

TOWN MANAGER'S REPORT
FOR THE MARCH 11, 2014 TOWN COUNCIL MEETING

➤ **Public Works Building – Update**

Site work began for the new public works building during the week of February 24. The building will be delivered in late March or early April.

➤ **Assawoman Canal Trail Project – Update**

Phase I of the trail project will begin this fall. As a courtesy to the adjacent property owners, The Town will host two meetings at Town Hall to discuss the trail alignment, design, park rules, enforcement and trail maintenance. The meetings will be held on the following dates:

Wednesday, April 16	7:00pm – 8:30pm
Tuesday, April 22	8:30am – 11:00am

Bob Ehemann with DNREC will facilitate both meetings.

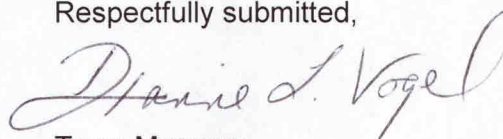
➤ **RFP to Update the Reserve Study Analysis Report**

Advertisements were placed in the local papers the week of January 20 soliciting bids to update the Reserve Study Analysis Report with site inspection. The last report was completed by Kercher Engineering in October 2008. Four sealed bids were opened on February 21 at 1:00pm.

Miscellaneous

- On February 21, I attended the Valor Award Luncheon at Bear Trap Dunes hosted by the Bethany-Fenwick Chamber of Commerce.
- On February 24, I attended a grant writing class at Delaware State University.
- Second and third letters for delinquent water accounts were mailed on February 26.

Respectfully submitted,



Town Manager