working to finalize all sections of the plan with additional information incorporated from comment from the

Mediacom Cable Franchise Agreement

Town Solicitor Schrader and I are working on the 1st draft of the Towns Cable Franchise agreement up for renewal this summer. Mediacom will be here for our May Council meeting and public hearing.

Public Outreach – 2020 Community Events

We have secured our placement in additional local publications in the same fashion as we did in 2019 and will also take ads in local papers as we move through the seasons of our Community Events.

Programming efforts for the events are underway as well.

New Flooring 1st Floor 201 Central

We are awaiting a second quote for replacement flooring (FY2020 Capital Program Item) and will bring the award recommendation to you at your March meeting.

Tree Loss at John West Park

A cherry tree came down at park with the winds of Friday Feb 7th. While this was disappointing, we are already planning to focus our Arbor Day efforts to this location.



Arbor Day 2020 – Friday April 24th

Efforts are underway to plan for our Arbor Day Celebration event to be held in John West Park. We intend to include some level of tree give away and ceremony again. More information will be shared next month.

Ocean View Community Events and Programming Schedule for 2020

Please note that a date change has become necessary for the Cops and Goblins Event. It will now be held on October 31st.

Lighting

Continued Outreach/Engagement with Delmarva regarding concerns raised about the level of brightness of Ogre Drive streetlights. **On Monday, Feb 10th, my contact Mr. McBane advised me that he:**

“just received an email from our Standards department last week that as a company we are now going to receive warmer temperature LED lights. In layman’s terms this means the new LED’s would closer match the color of the high-pressure sodium lights that we have had for years. I will have to

check into how soon we can get the newest LEDs if this is a path you wish to take. Also, we have received a means to place a block out screen in the individual fixtures to reduce the amount of light shining toward the houses. I would also need to have these brought in as they are not a stocked item.”

I responded that we were interested in the warmer temp LED lights and fixture screens where applicable. I will keep you posted on the timing of this change.

Public Works Manager – Highlights of Accomplishments:

- CONTINUE TO SET UP MEETING ROOM FOR COUNCIL MEETINGS, COMMISSIONS AND WORKSHOPS
- SERVICED ALL SMALL GAS POWER EQUIPMENT
- WORKED ON DPW BUDGET AND ATTENDED BUDGET WORKSHOP
- TOOK DOWN CHRISTMAS LIGHTS ON CENTRAL AND ALANTIC AVENUE
- STREETLIGHT OUTAGE LOG AND REPORTING (GOING OUT AT NIGHT TO GET STREET LIGHTS THAT ARE OUT THOUGH OUT TOWN)
- RESEARCHED AND PURCHASED NEW EQUIPMENT FOR MOSQUITO SPRAYING
- MET WITH HOOPES FIRE SERVICE FOR OUR YEARLY INSPECTION OF FIRE EXTINGUISHERS
- REVIEWING DPW INVENTORY
- SERVICED TOWN LAWN MOWERS
- PAINTED HALLWAY – 2ND FLOOR 201 CENTRAL
- ORDERED METER PITS AND PICKED UP SAME (KEEP 3 IN STOCK)
- COLD PATCHED HOLE ON THE CORNER OF WEST AVEUNE
- CUTTING PLANTS BACK LEAF CLEAN UP AT TOWN PARK AND 32 WEST
- FIXING FABRIC IN PLAYGROUND AREA WHERE ADDITONAL PINS WERE NEEDED
- RAISED NEW SWING MATS UP AROUD SWINGS
- SHUTTLED WORK TRUCKS TO ALANTIC AUTO FOR SERVICE AND OIL CHANGES
- CUT ROSES BACK AT 201 CENTRAL
- HUNG DRY ERASE/CORK BOARDS IN TOWN MANAGER’S OFFICE
- FIXING STREET SIGNS IN COUNTRY VILLAGE AND WEDGEFIELD
- REPLACING DAMAGED STOP SIGN, SPEED LIMIT SIGN AND POST IN MITCHELL ESTATES

I have attended or participated in the following:

Jan 16 – Attended DFIT Stewardship Meeting

Jan 16 – Attended the Best of the Quiet Resorts Member Celebration and Awards

Jan 17 – Held and participated in Management Team Meeting

Jan 23 – Participated in a call with DART with Planning Director

During weeks of Jan 20th – Jan 27th – Spoke with Council Members – budget Highlights

Jan 28 – Attended Comp Plan Meeting with Planning Staff

Jan 28- Attended Budget Workshop on Draft 1 of FY21 Budget

Jan 29 – Met with Water Consultant regarding Water Utility

Feb 7 – Discussed various projects/initiatives with Town Solicitor for guidance

